



# LAKE TAHOE COMMUNITY COLLEGE

ONE COLLEGE DRIVE, SOUTH LAKE TAHOE, CA 96150 • (530) 541-4660 • WWW.LTCC.EDU

## STEPS TO GET STARTED

**APPLY TO LTCC**  
PHONE EXT. 620

Submit an application online at [www.ltcc.edu/apply](http://www.ltcc.edu/apply) or at [www.openccapply.net](http://www.openccapply.net)

● **CHECK OUT THE CURRENT CLASS SCHEDULE!**  
● <https://ltcc.edu/schedule>  
●

**FINANCIAL AID**  
PHONE EXT. 636

To determine eligibility for financial aid, complete the FAFSA (Free Application for Federal Student Aid) online at [www.fafsa.gov](http://www.fafsa.gov) or the Ca Dream act Application at [dream.csac.ca.gov](http://dream.csac.ca.gov)

**ORIENTATION**  
PHONE EXT. 691

New students seeking a degree at LTCC are required to participate in an orientation. [www.ltcc.edu/orientation](http://www.ltcc.edu/orientation)

**ACADEMIC RECORDS**  
PHONE EXT. 620

Obtain high school transcripts and/or official transcripts from other colleges attended. Bring all documents to counseling appointment and submit copies to Student Services. This is optional for local, recently graduated high schools students.



### PREREQUISITES



All prerequisites and corequisites are enforced at registration. Check prerequisites in the schedule of classes.

- New transfer students
- Attended college before
- Attended LTCC in the past
- Hold a degree



**COUNSELING**  
PHONE EXT. 691

New students seeking a degree at LTCC are required to meet with a counselor to develop an educational plan. [www.ltcc.edu/counseling](http://www.ltcc.edu/counseling)



**REGISTER & PAY FEES**  
PHONE EXT. 405

Payment of fees are required at the time of registration. To review account balance login to your student portal, Passport, <https://portal.ltcc.edu> or visit <https://www.ltcc.edu/admissions/fees.php>



**STUDENT SUPPORT SERVICES**

Apply for student support programs for additional assistance. [bit.ly/ltccsupportapplication](http://bit.ly/ltccsupportapplication) or visit [www.ltcc.edu/campusresources](http://www.ltcc.edu/campusresources)



**TEXTBOOKS**  
PHONE EXT. 232

Visit the LTCC Bookstore online to purchase new and used books for your courses. [ltcc.ecampus.com](http://ltcc.ecampus.com)

Students may request to borrow textbooks for free through the Quarterly Textbook Lending Program. [bit.ly/LTCCtextbookrequest](http://bit.ly/LTCCtextbookrequest)

Visit Student Services or call (530) 541-4660 x620  
[enrollmentservices@ltcc.edu](mailto:enrollmentservices@ltcc.edu)



# - STEPS TO GET STARTED AT LTCC -

## New, Returning and Transfer Students

### APPLY TO LTCC [www.ltcc.edu/apply](http://www.ltcc.edu/apply)

- On the ENROLLMENT webpage, select your admissions track and APPLY. **STEP 1:** Create an OpenCCC Account or login in. **STEP 2:** Begin the application by signing in.
- Allow 2 (business) days for the application to be processed and then you will receive an email with your Student ID number.

### COMPLETE FINANCIAL AID

- To apply for financial aid, students (and parents), are required to create a FSA ID then complete the Free Application for Federal Student Aid (FAFSA) at [fafsa.gov](http://fafsa.gov) or complete the CA Dream Act Application at [dream.csac.ca.gov](http://dream.csac.ca.gov)
- Complete and return all requested documents sent to your student email through [Passport](#).
- California residents may qualify for the [California College Promise Grant Fee Waiver](#) (CCPG), formally known as the BOG Fee Waiver.

### ORIENTATION - COUNSELING - EDUCATIONAL PLAN

Complete the interactive online orientation at [www.ltcc.edu/orientation](http://www.ltcc.edu/orientation)

- All new students are required to complete an orientation unless they are taking courses for personal enrichment, enhancing job skills, maintaining a certificate or license, completing credits for high school, or have already received an Associate degree or higher.
- Initial appointments with any LTCC counselor can be scheduled at [ltcc.craniumcafe.com](http://ltcc.craniumcafe.com). It's best to meet with a counselor after completing orientation and obtaining academic records such as high school transcripts, other college transcripts, AP scores or assessment scores. Please note collection of records is optional for local and recent high school graduates.
- An Educational Plan is like a personal road map that you develop with a counselor and required for all students with a degree goal or goal of transfer. The "map" lays out the courses you should complete quarter by quarter in order to successfully reach your educational goal.

### REGISTER AND ENROLL FOR CLASSES

- Check your [registration priority time](#) in the [quarterly schedule](#) to register early.
- Register for classes in person at Enrollment Services or online through [Passport](#).
- Payment of fees is required at the time of registration.
- **STUDENT PORTAL- PASSPORT:** <https://portal.ltcc.edu/> Username is the first letter of your first name, first letter of your middle name (skip if you don't have a middle name) and your entire last name -Example: bhanderson \*Username is a ten-character maximum. Password: Lt + your six-digit date of birth (ex. March 15, 1965 would be Lt031565). Your LTCC email address is: [username}@mail.ltcc.edu. Can't log in? Call the Student Services for assistance.

### APPLY FOR STUDENT SUPPORT SERVICES

- [Basic Needs Center](#)
  - Office A258 - Ext. 549 - [foodpantry@ltcc.edu](mailto:foodpantry@ltcc.edu)
- [Student Accessibility Services \(SAS\)](#)
  - Office E106- Ext. 249
- [Extended Opportunities Programs & Services \(EOPS\)/CARE/CalWORKs](#)
  - Located at Student Services- Ext. 256
- [Lake Tahoe College Promise Program](#)
  - Office E105- Ext. 122- [promise@ltcc.edu](mailto:promise@ltcc.edu)
- [Equity Leaders Program](#)
  - Office A258 - Ext. 254 - [equity@ltcc.edu](mailto:equity@ltcc.edu)
- [Veterans Resource Center \(VRC\)](#)
  - [vetliaison@ltcc.edu](mailto:vetliaison@ltcc.edu) - Ext. 432



Download the LTCC Coyote Corner App, available in iOS and Android!

### TEXTBOOKS

- The Quarterly Textbook Lending Program gives priority to students in student support programs: LT College Promise, Equity Leaders, EOPS/CARE/CalWORKs, Veterans and VTEA/CTE. After the first week of classes, textbooks are available to all students. Books are available on a first come, first served basis, while supplies last. To submit a request: [bit.ly/LTCCtextbookrequest](http://bit.ly/LTCCtextbookrequest)

Visit Student Services or call (530) 541-4660 x620  
[enrollmentservices@ltcc.edu](mailto:enrollmentservices@ltcc.edu)