

LTCC Foundation Board of Directors AGENDA

Regular Meeting

Wednesday, June 17, 2015
Lake Tahoe Community College
Room L104
6:00 p.m. Closed Session
6:20 p.m. Open Session

- I. **Call to Order** – Bob Novasel
- II. Announcement of Items to be Discussed in Closed Session
- III. Hearing of the Public on Closed Session Agenda Items

Welcome to a meeting of the Lake Tahoe Community College Foundation Board of Directors. At this time, the Board will listen to communication from the public on any Closed Session agenda items. Comments are limited to no more than five minutes per person.

- IV. **Recess to Closed Session**
 - A. Public Employment (Government Code Section 54957)
 1. Executive Director, Foundation and College Advancement
- V. Reconvene to Open Session – Approximately 6:15 p.m.
- VI. Announcement of Reportable Actions Taken by Board of Trustees in Closed Session
- VII. Hearing of the Public on Items Not on the Agenda

Members of the public may address the Board on items not on the agenda subject to a five-minute time limit (groups to 15-minutes on any one topic or item) that may be extended by the President of the Board or by Board action. The Board, however, cannot act upon any request or proposal unless the item is on the meeting agenda.

Hearing of the Public on Items on the Agenda

Members of the public will be given the opportunity to speak on each action item listed on this agenda when the item is before the Board subject to a five-minute time limit {groups to 15-minutes on any one topic or item} that may be extended by the President of the Board or by Board action.

VIII. Discussion and Reports

- A. TRiO Program Presentation (Lee)
- B. Adult English as a Second Language (ESL) Program Update (Cliff/Waskiewicz/Ortega)
- C. Foundation Event and Campaign Updates (Booth)
 - 1. Taste of Gold 2015 Committee Report
 - 2. 2014/15 Scholarships Report
 - 3. Annual Fund Report
 - 4. Donor Recognition Wall Update
- D. Executive Committee Report (Novasel)
 - 1. Fiscal Year 2015/16 Tentative Foundation Budget (DeFranco/Booth)
- E. Superintendent/President Report (Murillo)
 - 1. Targeted Scholarships for Undeserved Students

IX. Action Items

- A. Consideration of Approval of Minutes – April 15, 2015
- B. Consideration of Acceptance of the 2014/15 Distinguished Alumni Award Nomination
- C. Consideration of Approval of the Conflict of Interest Policy
- D. Consideration of Approval of Establishing a Donor Naming Opportunity Campaign
- E. Consideration of Approval of the 2015/16 Foundation Board of Directors Meeting Calendar
- F. Consideration of Approval of Fiscal Year 2015/16 Tentative Foundation Budget
- G. Consideration of Approval of Designating Program Support to the Book Lending Program for 2015/16
- H. Consideration of Approval of Designating Program Support to the Adult ESL Program for 2015/16
- I. Consideration of Approval of the Transfer of Funds from the Measure F Account to the Unrestricted General Fund
- J. Consideration of Approval of Public Employment, Executive Director, Foundation and College Advancement

X. Announcements and Comments

- A. Board Member Comments
- B. Student Comments

XI. Next Meeting – August 19, 2015

XII. Adjournment

XIII. Disability Access

The Administration Building and Room L104 are wheelchair accessible. The following services are available when request are made by 4:00 p.m. of the Friday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact, Julie Booth, (530) 541-4660 ext. 245, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: TRiO Program Presentation

TRiO-SSS Coordinator/Specialist, Anna Lee will provide a report to the Foundation Board of Directors regarding the TRiO Booklending Program. Anna will review the annual cost of books, what students are eligible for the program, and how the success of the program has changed the lives of LTCC students.



LTCC QUARTERLY TEXTBOOK LENDING PROGRAM

Investing in Student Success

Reality Check: Textbook Costs

Jorge's Winter 2015 Classes	Required Texts	Chad's Winter 2015 Classes	Required Texts
Geology 103	\$246.65	Biology 103	\$412.65
Math 152A	\$169.35	Math 106	\$286.00
Spanish 102	\$120.00	Speech 101	\$153.80
Total	\$563	Total	\$852.45

Average annual cost of textbooks: \$1,000-\$2,500

The ever-rising cost of textbooks is the greatest barrier facing low-income students pursuing an education

Who Receives Free Textbooks?

- **TRiO-SSS Participants**
 - Low-income, first-generation students and students with disabilities
- **Career and Technical Education Students**
 - Low-income, BOG fee waiver recipients pursuing a certificate or degree in a vocational field
- **Veteran Students**
 - Recently discharged or
 - Age 35+ and unemployed and returning to school or
 - Dependents of any veteran who is 100% disabled or deceased
- **Extended Opportunity Programs and Services (EOPS) Participants**
 - Low-income, first-generation, full-time students
- **CalWORKS Students**
 - Parents who are low income, receive TANF (cash aid), and have a Welfare-to-Work Plan with the Department of Human Services

How Does the Program Work?

TRiO-SSS Coordinator/Specialist manages the program

- Coordinates details with staff who communicate with eligible students
- Communicates with instructors, Bookstore and Library
- Purchases new books and submits all required documentation to Foundation, Business Office, and Receiving
- Sells outdated texts online and re-deposits funds into program account

Students request books each quarter

- Register for classes
- Submit proof of registration and a book list to TRiO-SSS office.

Paper trail

- TRiO-SSS Program Assistant matches needs to the inventory on a first-come, first-served basis and reserves books through the Library's circulation management software
- Students sign an agreement
- Students go to the library to check out books.



Oscar: “This book lending program *allows students who are financially insecure to have the same advantage as others.* If not for this program, I would be struggling far more economically. **Thank you for your help!**”

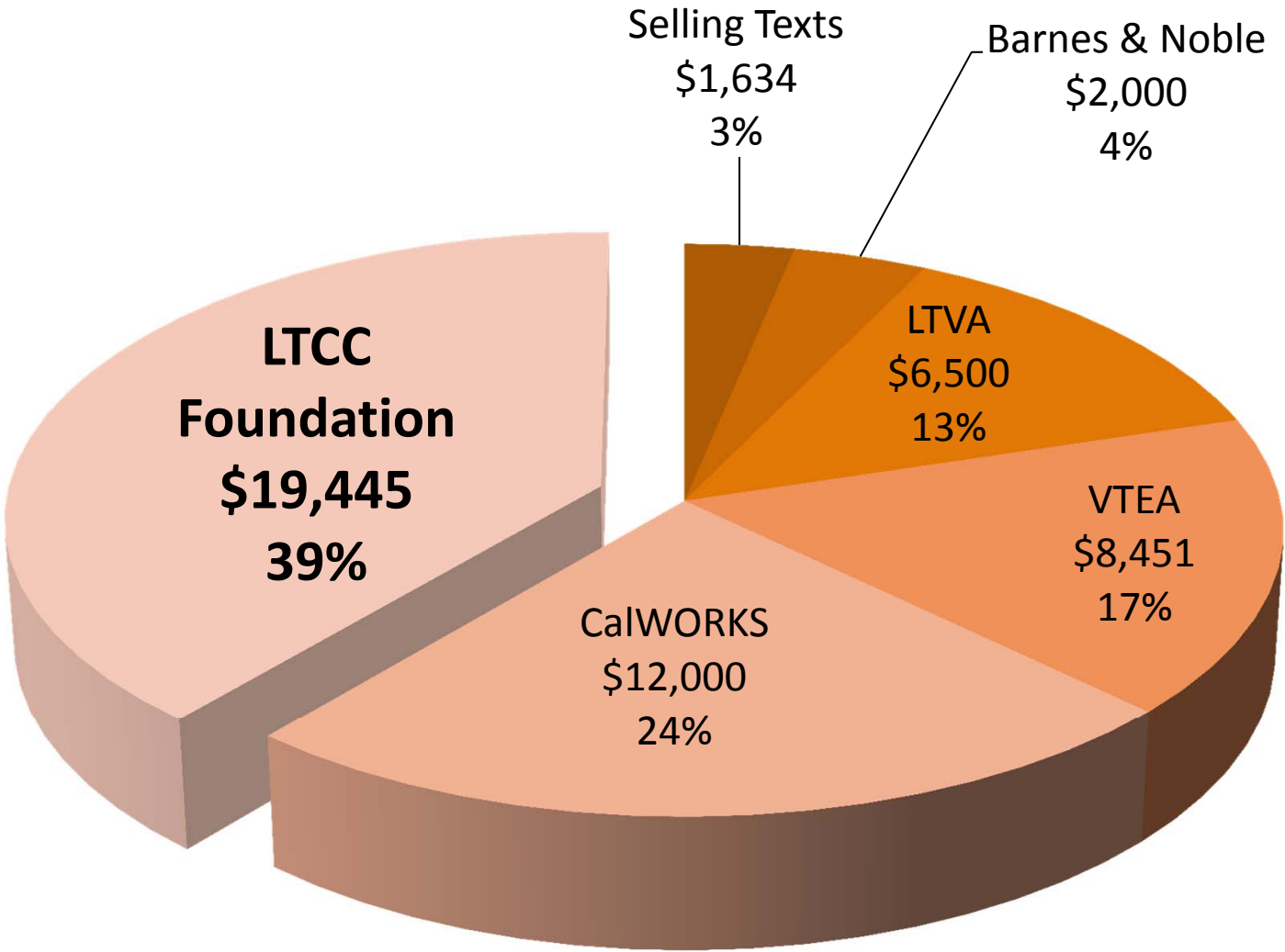
Chris: “This program is awesome! *Taking the financial burden of textbooks off of me allows me to take more classes at once* that I otherwise would not be able to afford. **Big help!**”

