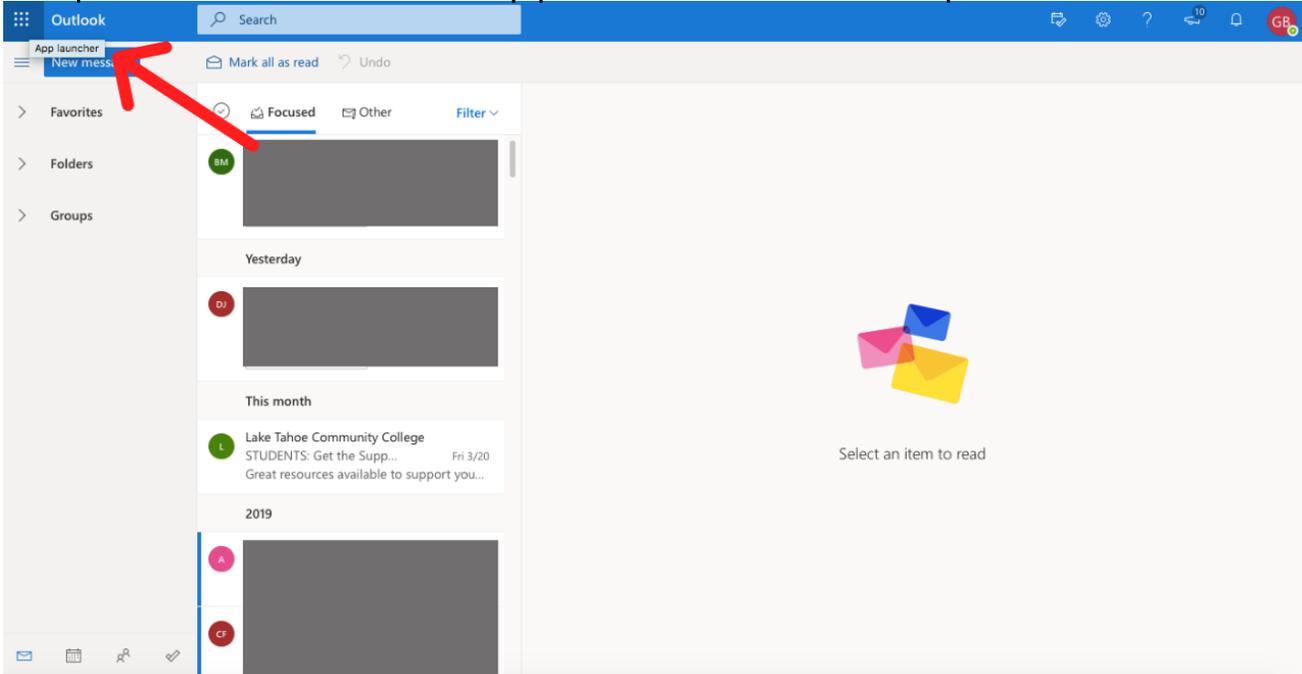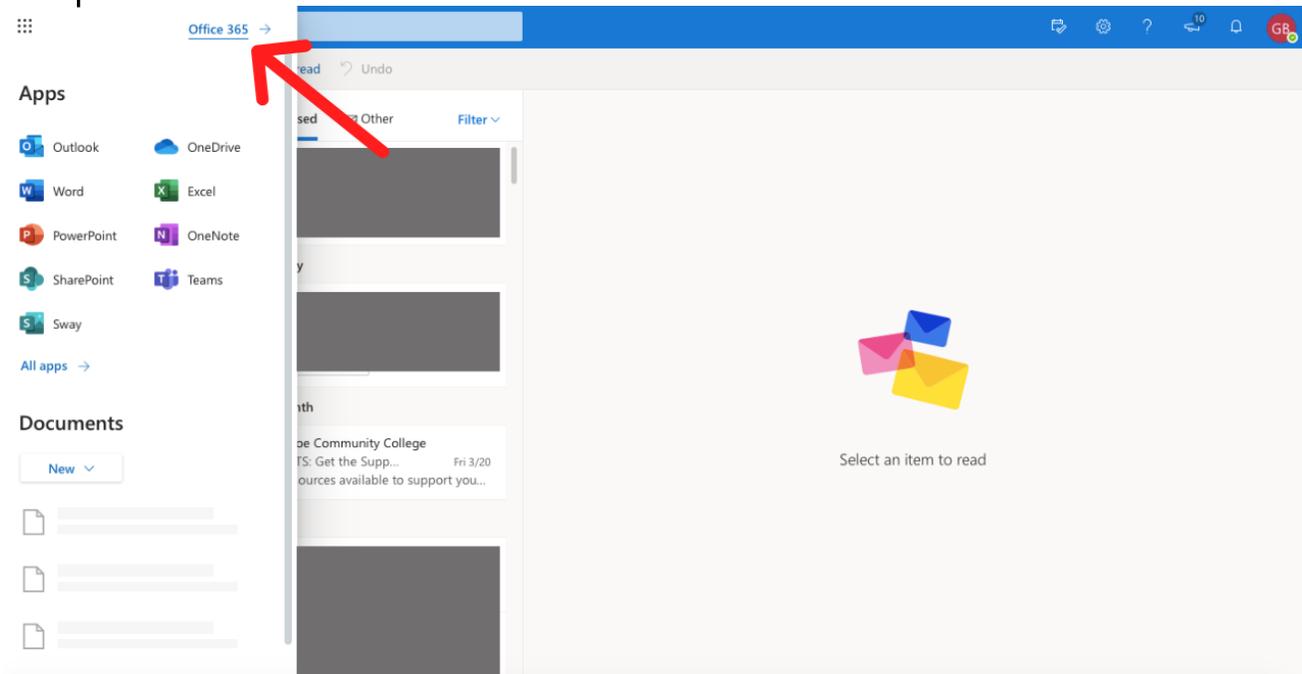# Step