



Memorandum of Understanding


The Lake Tahoe Community College District ("District") and that Lake Tahoe Community College Faculty Association ("Association") mutually agree that:

Final exams will take place at the normal class time during finals week for the Spring Quarter of Academic Year (AY) 2022-2023 under the following conditions:

- For Spring Quarter AY 2022-2023, the Monday of finals week will be an instructional day due to the new state approved Juneteenth Holiday. This new mandate caused this quarter to lose Monday, June 19, 2023, as an instructional day.
- With Monday June 26, 2023, being an instructional day, all finals will be scheduled the Tuesday through Friday of finals week.
- For the AY 2022-2023, Friday, June 30 will now become part of the 177-day annual faculty schedule and finals week will be Tuesday, June 27 through Friday, June 30. (This will align with current practice for LTCC winter terms)
- Course finals will be held on the first regular meeting day/time after Monday, June 26. For Monday only classes, finals will be scheduled later in the week. Faculty will clearly communicate in each course syllabus the date and time of the scheduled final exam.
- Friday, June 30, 2023, will be a contracted day, but attendance at the annual commencement ceremony remains optional.
- LTCC will provide additional proctoring support to students and faculty to address any potential conflicts (including graduation day) for students.

For AY 2023-2024, the District and the Association agree on one additional instructional day (Monday of finals week) for the spring quarter. Considering the Juneteenth holiday impact on instructional days will be part of the annual academic calendar approval process moving forward.


Ray Gamba (Mar 30, 2023 16:13 PDT)


Mike Spina (Mar 30, 2023 22:21 PDT)