Jan: “One of the best parts of TRiO is the book lending program because it is *a weight lifted off our shoulders.* **Thank you!**”

Daniel: “Being the sole provider for my finance and our child, we are constantly struggling financially. *Not only does this program make school less stressful, it allows me to progress toward my goals for my family’s future.* **I can’t thank you enough!**”

Dan: “I want to thank you again, this is my last quarter at LTCC and **your book loans have helped make graduation possible. Thank you!**”

Sources of Program Support



The Foundation is Saving Students

- money so they can spend their limited incomes on basic needs
- from dropping classes because they cannot afford books
- from giving up on their dreams of being the first in their families to earn a degree

And now for the best data...



**YOUR INVESTMENT IN
BOOK LENDING HAS**

SAVED

**LOW-INCOME
STUDENTS**

\$200,107

since 2011

Average Cost Per Text	Total Checkouts
\$53.22	3,760

An open book is shown from a top-down perspective, lying flat on a wooden surface. The pages are white, and a heart-shaped cutout is made in the center, revealing the pages underneath. The background is a soft, out-of-focus mix of blue, green, and orange light. The text "Thank you" is written in a bold, orange font at the top, and "for your generosity!" is written in a bold, white font at the bottom.

Thank you

for your generosity!

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Adult English as a Second Language (ESL) Program Update

Members from the Adult ESL sub-committee will provide a report on the success from the class created from the program support designated from the LTCC Foundation. On April 20, 2014 the LTCC CONNECT program in coordination with Tere Tibbetts hosted a Computer Workshop for English Learners. This workshop was facilitated by Georgillis Ortega and the full class was a real indication that there is a need for these services in the local community.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Assistant Director, Foundation & College Advancement

SUBJECT: Foundation Event and Campaign Updates

1. *Taste of Gold 2015 Committee Report*

Staff is requesting the Foundation Board of Directors assist in obtaining sponsorships and sell tickets to the event. Directors who can also assist/volunteer in obtaining silent auction items are encouraged to let staff know as we prepare for the final few weeks of planning. Event Honorees Roberta Mason and Lisa Maloff have saved the date, and are both looking forward to the event.

2. *2014/15 Scholarships*

Scholarship season has come to a close and staff is working to finalize the planning for the new and improved Scholarship and Award Ceremony scheduled for June 25th at 11:30 a.m. in the Hard Rock Hotel. The Foundation Board of Directors are invited to attend this event and should RSVP to Julie Booth. The current numbers for the total scholarships & awards are as follows:

<u>2015</u>	<u>2014</u>	<u>2013</u>
\$112,380	\$92,350	\$81,000
53 Donors	39 Donors	35 donors
136 Awards	103 Awards	90 awards
104 Unduplicated students	82 Unduplicated students	66 unduplicated students

3. *Annual Fund Report*

The Annual Fund Campaign is projected to total \$40,136 for the 2014/15 fundraising year; final numbers will be brought to the next regular meeting. The Foundation has achieved this goal in addition to raising over \$55,000 for the Measure F Campaign, implementing a new Speaker Series program, launching a new soccer campaign, hosting a second annual Art Auction, increasing scholarships by \$20,000, while cultivating new relationships that include a \$5.8 million dollar donation for a University Center. Staff has also created a major presence in the college's quarterly schedule, the annual catalog, and other marketing materials including the Annual Report.

4. Donor Recognition Wall Update

The Donor Recognition boards and the template for the new Foundation wall has been ordered and staff has finalized the art for the panels. Information will include lifetime givers, annual donors, and benefactors. A mock of the wall is attached for your review.

Other Upcoming College/Foundation Events:

Rock Ensemble Concert

Wednesday, June 24th ~ LTCC Duke Theatre ~ 7:00 p.m.

Scholarship & Award Luncheon

Thursday, June 25th ~ Hard Rock Hotel ~ 11:30-1:00 p.m.

Hosted by the LTCC Foundation and Financial Aid

(Please RSVP to Julie Booth)

Graduation Ceremony

Friday, June 26th ~ Community Ball Fields ~ 6:00-7:00 p.m.

Faculty Appreciation Event

Friday, June 26th ~ Board/Aspen Room ~ Held immediately following commencement

Hosted by the LTCC Foundation

Annual Taste of Gold Gala

Saturday, July 11th ~ Ledbetter Terrace ~ 6:00-9:00 p.m.

Hosted by the LTCC Foundation

Intensive Spanish Summer Institute (ISSI)

August 3rd – 7th ~ LTCC Campus



19' - 0"

24"

9' - 6"

4' - 7"

LTCC FOUNDATION
DONOR RECOGNITION

4"
3"

F.C.O. BRUSHED ALUMINUM
LETTERS

Board of Directors

20th ANNIVERSARY
LAKE TAHOE COMMUNITY COLLEGE
CELEBRATING 20 YEARS OF
PHILANTHROPY IN EDUCATION

Our Mission
The mission of the Lake Tahoe Community College Foundation is to work for educational excellence by assisting and encouraging investment in the development and growth of educational opportunities at Lake Tahoe Community College.

To learn more about the LTCC Foundation or on ways to donate contact:
(530) 541-4669 ext. 245 or
foundations@lccc.edu

24"

Lifetime Giving

\$50,000 to \$99,999

Paul & Alice Baker
Alberta Crook
Heavenly Ski Resort
Kiwans Club of Lake Tahoe
Sierra at Tahoe Snowsport Resort

\$25,000 to \$49,999

JP Architects
Fronza Corporation
Katherine Barkley
City of South Lake Tahoe
Dr. Robert & Cathy Cliff
Foundation for California Community Colleges
Hanna Anderson
Dr. Guy & Peggy Leese
Roberta Mason
North Lake Tahoe Fire Protection District
Robert & Sue Woodard
Marvin Wright

24"

2014 Donors

Over \$25,000
JP Architects
\$15,000 to \$24,999
Dr. Bob & Cathy Cliff
Jessica Ledbetter

Over \$10,000 to \$14,999
California Community Foundation Endowment
\$5,000 to \$9,999
Kerry & Wendy Plaud
Foundation for California Community Colleges
Dr. Ronald & Dr. Stacie Swartz
Wood Lake Community Foundation
The Club Foundation
13 Wood Street Association
Liz & Ryan Wright

24"

Foundation Benefactors

Over \$5 million
Lisa L. Maloff
Lisa & Robert Maloff University Center

Over \$250,000
Jessica Ledbetter
Ledbetter Terrace & Student Scholarships

\$100,000 - \$249,000
Ethelmae Haldan
Haldan Gallery
Mr. Kerry David
Student Scholarships & Program Support
Kitt Barkley
Haldan Gallery
Rotary Club of South Lake Tahoe

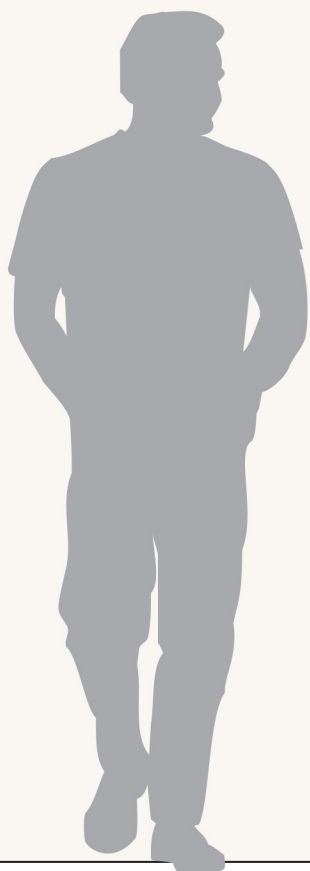
24"