one: Visit outlook.com/mail.ltcc.edu
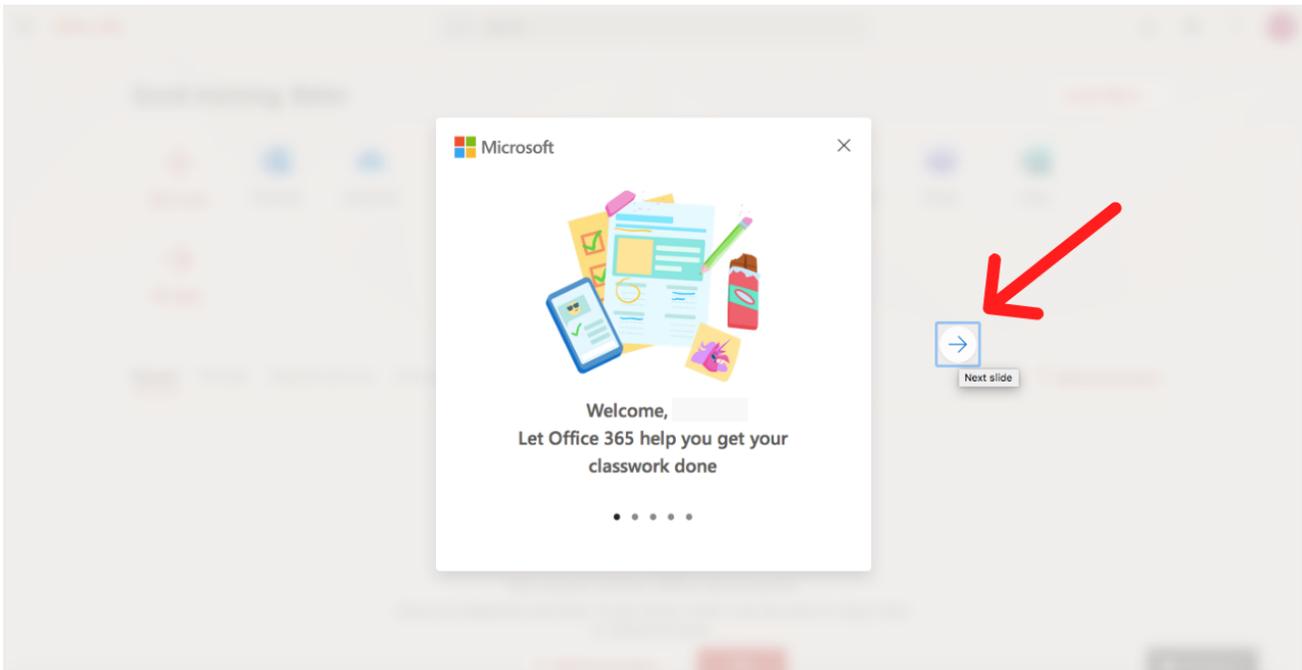
