COVID-19 Access Protocols

EXPECTATIONS AS OF MARCH 29, 2021:

1. YOU **MUST** BE ON AN APPROVED LIST TO ACCESS CAMPUS

A. The following groups can access campus after checking in with the security desk:

1) **EMPLOYEES -** this includes classified staff, faculty, adjunct faculty, student workers, part-time temporary workers, administrators.

2) **CURRENT OR ENROLLING STUDENTS** - students will be able to access the campus ONLY during the dates and timesof the course(s) in which they are enrolled or to access student services during designated open campus hours.

2. What to Expect When Coming To Campus

A. Confirm your temperature at home, which MUST be less than 99 degrees.

B. Anyone wishing to access campus must download the #CampusClear self-screener app and conduct a daily self-report on symptoms and travel behavior before arriving to campus. iPhone users can download the app on the App Store. Android users can find the app inthe Google Play store**.**

C. Students in any course on campus and all employees will check in through the security desk at the library entrance.

D. If someone is demonstrating COVID-19 symptoms, traveled*****, has been exposed to someone who has tested positive for COVID-19, or has engaged in activities that do not follow social distancing and masking protocol, we recommend that they get tested. ******Voluntary proof of full vaccination eliminates the need to quarantine post travel in the United States or US Territories*.

3. Upon Entry

A. Please sanitize your hands at the gel stations.

B. You MUST wear a face mask per the CDPH. If you have your own, please bring it and wear it. If you don't have a face mask, one will be provided to you. LTCC reserves the right to assess masks for proper fit and acceptable types (over the nose/mouth, snug fit, double fabric cloth, surgical). LTCC reserves the right to refuse entrance or remove individuals if proper masks are not in use.

C. A paper questionnaire is available at the desk if an error is made on #CampusClear app responses or if someone does not have smartphone capabilities.

D. Should a student or employee be turned away by front desk staff, they can immediately appeal to: Maryellen Sanchez, Interim Risk Manager.

E. Your temperature will be scanned at the security checkpoint. It must be below 99.0 degrees F.

F. Have your LTCC ID ready

1) You **MUST** show LTCC ID and #CampusClear app results for *NO TOUCH* sign-in process

2) You will also be asked for the location you will be visiting and your phone number for contact tracing purposes.

3) You can get a new student ID at the security check in desk

4. Maintain 6 Feet of Social Distance: if a Line Forms, PLEASE BE PATIENT

5. Expect Access to Your Desk/Department/Class Only

A. Certain areas of campus are off-limits

B. Mingling is not allowed

6. Use Hand Sanitizing Station Upon Exit

A. Security will be available on campus to ensure that masks are worn properly at all times and to keep people from congregating in common areas inside the college. Anyone coming inside LTCC is asked to please conduct their business in a timely way and to leave when done to reduce the chance of virus spread.

We are operating under the directives of the Governor of the State of California, County of El Dorado, and the California Community College's Chancellor's Office. **LTCC is committed to the health/welfare of students, staff and faculty!**