36"

10' - 0"

48"

48"



SCALE 3/4" = 1'



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SALESPERSON Keith Wills
ILLUSTRATION Perry Wilson
LOCATION South Lake Tahoe, CA
DATE 06/03/15
REVISED 06/11/15

CUSTOMER APPROVAL _____ DATE _____

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LANDLORD APPROVAL _____ DATE _____

SALESPERSON SIGNOFF _____ DATE _____



LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Executive Committee Report

Board President Bob Novasel and Board Treasurer Jeff DeFranco will update the Foundation on the progress of the Executive Committee meeting held on June 17, 2015.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Superintendent/President's Report

Dr. Kindred Murillo will provide an update on the progress of the Bond project, the Good Neighbor Policy and targeted scholarships for underserved students who will often not have a 2.5 or 3.0 GPA.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

BOARD OF DIRECTORS

Regular
Meeting

Wednesday, April 15, 2015
Lake Tahoe Community College
Room L104
6:00 p.m. Open Session

MINUTES

Present: Ron Alling, Diane Bisbee, Dr. Deanna Brothers, Dr. Bob Cliff, Paul Camacho, Jeff DeFranco, Adele Lucas, Dr. Kindred Murillo, Bob Novasel, Gina Niceforo, Leon Malmed, Georgillis Ortega, Dr. Walter Morris, Jeff Tillman

Absent: Kerry David, Ryan Forvilly, Jaime Orr, Joe Tillson

Staff: Julie Booth

Guests: None

Call to Order Board President Mr. Bob Novasel called the meeting to order at 6:02 p.m.

Hearing of the Public on Items Not on the Agenda No public comments

Hearing of the Public on Items On the Agenda No public comments

Discussion & Reports

Foundation Event & Campaign Updates Julie Booth reviewed the following:

1. March 23, 2015 Off the Wall Art Auction

Total art sales reached over \$15,000 and exceeded sales from last year's event by one thousand dollars. The planning group from the college and the Rotary club will be holding a post auction meeting to discuss the event. It was noted that the food and wine were lacking in quality and supply.

UNADOPTED MINUTES

2. Taste of Gold 2015 Committee Report

With the help of Kasey DeFranco, LTCC faculty member, 11 wineries have been committed to the event versus the eight from last year. All of the wineries are excited about partnering with the college Foundation this year and a great deal of appreciation to Casey for her efforts was noted. Board members are working to reclaim sponsors from last year and Julie reminded the Board to continue to network with friends, business partners, and community members to add sponsors and to volunteer in any capacity to help the event planning move forward.

3. 2014/15 Scholarships

Scholarship season has officially launched and applications are due to the Financial Aid Office by May 8th. Planning for the Scholarship and Award Ceremony hosted by the LTCC Foundation is underway. Julie encouraged the Board to attend this event scheduled for Thursday, June 25th from 11:30-1:00 p.m. at the Hard Rock Hotel.

The Board was also asked to save the date for Friday, June 26th to attend the Annual Commencement ceremony. This will take place on the Community Ball Fields at 6:00 p.m. Immediately following the Foundation will host its annual Faculty Reception to honor the Faculty of the Year.

Finance Committee Report

Jeff DeFranco reviewed the third quarter financials noting the two million dollars from the University Center has been included. When reviewing the unrestricted budget comparisons, the revenues may be near balancing when the year ends June 30th. Total scholarships and program support is at \$160,673 and the annual fund is trending upwards over a three year comparison.

Jeff also reviewed the balance sheet and the restricted programs as of March 31, 2015. The major increase in gift-in-kinds is due to the art donated for the 2015 Off the Wall Art Auction event.

Superintendent/President's Report

Dr. Murillo is working on the reciprocal agreement for a Good Neighbor Policy and returned today from a meeting with Senator Settlemeyer. The bill is up for reading next week and letters and/or speakers are encouraged to attend the meeting.

The College is working with the California Tahoe Conservancy and conversations are taking place to help students who have transportation issues are a focus. Conversations with the City of South Lake Tahoe are also taking place regarding the upgrades on the community fields related to Snowglobe.

The college is hosting a cultural awareness month which focuses on the community and local college students to ensure those who attend LTCC feel welcome to the campus. The college runs at about 23.6% in Latino students and efforts in equity and access are important goals.

On May 8th, Jeff Duncan-Andrade will speak in the Duke Theatre and the entire college and community are invited to attend; staff will send invitations to the Board. On May 28th, Carolyn Forche will be speaking in the Board/Aspen room for the Writers’ Series. Her attendance was made possible from the generosity from the LTCC Foundation in supporting this program.

Dr. Murillo thanked the Board for their fund raising efforts and for their support for the Measure F Bond.

Ad Hoc Staffing Committee Report

Dr. Bob Cliff noted the draft of the job description has been included in the packet for review and approval and will also go before the Board of Trustees next week for final adoption. Bob encouraged members of the Board of Directors to participate in the hiring process.

Action Items

Consideration of Approval of Minutes – Board Retreat, February 26, 2015

Moved Alling/Seconded Camacho/Passed unanimously to approve the Board retreat minutes of February 26, 2015 as presented.

(Attachment L)

Consideration of Approval of Minutes – March 18, 2015

Moved Novasel/Seconded Bisbee/Passed unanimously to approve the minutes of March 18, 2015 as presented.

Consideration of Approval of Minutes – Special Meeting, April 1, 2015

Moved Murillo/Seconded Cliff/Passed unanimously to approve the minutes of the Special Meeting of April 1, 2015 as presented.

Consideration of Transferring Unrestricted Funds to Scholarships

Moved Camacho/Seconded Tillman/Passed unanimously to approve transferring unrestricted funds in the amount of \$2,000 to scholarships as presented.

Consideration of Approval of Designating Additional Program Support to the Foundation for the Future Scholarship for 2015/16

This item was postponed to a future meeting.

Consideration of Approval of the Job Description for LTCC Foundation Executive Director and College Advancement

Moved Bisbee/Seconded Cliff/Passed unanimously to approve the job description for LTCC Foundation Executive Director and College Advancement as presented.

Consideration of Approval of Funding for Staffing

Moved Cliff/Seconded Bisbee/Passed unanimously to approve the funding for staffing by supporting this new position at fifty percent as presented.

Consideration of Approval of Forming Executive Committee

Moved Bisbee/Seconded Alling/Passed unanimously to approve the formation of an Executive Committee as presented.

The Executive Committee would consist of the Board’s President, the Secretary, the Treasurer and six other directors. The current membership includes Bob Novasel, Dr. Kindred Murillo, Jeff DeFranco, Kerry David, Dr. Bob Cliff, Leon Malmed, Joe Tillson, and Ron Alling

Consideration of Approval of LTCC Foundation’s 20th Anniversary Logo

Moved Camacho/Seconded Brothers/Passed unanimously to approve the LTCC Foundation’s 20th Anniversary logo as presented.

Announcements & Comments

Board Member Comments

Dr. Bob Cliff noted professor Sara Pierce updated him on the progress of the Faculty of the Year awards. There was interest in adding an award for the adjuncts as they do a tremendous amount of teaching and would be nice to include them on this project.

Student Comments

None

Next Meeting Date

The next regular meeting of the Lake Tahoe Community College Foundation is scheduled for Wednesday, May 20, 2015 at 6:00 p.m., in room L104 on the College campus.

Adjournment

The meeting adjourned at 7:07 p.m.

Signed by Kindred Murillo, Secretary
Submitted by Julie Booth

ADOPTED AND ORDERED INTO THE MINUTES

Kindred Murillo, Secretary

Date

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Acceptance of the 2015 Distinguished Alumni Award Nomination

Each year the LTCC Foundation seeks nominations to recognize one LTCC alumni to receive this prestigious award for their exemplary achievement in his/her particular endeavor in life. These achievements encompass academic, business, professional and civic activities which are attributed to their success from attending LTCC. This recognition is formally revealed during the annual commencement exercise and this year will also be recognized during the scholarship and award ceremony on June 25th.

Ian Ruhter has been nominated by Foundation Board of Director Di Bisbee, Lake Tahoe Unified School District Assistant Superintendent, Ivone Larson, and faculty and staff member Pat Leonard-Heffner. Ian is a graduate from South Tahoe High School and has been recognized by the National Geographic Magazine in their 125th Anniversary Collector's edition of photographs, and has become a world renowned artist for his unique work specializing in wet plate photography.