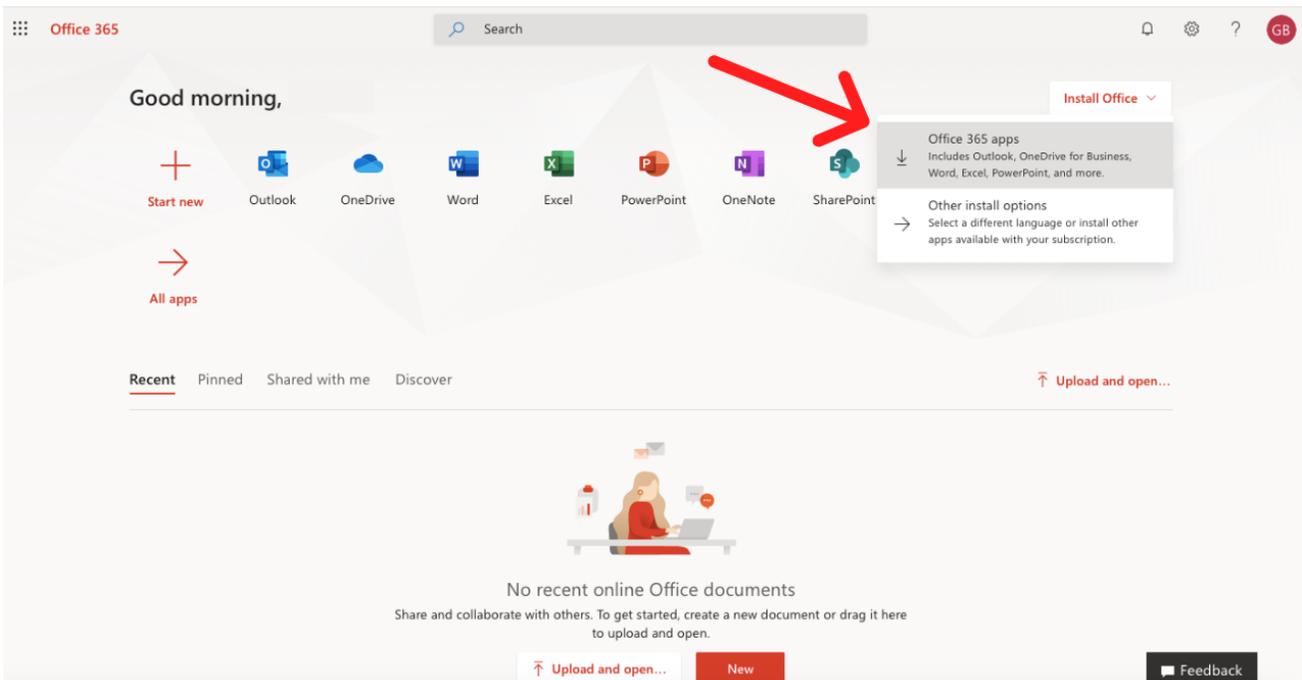# Step two: Click on the app launcher in the top left corner.

