

Memorandum of Understanding for Rising Scholar Academic and Teaching Support Lead

The Lake Tahoe Community College District (“District”) and the Lake Tahoe Community College Faculty Association (“Association”) agree to the following one-year pilot of a Rising Scholars Academic and Teaching Support Lead. This MOU will be effective starting the 2025–26 academic year and will sunset on June 30, 2026.

Under the guidance and in collaboration with the Vice President of Academic Affairs (VPAA), the agreement will include the Rising Scholars Academic and Teaching Support Lead position.

- The VPAA will establish the selection process. The position is limited to full-time, tenured faculty members.
- The position will include 25% reassigned time to work with faculty in the Rising Scholars Program, enhancing their correspondence and VEL course pedagogy, and providing ongoing support to ensure high-quality instruction. The position will also assist faculty in becoming more culturally fluent in working with all LTCC justice-impacted students.

Faculty members may take Department Lead units and hold other leadership positions on campus while in the role of Rising Scholar Academic and Teaching Support Lead.

- These units apply to the completion of the duties below for the 2025–26 academic year.
- These units can be taken in addition to any faculty member’s regular Department Workload units.

Responsibilities include:

- Serve as a centralized point of contact for faculty in the Rising Scholars Program, including onboarding, offboarding, and ongoing instructional support.
- Collaborate with RSP staff and instructional Deans to gain insight into faculty who may need additional support and provide that as needed.
- Collaborate with the VPAA, appropriate instructional Deans and support staff on service implementation and assessment.
- Collect qualitative data on services provided under the direction of the VPAA. This information will be reported out each quarter.
- Develop and implement a process for onboarding and outreach to faculty in collaboration with the VPAA and staff.

- Provide proactive and consistent communication and support to current and new faculty through in-person and virtual meetings as appropriate.
- Deliver professional development aligned with institutional goals and the needs of Rising Scholars Program faculty.
- Provide input on faculty development events such as All Faculty Days, Convocation, and the Cultural Fluency Teaching Academy.
- Be available to faculty for drop-ins and meetings, commensurate with the reassigned time.
- Send regular communications to faculty about pedagogy, grading, curricular design, and teaching strategies (minimum of three communications per primary term).
- Support additional teaching and learning projects as mutually agreed upon.

Note: The Rising Scholars Committee and co-chair will be appointed by the Academic Senate and count toward a faculty member's college work requirement. This committee service is separate from and not included in the 12-unit allocation under this MOU.

J Dawgert Carlin
J Dawgert Carlin (Jun 23, 2025 16:57 PDT)

06/23/2025

J Dawgert Carlin, Vice President of Academic Affairs

District Representative

DATE

Alena J. Anberg
Alena J. Anberg (Jun 23, 2025 17:01 PDT)

06/23/2025

Alena Anberg, Faculty Association, President

FA Representative

DATE











MOU_Rising_Scholar_Lead_2025-26

Final Audit Report

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