Recommendation

It is recommended the Foundation Board accept the 2015 Distinguished Alumni Award nomination for Ian Ruhter as presented.



LTCC DISTINGUISHED ALUMNI AWARD 2015 Nominations

**Nominations are due to the Foundation & Advancement Office
by May 8, 2015**

Policy

This award will be based upon an alumni's (graduate or former student) exemplary achievement in his or her particular endeavor in life, which encompasses academic, business and professional and civic activities. It is hoped they will attribute, in some way, their success to learning and experiences while attending LTCC, and that this recognition will encourage support of the college through the Lake Tahoe Community College Foundation.

Procedure

1. Nominations

LTCC alumni may be nominated for the Distinguished Alumni Award five (5) years after their attendance at Lake Tahoe Community College. Only one person shall receive this award during a given year. Nominations for this award can be made by any member of the LTCC faculty, staff, or general public.

2. Nominating Committee

The nominating committee shall be the Foundation Alumni Association Committee. The committee will solicit information from LTCC faculty, staff, LTCC Foundation Board of Directors, Board of Trustees, and the LTCC President's Advisory Council or other reputable sources that might tend to expand or enhance information about a given candidate for this award.

The task of the nominating committee will be to select and recommend three (3) individuals as potential recipients of the Distinguished Alumni Award. One person from this group of three will be selected by the full LTCC Foundation Board as the recipient of this award.

The nomination process will be completed annually no later than June 1st. The recipients will be selected by the LTCC Foundation Board of Directors at their regular meeting. The recipient will be notified by the LTCC Superintendent/President no later than the first week of June.

3. Award Recognition

The presentation of the award and a plaque will be made at the spring LTCC graduation ceremonies. The recipient's name and picture will be placed on the Foundation's recognition wall in an appropriate area of the institution for one year.

The institution will publicize the selection of the award recipient. Media coverage may include press releases, posters, interviews, or any other public information that might be appropriate. This dissemination of information will not only be of a positive nature for the institution, but will direct special emphasis to the public support of the LTCC Foundation.

LTCC Foundation & Advancement Office

COMMUNITY COLLEGE
Distinguished Alumni (graduate or former student)

- NOMINATION FORM -

Please include a short cover letter of support

Please return to: LTCC Foundation & Advancement Office

Name (Mr., Mrs., Ms., Dr.) Ian Ruhter

Address/email: cell: 530-545-0239

Education: Degree and Field	College or University	Year
<u>Photography</u> <u>(studied under Pat Leonard)</u>	<u>LTCC</u>	<u>early 90's</u> <u>early 2000</u>

* Honors and awards (include scholarships earned and awards in college)
photograph published in National Geographic's
125th Anniversary edition: October 2013
(please read attached article, from the Tribune)

Work history and positions held: * see attachments

Present Position: independent photographer; alchemist

Responsibilities: _____

Volunteer and civic activities: very interested in "giving back to
his community" (see Tahoe Trib article, attached)

Other: Include anything not covered above but pertinent to the selection including contributions to society; if necessary, please attach supplementary materials with this document.

Contact Name: Di Bisbee Signature: Diane P Bisbee

Date Submitted: May 6, 2015

LTCC Foundation & Advancement Office

Lake Tahoe Community College • One College Drive • South Lake Tahoe • CA, 96150
(530) 541-4660 ext. 245 • foundation@ltcc.edu

Ian Ruhter has a beautiful story. He was born and raised in South Lake Tahoe, California by his mother, Joanne Ruhter, a talented hair stylist. Ian describes himself as being severely dyslexic which had a huge impact on his performance in school and affected his attitude and ability to communicate.

He grew up loving the outdoors and became interested in snowboarding in the early days of the sport in the Tahoe Basin. He even began making snowboards at one point and became quite accomplished as a snowboarder.

After high school in the early nineties, Ian took a course in photography from Pat Leonard at LTCC. He found his passion! During his early years as a photographer he paired his two passions – photography and snowboarding. This led to work with snowboarding magazines as well as snowboard companies over the years. His photography was published widely in snowboarding magazines. His enormous talent was evident early on.

In 2010, Ian traveled to Italy to cover the Winter Olympics shooting snowboarding for Forum Snowboards. He has traveled all over the world with his photography.

I have attached several articles which demonstrate the evolution of Ian's career. He is an amazing young man who has found his passion and his voice. LTCC and Pat Leonard played an instrumental part in Ian's very beginnings as a photographer. Already, Ian has attained great respect in his field and, stay tuned, there is a lot more to come from Ian Ruhter.

It is with great enthusiasm and deep respect that I nominate Ian Ruhter for the 2015 LTCC Distinguished Alumni Award. I would like to close my nomination of Ian with the following statement from the Palm Springs Photo Festival website, April 2015:

"At the PSPF connect 2012 festival, Ian Ruhter's work/story came to the attention of festival Director, Jeff Dunas. In turn, a short film about Ian was shown to the entire festival audience, resulting in a prolonged standing ovation. Ruhter returns this year for his second turn as a workshop instructor and will offer one of the most unique workshops in the 10 year history of the festival." www.2015.palmspringsphotofestival.com/project/ian-ruhter

For additional information about Ian, please go to the following web sites & pages:

www.ianruhter.com

www.snowboarding.transworld.net

www.snowboarder.com

*See Attached Articles about Ian Ruhter's Amazing Photography

Submitted by Diane Bisbee, LTCC Foundation Board Member

May 6, 2015



Griffin Rogers
griffin@tahoedailytribune.com

October 17, 2013

Local photographer featured in National Geographic magazine



South Lake Tahoe resident and photographer Ian Ruhter holds a piece of his work Thursday. He was recently featured in the October 2013 issue of National Geographic.



Ian Ruhter on Thursday stands in his truck in South Lake Tahoe. The photographer transformed the back of his truck into a giant camera.

Photographer Ian Ruhter has come a long way since snapping pictures of South Shore snowboarders, and in a way he's gone back to his roots.

After growing up in local schools and colleges, the South Lake Tahoe resident now spends much of his time traveling around America, Canada and Europe to showcase his art and speak to young artists.

In the last two years, his work — a unique mix of new technology with an old technique called the Collodian wet plate process — has reached a massive audience.

It has resulted in interviews with Wired Magazine, Carson Daly, PBS and more. But most recently, Ruhter accomplished what he said is one of his life's biggest achievements: being featured in National Geographic.

"National Geographic is huge," Ruhter said. "It was really big for me."

This month's National Geographic is titled "The Power of Photography," and features several popular and innovative photographers. In it, one of Ruhter's favorite images is shown — a skateboarder jumping in mid-air.

Like all of his large wet plate pictures, Ruhter captured the image with a truck he transformed into a camera. He used a "stop motion" technique during the Collodian process that hadn't been accomplished since Eadweard Muybridge in 1878, he said.

"I was able to use modern lights and strobes — things that weren't available to him — to capture the image," he said.

Ruhter admits that the fame he's received from his acclaimed project, "Silver & Light," is something he never expected when starting it about two years ago, he said. But it has nonetheless taken his life in a new direction.

The artist now makes speeches and presentations frequently, which he previously struggled with earlier in his life, he said.

"It's something I never thought I'd be doing," Ruhter said.

On Thursday, Ruhter recalled a presentation he made in Vancouver earlier this year. For his speech, he had rummaged up a few old snowboarding photos — ones he'd taken in South Lake Tahoe at the beginning of his career.

"It was the first time that I put those photos next to what I do now," Ruhter said.

Looking back, he said it's easy to see how the Lake Tahoe area inspired his photography. The beautiful landscape surrounded him in his youth; It was something he experienced every day.

Now, Ruhter said he thinks about what he can do to give back to the community he was raised and born in. He's worked with South Tahoe High School and Lake Tahoe Community College in the past, but said he wants to become a larger part of the community moving forward.

"Somewhere along the line, this community inspired me beyond anything," he said. "And I want to give back."

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A Truck-Sized Camera Takes 1850s Photography Methods on the Road

By Kasia Cieplak-Mayr von Baldegg

Ian Ruhter's truck is a mobile camera and darkroom, an updated version of one of the earliest photography setups. Using a [wet plate collodion](#) process, he focuses light through a massive lens directly onto a giant, silver plate, and then douses it in chemicals to develop the image on the spot. There's no negative, no paper, just a single, labor-intensive image captured on a metal sheet. The resulting photos are striking, rich with luminous detail and the painterly imperfections of the chemical process.