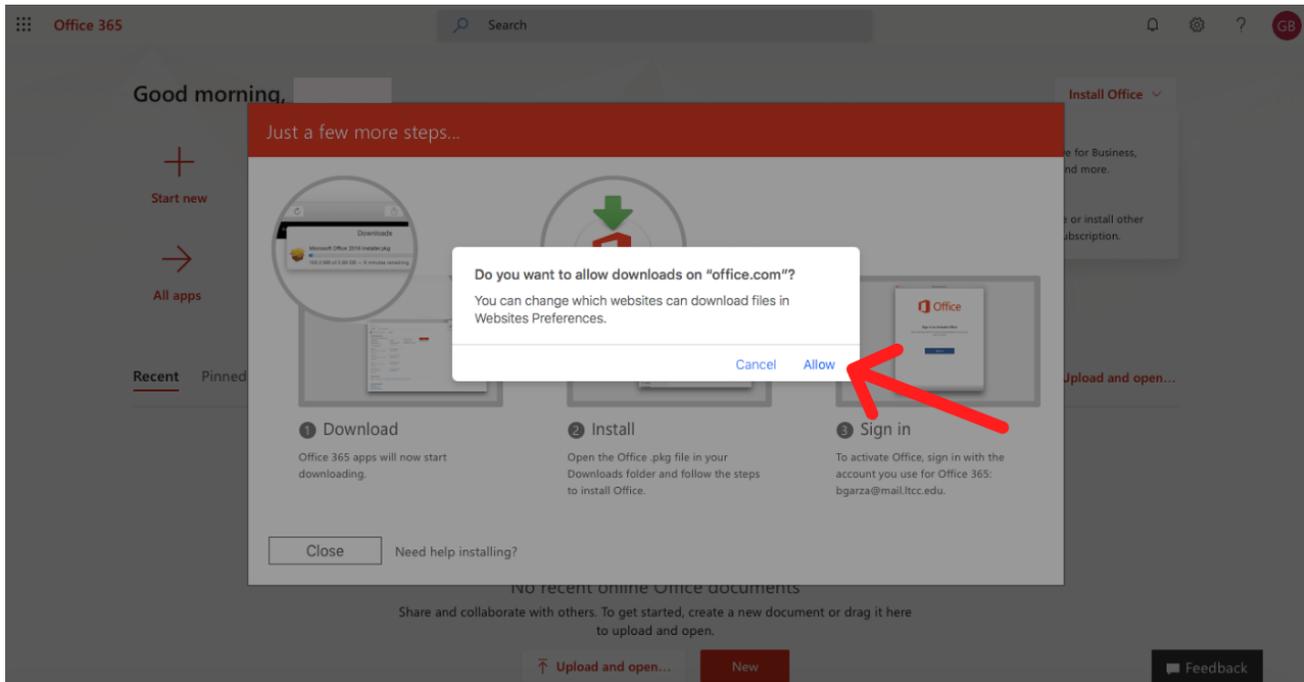# Step three: Click on the Office 365 button.

Step four: Go through the orientation slide.
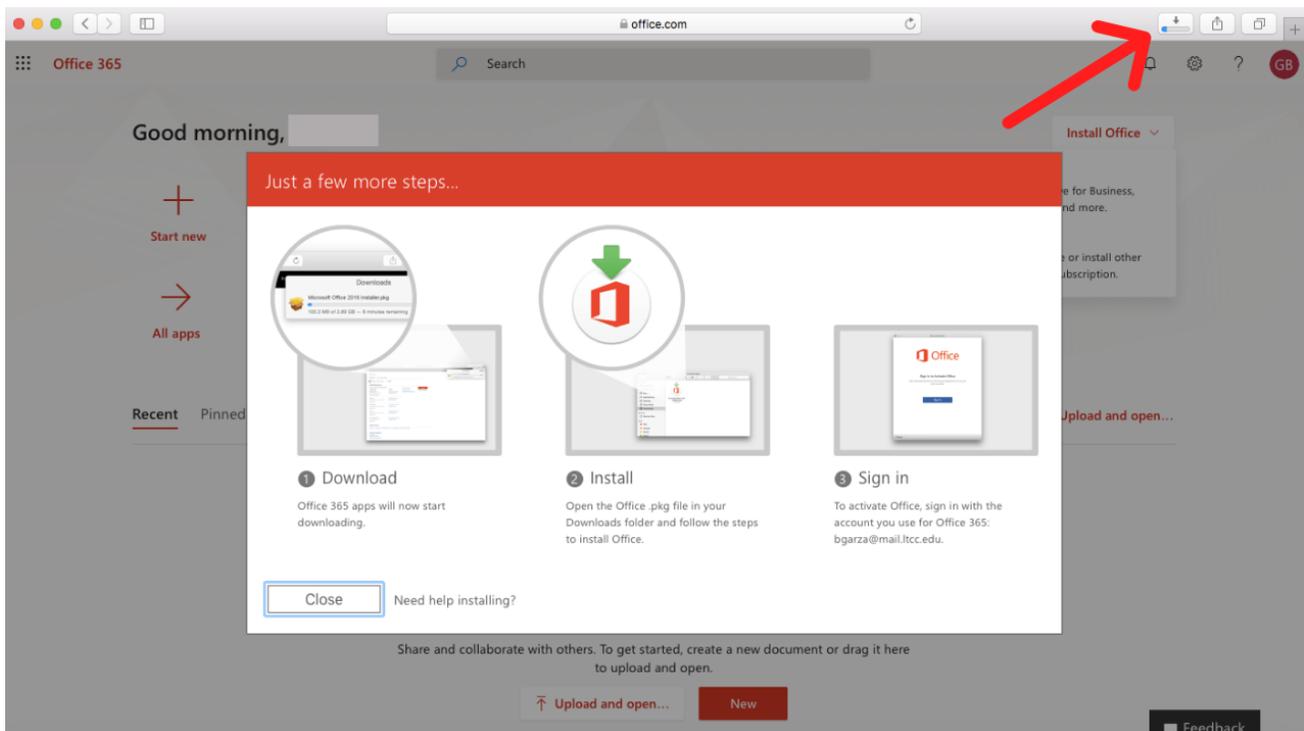

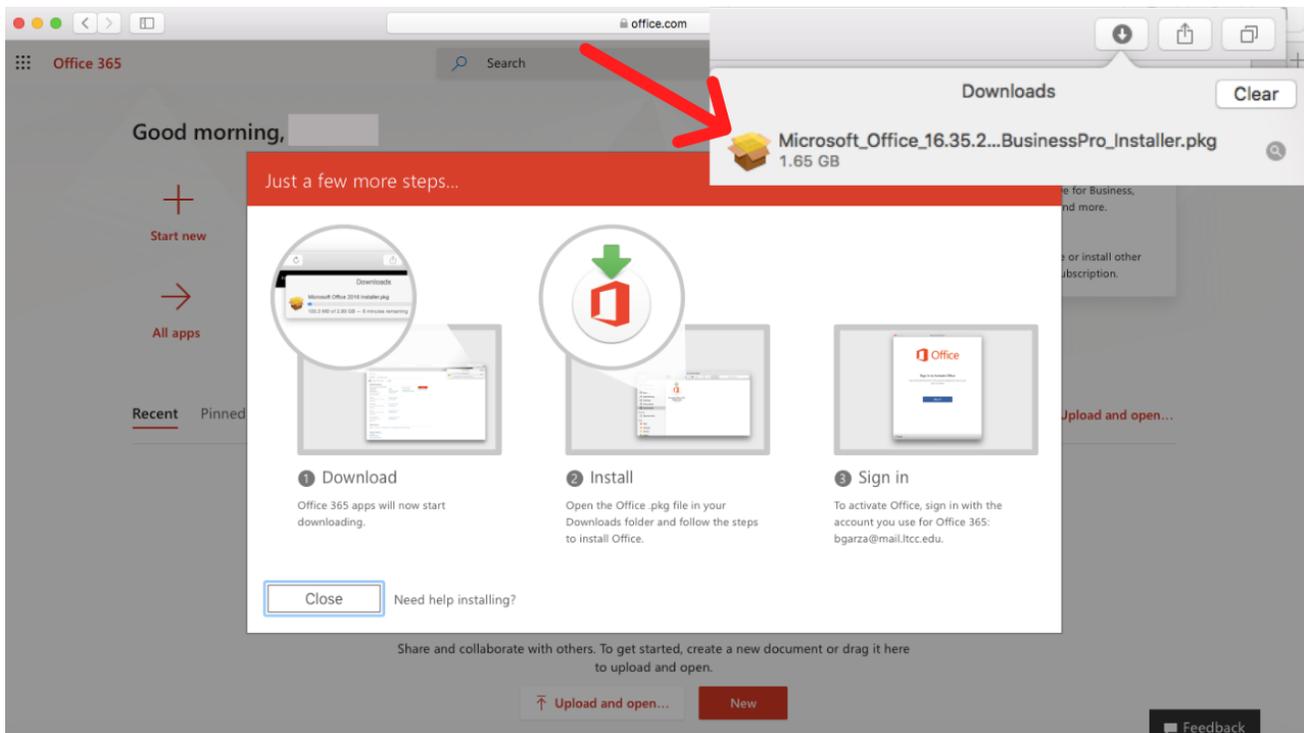# Step five: Click on "Install Office" then "Office 365 Apps" button.

Step six: Click on "Allow" to start the download.

Step seven: Click on your downloads button.

Step eight: Click on the download.

Step nine: Continue through the Microsoft Office Installer.