



CELEBRATING 50 YEARS  
OF EXCELLENCE

## 2025–2026 Dependent Student Verification Worksheet

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) or California Dream Act Application (CADAA) was selected by the grant agency for review in a process called verification. The law says that before awarding financial aid, we must ask you to confirm the information you reported on your application. To verify that you provided correct information, our financial aid office staff will compare your application with the information on this worksheet and with any other required documents. If there are differences, your application may need to be corrected. You must complete all applicable sections and sign this worksheet, attach any required documents, and submit the form and other required documents to the Financial Aid Office at Lake Tahoe Community College. LTCC may ask for additional information. If you have questions about verification, contact the Financial Aid Office at [financialaid@LTCC.edu](mailto:financialaid@LTCC.edu) or 530-541-4660 x636 as soon as possible. We cannot award financial aid until verification is complete.

### A. Dependent Student's Information

Student's Last Name Student's First Name Student's M.I.

LTCC Student ID Number

Student's Street Address (include apt. no.)

Student's Date of Birth

City State Zip Code

Student's Email Address

Student's Primary Phone Number (include area code)

Student's Alternate Phone Number

### B. List below the people in the parents' household. Include:

- The student.
- The parents (including a stepparent or partner) even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of their support from July 1, 2025 through June 30, 2026, or if the other children would be required to provide parental information if they were completing a FAFSA for 2025–2026. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

Under "College" column--for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2025 and June 30, 2026, include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		<i>Self</i>	<i>LTCC</i>	

*Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.*

## C. Verification of 2023 Income for Student

### 1. Student Tax Filers - 2023 IRS Income Tax Return Information

**Important Note:** The instructions below apply to the student.

Complete this section to provide further information regarding if the student filed or will file a 2023 IRS income tax return(s)

**Check the box that applies:**

- ☐ The student will not file, and is not required to file an IRS 1040 (for income under \$13,850 in 2023).
- ☐ The student has not yet filed 2023 taxes, but made more than \$13,850 in 2023 and is required to file.
- ☐ The student will provide the school a signed copy of their **2023 IRS 1040, or Tax Return Transcript(s)**.

**Obtaining a 2023 IRS Tax Return Transcript** Go to [www.IRS.gov](http://www.IRS.gov) and click on the “Get Your Tax Record” link and follow the prompts to either “Get Transcript Online” or “Get Transcript by Mail.” Another option for obtaining a Tax Return Transcript is to call the IRS at 1-800-908-9946. Be sure to request a tax return transcript for 2023, NOT a tax account transcript.

### 2. Student Nontax Filers - 2023 Income Information

The instructions below apply to the student.

Complete this section if the student will not file and is not required to file a 2023 income tax return with the IRS.

**Check the box that applies:**

- ☐ The student was not employed and had no income earned from work in 2023.
- ☐ The student was employed in 2023 and has listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2/1099 form is provided. Provide copies of all 2023 IRS W-2/1099 forms issued to the student by his/her employer(s), if available. List every employer, even if the employer did not issue an IRS W-2 form.

*If more space is needed, provide a separate page with the student's name and ID number at the top.*

Employer's Name	2023 Amount Earned	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

## D. Verification of 2023 Income for Parent(s)

### 1. Parent Tax Filers - 2023 IRS Income Tax Return Information

**Important Note:** The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2023 or had a change in marital status after the end of the 2023 tax year on December 31, 2023.

Complete this section to provide further information regarding if the parent(s) filed or will file a 2023 IRS income tax return(s)

Check the box that applies:

- ☐ The parent(s) will not file, and are not required to file an IRS 1040 (for income under \$27,700 for Married Filing Jointly, or \$20,800 for Head of Household in 2023).
- ☐ The parent(s) has not yet filed 2023 taxes, but made more than the filing threshold in 2023 and is required to file.
- ☐ The parent(s) will provide the school a signed copy of their **2023 IRS 1040, or Tax Return Transcript(s)**.

**Obtaining a 2023 IRS Tax Return Transcript** Go to [www.irs.gov](http://www.irs.gov) and click on the “Get Your Tax Record” link and follow the prompts to either “Get Transcript Online” or “Get Transcript by Mail.” Another option for obtaining a Tax Return Transcript is to call the IRS at 1-800-908-9946. Be sure to request a tax return transcript for 2023, NOT a tax account transcript.

**If the parents are married, living in the same household, and filed separate 2023 IRS income tax returns, 2023 IRS Tax Return Transcripts must be provided for both parents.**

### 2. Parent Nontax Filers - 2023 - Income Information

Complete this section if the parent(s) will not file and are not required to file a 2023 income tax return with the IRS.

Check all that apply:

- ☐ The parent(s) was not employed and had no income earned from work in 2023.
- ☐ The parent(s) has provided Verification of Nonfiling from the IRS (To find this document, please follow the instructions above for “Obtaining a 2023 IRS Tax Return Transcript” and provide the resulting page that indicates that no record can be found).
- ☐ The parent(s) attempted to obtain the Verification of Nonfiling from the IRS or other tax authorities and was unable to obtain the required documentation.
- ☐ The parent(s) was employed in 2023 and has listed below the names of all employers, the amount earned from each employer in 2023, and whether an IRS W-2/1099 form is provided. Provide copies of all 2023 IRS W-2/1099 forms issued to the student [and spouse] by their employer(s), if available. List every employer even if the employer did not issue an IRS W-2 form.

*If more space is needed, provide a separate page with the student's name and ID number at the top.*

Employer's Name	2023 Amount Earned	IRS W-2 Provided?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

### E. Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING:** If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.

---

Print Student's Name

---

Student's ID Number

---

Student's Signature (Required)

---

Date

---

Student Parent's Signature (Required)

---

Date

**If you cannot provide in-person, please**

***email to [financialaid@ltcc.edu](mailto:financialaid@ltcc.edu) from  
your LTCC email account.***

***or mail to***

**Lake Tahoe Community College  
Financial Aid Office  
1 College Drive  
S Lake Tahoe, CA 96150**