The photographs, mostly portraits, are part of Ruhter's inspirational quest to give a voice to the fears and dreams of people across America. In this spirit, the short documentary below talks to both the artist and his portrait subjects about challenges, hopes, and personal experiences. The film was directed by Ruhter and Lane Power, who encourage fans to join their journey via [Facebook](#) and other social media.

Another short documentary from Ruhter focuses a little more on the photographic technique, below:



09:19



HD

You can check out more of Ruhter's photographs on his [website](#) and [blog](#), and learn more about the wet-plate technique in this recent profile in [Photo District News](#).

Via Jordan McGarry.

This article available online at:

<http://www.theatlantic.com/video/archive/2012/11/a-truck-sized-camera-takes-1850s-photography-methods-on-the-road/265650/>

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DANZIGER GALLERY

- EXHIBITIONS
- ARTISTS
- PROJECTS
- GALLERY

IAN RUHTER





Valley View Yosemite, 2012

BIOGRAPHY

Danziger Gallery is pleased to announce our representation of photographer Ian Ruhter. Ruhter's work, following in the steps of the great 19th century American landscape photographers, transforms the imagery of the west into a scale unimaginable in their time. Creating unique large-scale collodion wet plates (up to 48 x 60") and then making same scale archival pigment prints from the collodion plates, Ruhter blends old and new technologies to create powerful and resonant work.

Ruhter began his experiments with the wet plate collodion process four years ago. The nineteenth century photographic process involves pouring a liquid mixture of iodides, bromides, and a solution called collodion over a glass or aluminum plate. The plate is then bathed in silver nitrate, making it light-sensitive. The plate must then be quickly exposed and developed in just a few minutes, before the collodion dries and loses sensitivity.

Obsessed with perfecting the wet plate collodion process but eager to move from the traditionally small hand held plates to something larger, Ruhter's epiphany came when he realized he needed to shoot from within the camera to create the size of wet plates he had envisioned. To achieve this Ruhter converted a large delivery truck into a giant mobile camera and traveling darkroom.

Regardless of the protection of the truck, the process is laborious and extremely unpredictable as temperature and moisture can affect the chemicals unpredictably and can entirely alter the developing process, ruining a wet plate. However, when everything works, the results of this labor intensive process can produce a completely unique and incredibly detailed image with rich layers of silver suspended in emulsion producing an almost three dimensional effect. Because the process is produced and controlled entirely by hand, each plate is inherently unique, with the chemicals' process leaving irregular and ghostly shadows, halos, and ripples in each plate.

As Ruhter says of his work, he has time traveled back into the future.

Photography

- [ABOUT BWGALLERIST](#)

- [CONTACT US](#)

- [RED FILTER GALLERY](#)

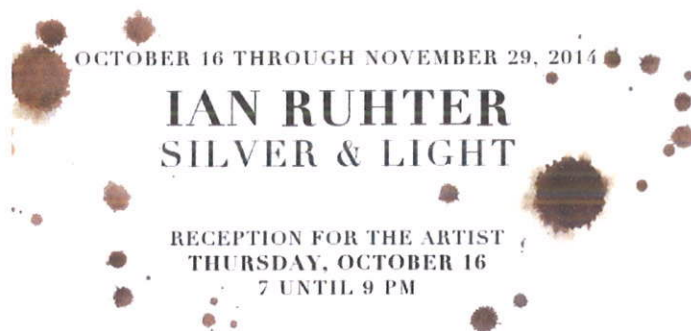
- [ARCHIVES](#)

- [RSS FEED](#)

BLACK AND WHITE PHOTOGRAPHY, FAHEY KLEIN GALLERY, FINE ART, IAN RUHTER, PHOTO COLLECTOR

Preview: Ian Ruhter “Silver & Light”, Fahey Klein Gallery, LA

In Exhibits. Gallery. Photo Print Collector. Photographer on October 21, 2014 at 1:14 pm



A new exhibit for Ian Ruhter:

Ian Ruhter had been working as a successful commercial and sports photographer when he first discovered the wet plate collodion process. The nineteenth century photographic process involves pouring a liquid mixture of iodides, bromides, and a solution called collodion over a glass or aluminum plate. The plate is then bathed in silver nitrate, making it light-sensitive. The plate must then be quickly exposed and developed in just a few minutes, before the collodion dries and loses sensitivity. The process is expensive, laborious, and extremely unpredictable. Temperature and moisture affect the chemicals greatly and can entirely alter the developing process, ruining a wet plate. But the results of this labor intensive process are undeniable— a completely unique and incredibly detailed image, with rich layers of silver suspended in emulsion producing a three dimensional effect. Because the process is produced and controlled entirely by hand, each plate is inherently unique, with the chemicals' process leaving irregular and impossible to reproduce beautiful ghostly shadows, halos, and ripples in each plate.

Now through November 29.

For more information: Fahey/Klein Gallery

reFramed: In conversation with Ian Ruhter

- Posted By: [Barbara Davidson](#)
- Posted On: 3:00 a.m. | January 25, 2013

“reFramed” is a feature showcasing fine art photography and vision-forward photojournalism. It is curated by Los Angeles Times staff photographer Barbara Davidson. [twitter@photospice](#)

Editor’s note: Photographer [Ian Ruhter](#) spoke with Framework recently about his ambitious, as well as arduous, [“Silver and Light”](#) project to tell the stories of people across America through mediums including wet plate photography. Below is an edited version of the conversation.

.....

“I’ve always seen the world differently so I built a camera to share images the way I see them in my mind.... Growing up I had severe dyslexia and it was always hard to communicate – when I found photography I found my voice.” –[Ian Ruhter](#)

.....

Q: How did you get started in photography?

A: I got into snowboarding because I was raised in Lake Tahoe, and I got pretty good at it, so I was able to get sponsored. Magazine photographers would visit to take pictures of me snowboarding, and I would ask them all kinds of questions about their photography — what kind of camera they used, how they worked ... and that interest always stuck with me. One day I decided I wanted to give photography a shot.

I never went to school for photography, but all those years of shooting snowboarders and working on catalog photography, I felt like that was my schooling. I got to a point in my life where I wanted to see what I could do as a photographer — not only what the client wanted me to do — so I just really took a chance on myself and thought, “I’m going to try something really crazy and do what I feel is in my heart.” So I gave up my full-time job to do the photography.



East Los Angeles Skyline.

Q: What inspired the “Silver and Light” project?

A: When I initially started in photography, I thought this was going to be a cool hobby, and then very quickly I found out it was way more powerful than just the act of taking pictures. I thought, “I’m communicating my feelings and who I am through these images.” At that moment, I thought, “I have a voice now,” and that feeling never left me. But somewhere along the way, after working nonstop, I lost my way a little bit – “Silver and Light” is about me going back to that beginning and trying to regain that feeling. Maybe you have to take a step back once in a while before you can go forward. “Silver and Light” is a passion project. It allows me to do whatever I want, and that’s what I really like about it.

.....

Q: How do you decide who you are going to photograph for the project?

A: I’m photographing people who are telling my story. I have a fear that if I spend all my money on this project, I’m going to be homeless. So I photographed Andrew Johnson, who lives on skid row in L.A. And actress Mariel Gomsrud, she speaks about death in our “American Dream”

video, and I've had nine people die in 5 years. I picked Oscar Loreto, who was born with a congenital birth defect, because I have dyslexia. I was inspired by Jason Wilson, the biker, because he builds everything with his hands the same way we created our camera. So the people I photograph are not as random as it may appear. I see a little piece of myself in everyone I photograph and vice versa.



Andrew Johnson, Los Angeles.

I'd also like to go all the way from, say, photographing our president to photographing a farmer in Kansas City to taking pictures of inner-city kids. I want to cover all of America in the spirit of the pioneer photographers like Eadweard Muybridge, Carleton Watkins and Timothy H. O'Sullivan, and then I want to modernize it. I talk about America so much, and I think sometimes that turns people off. But I believe America is ... the world — because everyone from around the world has ended up here. In Los Angeles, you can experience every country in the world if you just drive around. You can see the flavor of Mexico, Armenia, Africa, Egypt, Tokyo. I look at America, and I think it's more about the world. We first shot with the camera in L.A. so our project had to begin there — where the idea of the project was born. We're also really fascinated with filming our journey. And when we finish the project, we are going to make a documentary film about America, and it will reflect the world ... For now, we've released two short videos about our project: "Silver and Light" and "The American Dream."



Jason Wilson, East Los Angeles.

Q: Why a wet plate camera in a truck?

