Mapping to PSLOs Quick Guide

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1. Log into *eLumen* from *Passport*. It is the second link from the bottom of the **Miscellaneous Quick Links**. Or click the following link: https://ltcc.elumenapp.com/elumen/.

2. Once in *eLumen* choose "Department Coordinator" as your role from the pull-down menu. Then Select the "SLOs & Assessments" tab.

3. Select the "Curriculum Map" tab. Verify that your department is listed in the pull-down menu underneath **Organization**. Ignore **Outcomes Groups.** In the pull-down menu underneath **Terms**, verify that "**Current**" is selected. In the pull-down menu underneath **Programs**, select the AA and/or Cert you would like to map. A table will appear with your Program SLOs (PSLOs) across the top.

4. The courses that make up that program with each Course SLO (CSLO) will appear in numerical order on the left. For each CSLO select the box(es) that correspond to your PSLOs. A selected box will turn green and have a check mark. If you have several PSLOs you may need to scroll to the right to see them all.

5. Continue until you have completed all of the courses for your AA and/or Cert. It should look like the image below. If your degree contains courses outside of your program, you should consult with the Department Coordinator for that program to ensure those CSLOs are properly mapped.