A: I started making 8-by-10 wet plates of people living in and around my apartment building at 6th and Los Angeles streets. Once I made the images, I wanted to see them larger. So, I thought about scanning the wet plates, which would essentially create a copy of the original image, and that idea of a copy created a dilemma for me. A few weeks went by, and I was sitting on my couch looking out my huge apartment window at the skyline. The light was perfect and it looked like a great big picture ... so, I thought, I'm going to make original wet plates that are as big as this window, and that inspired me to make the camera.

Originally, I made a portable darkroom on wheels out of a cart, and I used to take it through skid row, not far from where I lived, and make pictures of people on the street. We'd set up the camera on the street, and people that I'd be really intimidated to talk to or wouldn't have anything in common with would walk right up to us and ask questions about the camera. I asked them if they'd like to make a photo, and they'd say yeah. It was the camera that actually brought us together. I definitely have deep connections to skid row because I was right there every day, and I'd get a lot of inspiration just from walking around taking pictures with my Polaroid or 8-by-10 camera.

.....

Q: How did you make the camera?

A: The really important part was finding the lens — I didn't know if they existed. I found it on EBay, so I saw that as a sign that I should build [the camera]. What I hadn't anticipated was building out the rest of the camera, with the darkroom and all the elements working as one... and I got really stumped. So I made drawing after drawing and made prototypes and models out of wood, and I still couldn't figure out the missing piece to make it work. And then one day, I had this realization that I was going to have to become part of the camera to make it work. ... It wasn't going to be 100% mechanical. I was going to have to physically move some of the pieces so I would become a part of the camera, and that was really cool. I make the picture and develop it, and fix it, and wash it all in the truck. I really love working with my hands, so it fits me. I'm using the same recipe that was used in the 1800s to develop wet plates so the images will last.



Lone Pine, CA.

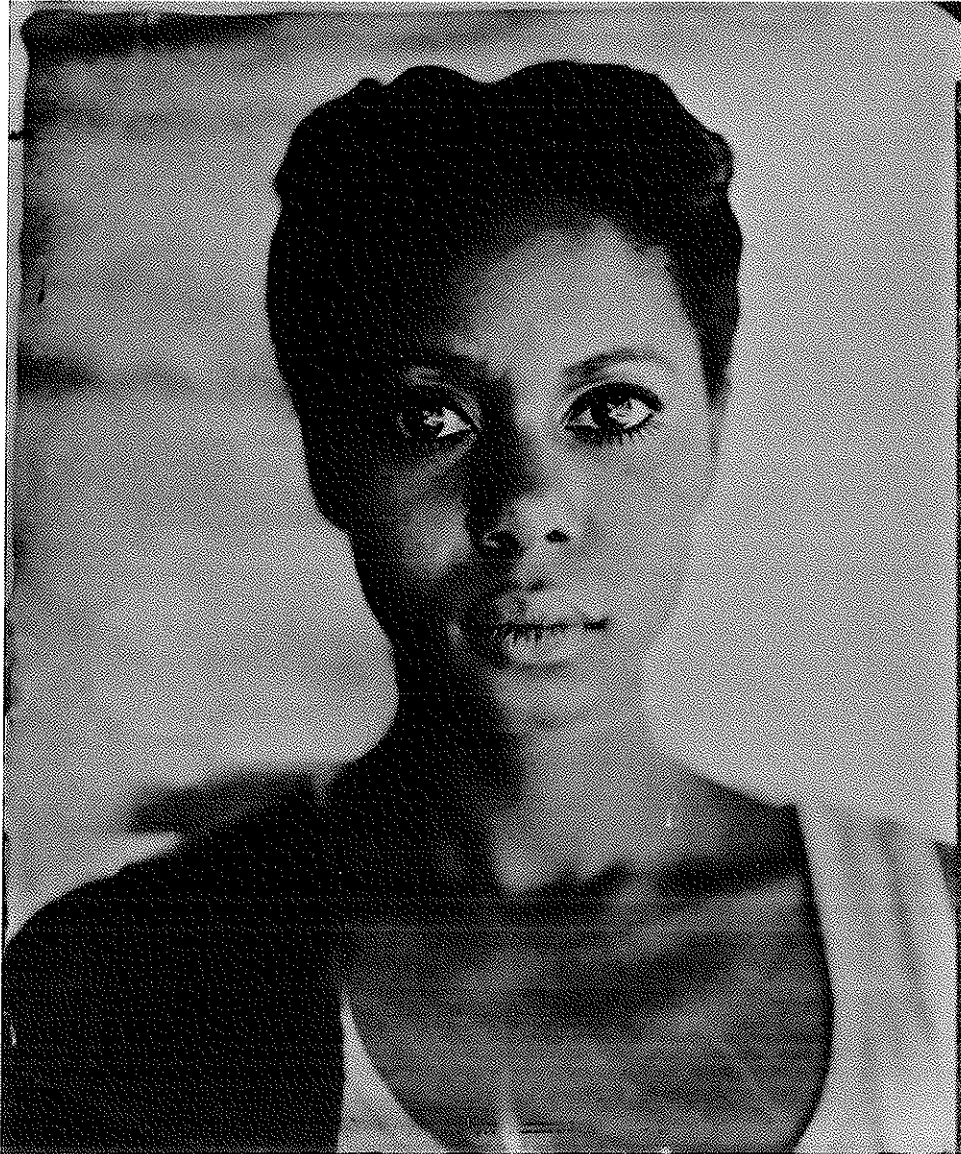
Q: Making wet plate photographs you're probably never exactly sure of the image you'll end up with? Do you embrace that as part of the creative process?

A: We embrace the mistakes, and they become a part of the originals. There is control, to an extent. Like I'm in control of the process, but we also hope for the uncertainty of it too. In other mediums of photography – digital, say — you don't want that uncertainty. But we kind of hope for it with this project.

.....

Q: It's probably a little too labor intensive for you to stop along the highway on a whim, so does it have to be a pretty striking image for you to pull over and make a picture?

A: Yes, it does... That's why, slowly, I want to start integrating the use of Polaroids into our project and ... make a direct positive paper that will allow us to make images faster if we choose not to use our two-hour setup. I think we can make really large Polaroids — and extremely large direct positive images – from the truck. I also like shooting with my 8-by-10 camera, and 8-by-10 Polaroids, so when we get a little more organized we can start integrating more of these pieces into the project.



Kim Grant, Los Angeles.

Q: Your project is expensive to operate and produce. Are you getting any corporate sponsorship?

A: Slowly, we are. We haven't been given cash, but Profoto has been a really big supporter to us and has given us \$50,000 worth of lights. Other people have given us material so that is helping us out too. Our plan is to travel with the truck across the country. But we can't just go — it's so expensive. To create the largest size plate, it is estimated to cost \$500 per shot so we always have to plan it out. Chase Jarvis just sponsored our trip to Seattle, so we were able to travel there and work on the project. So that's kind of how we've been going from place to place. Our goal is to tell the stories of people who live across America.

All those years I was working ... I just saved and saved all my money and knew I was going to do something one day, but I wasn't sure what that would be. And when the idea of this huge wet

plate camera came to me, I realized I had been working toward it for the past 10 years. I took all my savings and put it toward the project, so that's what keeps it going for now.

.....

Q: Are your wet plates for sale?

A: People have been trying to buy them, but I don't want to just whittle them away before I have a show. But we do need the money to continue the project, so I may start selling a limited amount. It's touchy, though, because it's like a piece of me. ... You're not going to go over to your printer and make another one – that's it.



Snowboarder, Lake Tahoe.

Q: How fast can the camera-truck drive?

A: (Burst of laughter) It doesn't drive very fast ... but you know that going into it, so you plan accordingly. It's nice going on trips where you're not just blasting down the highway to get there. It makes us see; we look at things more closely because we aren't just flying by everything.

LINKS FOR IAN RUHTER

SOUTH TAHOE HIGH SCHOOL

FACSIMILE TRANSMITTAL SHEET

TO: LTCC Foundation & Advancement office FROM: Lara Readinger on behalf of Irvine Larson

COMPANY: South Tahoe High School DATE: 5/8/15

FAX NUMBER: (530) 541-4157 TOTAL NO. OF PAGES, INCLUDING COVER: 3

PHONE NUMBER: (530) 541-4111 ext. 1838 SENDER'S REFERENCE NUMBER:

RE: LTCC Distinguished Alumni Award. YOUR REFERENCE NUMBER:

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Please send to the LTCC foundation & Advancement office. I tried calling them to get their direct fax number, but couldn't get a hold of them.

thanks!

Lara ☺

1735 LAKE TAHOE BOULEVARD SOUTH LAKE TAHOE, CA 96150 PHONE: 530-541-4111 FAX: 530-541-4157

ADMISSIONS AND RECORDS

MAY 08 2015

LAKE TAHOE COMMUNITY COLLEGE

May 1, 2015

LTCC Foundation & Advancement Office
Lake Tahoe Community College
One College Drive
South Lake Tahoe, CA 96150

Re: LTCC Distinguished Alumni Award, 2015 Nomination

Dear LTCC Foundation Alumni Association Committee:

Lake Tahoe Community College has been the foundation for many students to launch their futures, and reach their goals and dreams through their diverse offerings to meet the needs of all their students. One of those students, a "non-traditional" student, was inspired and discovered his calling in life through the Photography program led by master instructor Pat Leonard-Heffner. Through her teachings, Ian Ruhter was inspired to pursue his passion and become a world renowned artist recognized for his unique work specializing in wet plate photography. A glimpse of his talents can be found in the following links:

<http://inhabitat.com/ian-ruhter-converts-a-delivery-truck-into-a-pinhole-camera-for-his-american-dream-project/>

<http://www.wired.co.uk/magazine/archive/2012/09/play/old-tricks-new-clicks>

<http://www.diyphotography.net/one-day-with-ian-ruhters-truck-sized-wet-plate-camera/>

<http://www.booooooom.com/2012/04/03/silver-light-a-wet-plate-collodion-project-by-photographer-ian-ruhter/>

<http://photographersoftheweek.tumblr.com/post/21379048067/blog-week-ten-ian-ruhter-when-i-first-saw-this>

<http://framework.latimes.com/2013/01/25/reframed-in-conversation-with-ian-ruhter/>



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*Creating Learning
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www.ltsd.org

ADMISSIONS AND RECORDS

MAY 08 2015

LAKE TAHOE COMMUNITY COLLEGE

https://www.facebook.com/pages/Ian-Ruhter-Photography/159583283699?sk=timeline&ref=page_internal

http://www.faheykleingallery.com/photographers/ruhter/personal/ruhter_pp_frames.htm

His talent has brought him great fame, however, he never forgets his roots. He has been a keynote speaker at our Digital Photography Institute 2012, shared his wisdom and talents with our students at South Tahoe High School, and continues to share his field of expertise by serving on the LTCC DMA Advisory Council.

Therefore, it is without any hesitation I highly recommend this unique gentleman, Ian Ruhter for the LTCC Distinguished Alumni Award – a true testament to the impact the unique educational programs provide at LTCC. If you have any additional questions and/or comments, please do not hesitate to contact me.

Sincerely,



Ivone Larson, Assistant Superintendent
Lake Tahoe Unified School District

ADMISSIONS AND RECORDS

MAY 08 2015

LAKE TAHOE COMMUNITY COLLEGE



PAT LEONARD-HEFFNER
PHOTOGRAPHY/ DIGITAL ARTS/ DMA COORDINATOR
LAKE TAHOE COMMUNITY COLLEGE
1 COLLEGE DRIVE
SOUTH LAKE TAHOE, CA. 96150
MAY 13, 2015

JULIE BOOTH, INTERIM DIRECTOR
LTCC FOUNDATION
LAKE TAHOE COMMUNITY COLLEGE
SOUTH LAKE TAHOE, CA. 96150

Dear Distinguished Alumni Committee;

I support the nomination of Ian Ruhter as distinguished alumni from LTCC. He has achieved monumental heights in the field of photography, including being recognized by the National Geographic Magazine in their 125th Anniversary Collector's edition of photographs (October 2013).

Ian Ruhter was one of my students after he graduated from South Tahoe High School. His first experience with the field of photography was in my Photo 1 class at LTCC, in approximately 1993. He was always a responsible and self-motivated student, and immediately fell in love with the art. His photography matured and improved over the time that he continued taking classes through 2003. He built a name for himself as a professional action sports photographer in the snowboarding industry, with frequent cover shots on snowboard magazines. He decided to give up digital photography about 2010, and immerse himself in traditional photographic techniques such as the wet-plate collodion process.

He has returned numerous times to LTCC to help promote our photo program. He was one of the headliners in 2 presentations titled "Emerging Careers in Photography and Digital Arts" in Fall 2007 and Fall 2008. Ian was one of the main presenters, along with Tim Peare, Chris Wellhausen, and Kyle Schwartz, all former photo students here at LTCC.

Ian returned to demonstrate his latest project about the wet-plate process to my History of Photography class in Winter 2013. His latest contribution has been to participate in our Commercial Photo & DMA Advisory Committee meeting in February 2015.

He has deep roots here at Lake Tahoe Community College, which have helped him in his chosen photographic career. In addition, he has always acknowledged that fact.

Sincerely,

Pat Leonard-Heffner

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of the Conflict of Interest Policy

Through the recommendation of the Foundation's auditors, the following Conflict of Interest Policy was drafted. Although not required, this policy provides transparency to current and future donors and will eventually be added to the LTCC Foundation's landing page and the GuideStar website along with the Foundation's financial documents.

Recommendation

It is recommended the Foundation Board approve the Conflict of Interest policy as presented.

Lake Tahoe Community College Foundation
Board of Directors Policy

FP 1 - Conflict of Interest Policy

Reference: *Government Code Sections 1090 et seq.; 1126*

I. Purpose

The purpose of this policy is to protect the integrity of the LTCC Foundation's decision making process, to enable its constituencies to have confidence in its integrity and reputations of its directors, staff members and volunteers. Members of the Foundation Board of Directors (Directors) or staff shall not derive any undue personal profit, or gain, directly or indirectly, either monetary or otherwise by reason of his or her service to the Lake Tahoe Community College Foundation.

A conflict of interest is defined as an actual or perceived interest by a Director, staff member or volunteer or a relative of any of these members in an action that results in, or has the appearance of resulting in personal, organizational, or professional gain. A conflict of interest occurs when a director, staff member or volunteer has direct or fiduciary interest in another relationship that benefits from a decision or activity of the Foundation.

II. Policy

A. *Financial Interest*

Directors and employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as members of the Board or as employees.

A Director shall not be considered to be financially interested in a contract if his/her interest meets the definitions contained in applicable law (Government Code Section 1091.5).

Directors shall file statements of economic interest with the filing officer of the Lake Tahoe Community College District and are encouraged to seek counsel from the District's legal advisor in every case where any question arises.

A Director shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official board minutes. The affected Director shall not vote or debate on the matter or attempt to influence any other member of the Board to enter into the contract. Remote

interests are specified in Government Code Section 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his or her minor child.

B. Interests of Other Charitable Organizations

It is recognized that Directors may serve on the Board of other 501(c)3 and other charitable organizations, some of which may conduct business in the same geographical areas as are served by the Foundation and the College. In so doing, however, no Director shall place or permit the interests of any other such, charitable organization to be placed either above or in actual or potential, direct or indirect, conflict with the interest of the Foundation.

III. Procedure

A. Annual Board Member Certification

Annually each Board member shall receive, review, complete, sign and return a "Statement of Economic Interests/Form 700" in accordance with written procedures established by Fair Political Practices Commission from the State of California.

B. Board Deliberations and Actions Under Financial Interest Circumstances

Any Board member with a financial interest in a *permissible* transaction before the Board of Directors shall promptly disclose to the Board the nature and scope of that interest, and thereupon be recused from participating in any deliberations or actions by the Board on that matter. The Board meeting minutes shall note the disclosure and recusal. The Board shall then make a determination whether or not the proposed transaction is just and reasonable for the Foundation at that time and under the circumstances of the disclosure. If so, the Board may then authorize, approve, or ratify the transaction in good faith by a vote sufficient for the purpose of the action without counting the vote(s) of such financially interested Board member(s).

Upon the disclosure by any Board member with a financial interest in an *impermissible* transaction before the Board, no action to approve, authorize or ratify the transaction shall be taken, and the meeting minutes shall note the circumstances attending the matter.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015
TO: Foundation Board
FROM: Superintendent/President
SUBJECT: Consideration of Approval of Establishing a Donor Naming Opportunity Campaign

Over the last few months there has been a great deal of interest in establishing a donor naming opportunity campaign. Naming opportunities are potentially an even stronger draw than endowment campaigns and giving major donors and college supporters the opportunity to have their name on a building, a classroom, a lecture hallway, or student center can be extremely gratifying, especially when in the memory of a loved one.

Under the vision of Board member Dr. Deanna Brothers, a sub-committee has been established and will begin moving forward with the naming, development, and structure of this campaign following the consideration of approval of this item. The proceeds from this campaign will directly benefit the Foundation in its mission to work for educational excellence by assisting and encouraging investments in the development and growth of educational opportunities at LTCC.

Recommendation

It is recommended the Foundation Board approve establishing a donor naming opportunity campaign as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015
TO: Foundation Board
FROM: Superintendent/President
SUBJECT: Consideration of Approval of the 2015/16 Foundation Board of Directors Meeting Calendar

Below is the proposed 2015/16 meeting schedule for the LTCC Foundation's Board of Directors. The Foundation Executive Committee meetings will continue to be scheduled prior to the regular Board meetings as it has improved efficiency.

Foundation Board of Directors Meeting Schedule

August 19, 2015

October 21, 2015

November 18, 2015

January 20, 2016

March 16, 2016

April 20, 2016

May 18, 2016

June 15, 2016

August 17, 2016

Recommendation

It is recommended the Foundation Board approve the 2015/16 Foundation Board of Directors meeting schedule as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Executive Director

SUBJECT: Consideration of Approval of the Fiscal Year 2015/16 Tentative Foundation Budget

Each year staff brings forward a tentative budget for consideration and adoption as the final budget for the upcoming fiscal year. The Fiscal Year 2015/16 budget is based on conservative revenue assumptions. Expenses are largely in line with those budgeted for Fiscal Year 2014/15. Staff will bring the Final Foundation budget to the next regular meeting scheduled on August 19, 2015 for approval.

Recommendation

It is recommended the Foundation Board approve the fiscal year 2015/16 tentative Foundation budget as presented.

2015/16 Tentative Foundation Budget

Revenue			FY 2014-15 Adopted Budget		FY 2014-15 Projected		FY 2015-16 Tentative Budget	
Beginning Balance			\$ 335,905	\$ 1,077,355	\$ 335,905	\$ 1,077,355	\$ 334,779	\$ 3,087,204
<u>Line Item</u>	<u>Account Code</u>	<u>Category</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>
1	8110	Annual Fund - Student Success Campaign	\$ 40,000	\$ -	\$ 40,136	\$ -	\$ 45,000	\$ -
2	8270	University Center	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
3	8120	Taste of Gold	\$ 45,260	\$ -	\$ 42,952	\$ -	\$ 45,500	\$ -
4	8120	Art Auction	\$ 6,000	\$ 6,000	\$ 4,300	\$ 3,255	\$ 4,500	\$ 4,500
5	8180	President's Circle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	8500	Investment Income	\$ 10,000	\$ 14,000	\$ 11,900	\$ 18,591	\$ 11,000	\$ 15,000
7	8220	Program Support	\$ -	\$ 65,000	\$ -	\$ 73,068	\$ -	\$ 10,000
8	8210	Scholarships and Awards	\$ -	\$ 60,000	\$ -	\$ 71,000	\$ -	\$ 65,000
9	8210	Foundation for the Future	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
10		Other Revenue Sources	\$ 5,000	\$ -	\$ 6,107	\$ -	\$ -	\$ -
Total Income			\$ 106,260	\$ 150,000	\$ 105,395	\$ 2,165,914	\$ 106,000	\$ 94,500

Expenses			FY 2014-15 Adopted Budget		FY 2014-15 Projected		FY 2015-16 Tentative Budget	
<u>Line Item</u>	<u>Account Code</u>	<u>Category</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>
11	2150	Executive Director Salary (.5 FTE)	\$ -	\$ -	\$ -	\$ -	\$ 34,358	\$ -
12	3000	Executive Director Benefits (.5 FTE)	\$ -	\$ -	\$ -	\$ -	\$ 16,549	\$ -
13	2110	Assistant Director (.7 FTE)	\$ 37,509	\$ -	\$ 37,509	\$ -	\$ -	\$ -
14	2110	Assistant Director Benefits (.7 FTE)	\$ 20,991	\$ -	\$ 20,991	\$ -	\$ -	\$ -
15	2340	PT/Temp/Clerical Assistant	\$ -	\$ -	\$ -	\$ -	\$ 5,749	\$ -
Compensation Sub-Total			\$ 58,500	\$ -	\$ 58,500	\$ -	\$ 56,656	\$ -

<u>Line Item</u>	<u>Account Code</u>	<u>Category</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>
16	u4400	Taste of Gold	\$ 8,000	\$ -	\$ 12,561	\$ -	\$ 14,000	\$ -
17		University Center	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 295,000
18	u4110/r7110	Program Support	\$ 15,000	\$ 87,000	\$ 7,400	\$ 83,692	\$ 21,500	\$ 33,000
19	u4400	Art Auction	\$ 500	\$ -	\$ 433	\$ -	\$ 500	\$ -
20	u5240/r7741	Advertising & Marketing Promotions	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
21	u5260	Meeting Supplies	\$ 860	\$ -	\$ 800	\$ -	\$ 860	\$ -
22	u5250/r7751	Office Supplies	\$ 400	\$ -	\$ 400	\$ -	\$ 400	\$ -
23	u5330/r7821	Printing and Repro.	\$ 1,000	\$ -	\$ 1,000	\$ 847	\$ 1,000	\$ -
24	5340	Credit Card/PayPal Fees	\$ 1,000	\$ -	\$ 900	\$ -	\$ 1,000	\$ -
25	r7831	Investment Expense	\$ 1,000	\$ -	\$ 739	\$ 1,426	\$ 1,000	\$ 1,500
26	r7100	Scholarships & Awards	\$ -	\$ 70,000	\$ -	\$ 58,100	\$ -	\$ 75,000
27	u4100/r7100	Foundation for the Future	\$ 10,000	\$ 5,000	\$ 13,000	\$ -	\$ 10,000	\$ -
29	u5230	Software	\$ -	\$ -	\$ 695	\$ -	\$ 700	\$ -
30	5370	Insurance	\$ -	\$ -	\$ 1,519	\$ -	\$ 1,550	\$ -
28	u5360	Contingency	\$ 5,000	\$ -	\$ 3,574	\$ -	\$ 3,000	\$ -
Operations Sub-Total			\$ 47,760	\$ 162,000	\$ 48,021	\$ 156,065	\$ 60,510	\$ 404,500

Total Expenses			\$ 106,260	\$ 162,000	\$ 106,521	\$ 156,065	\$ 117,166	\$ 404,500
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Ending Balances			\$ 335,905	\$ 1,065,355	\$ 334,779	\$ 3,087,204	\$ 323,613	\$ 2,777,204
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LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of Designating Program Support to the Book Lending Program for 2015/16

Since 2013, the Foundation has supported designating funds to the Book Lending Program in the amount of \$5,000 through the transfer of funds from the Unrestricted General Fund account. Staff is bringing this item back for the 2015/16 academic year for consideration of approval.

Recommendation

It is recommended the Foundation Board approve designating \$5,000 from the Unrestricted General Fund account for the 2015/16 academic year as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of Designating Program Support to the Adult ESL Program for 2015/16

In 2014, the LTCC Foundation provided \$3,000 in program support to the Adult ESL program. Director Dr. Bob Cliff is requesting \$3,500 in program support for this program for the 2015/16 academic year.

Recommendation

It is recommended the Foundation Board approve designating \$3,500 from the Unrestricted General Fund account to the Adult ESL program as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of the Transfer of Funds from the Measure F Account to the Unrestricted General Fund

In May of 2014, the LTCC Foundation expressed interest in supporting the District in their efforts to campaign for a General Obligation Bond, and on July 29, 2014, the Board of Directors took official action to support the "Measure F Campaign". During the course of the campaign, \$59,140.00 was raised and expenses have totaled \$53,032.86. On March 20, 2015, the final check from the campaign was submitted and the account was officially closed. As determined from the original creation of the campaign, the LTCC Foundation would support and raise funds for the LTCCD General Obligation Bond under the Foundation's Articles of Incorporation.

The fundraising efforts exceeded the goal of raising \$45,000 and since the close of the campaign, the funds were determined to be returned to the general fund to remain in compliance of the Articles of Incorporation by using the balance for the "general welfare of students and the faculty of Lake Tahoe Community College". The balance that remains is \$6,107.14.

Recommendation

It is recommended the Foundation Board approve transferring the funds from the Measure F account in the amount of \$6,107.14 to the Unrestricted General Fund as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: June 17, 2015

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of Public Employment, Executive Director, Foundation and College Advancement

Interviews for the Executive Director of the LTCC Foundation and College Advancement have been completed and this position is now available for consideration of approval. The official action from the District will take place before the Board of Trustees on June 23, 2015.

Recommendation

It is recommended the Foundation Board approve the public employment of the Executive Director, Foundation and College Advancement as presented.