



AGENDA

Regular Meeting

Wednesday, May 21, 2014
Lake Tahoe Community College
Room L104
6:00 p.m. Open Session

I. Call to Order – Bob Novasel

II. Open Session

Hearing of the Public on Items Not on the Agenda

Members of the public may address the Board on items not on the agenda subject to a five-minute time limit (groups to 15-minutes on any one topic or item) that may be extended by the President of the Board or by Board action. The Board, however, cannot act upon any request or proposal unless the item is on the meeting agenda.

Hearing of the Public on Items on the Agenda

Members of the public will be given the opportunity to speak on each action item listed on this agenda when the item is before the Board subject to a five-minute time limit {groups to 15-minutes on any one topic or item} that may be extended by the President of the Board or by Board action.

III. Discussion and Reports

- A. TRiO Program Presentation (Anna Lee)
- B. Foundation Event and Campaign Updates (McVean)
 - 1. Fill the Frame Campaign Update and Progress of the Ascending Sculpture (McVean)
 - 2. 40th Anniversary Commemorative Book Campaign
 - 3. 2014 Taste of Gold (McVean)
 - 4. 2013/14 Scholarships (McVean)
- C. Finance Committee Report (Murillo/McVean)
- D. Superintendent/President Report (Murillo)
 - 1. LTCCD's 40th Anniversary Celebration Dinner
 - 2. LTCCD General Obligation Bond Campaign Support

IV. Action Items

- A. Consideration of Approval of Minutes – March 19, 2014
- B. Consideration of Approval of Funding the Foundation Recognition Wall
- C. Consideration of Approval of ESL Scholarship Support
- D. Consideration of Approval of the Transfer of Funds from the Unrestricted Account to the Book Lending Account for 2013

V. Announcements and Comments

- A. Board Member Comments
- B. Student Comments

VI. Next Meeting – June 18, 2014

VII. Adjournment

VIII. Disability Access

The Administration Building and Room L104 are wheelchair accessible. The following services are available when request are made by 4:00 p.m. of the Friday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact, Julie Booth, (530) 541-4660 ext. 245, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

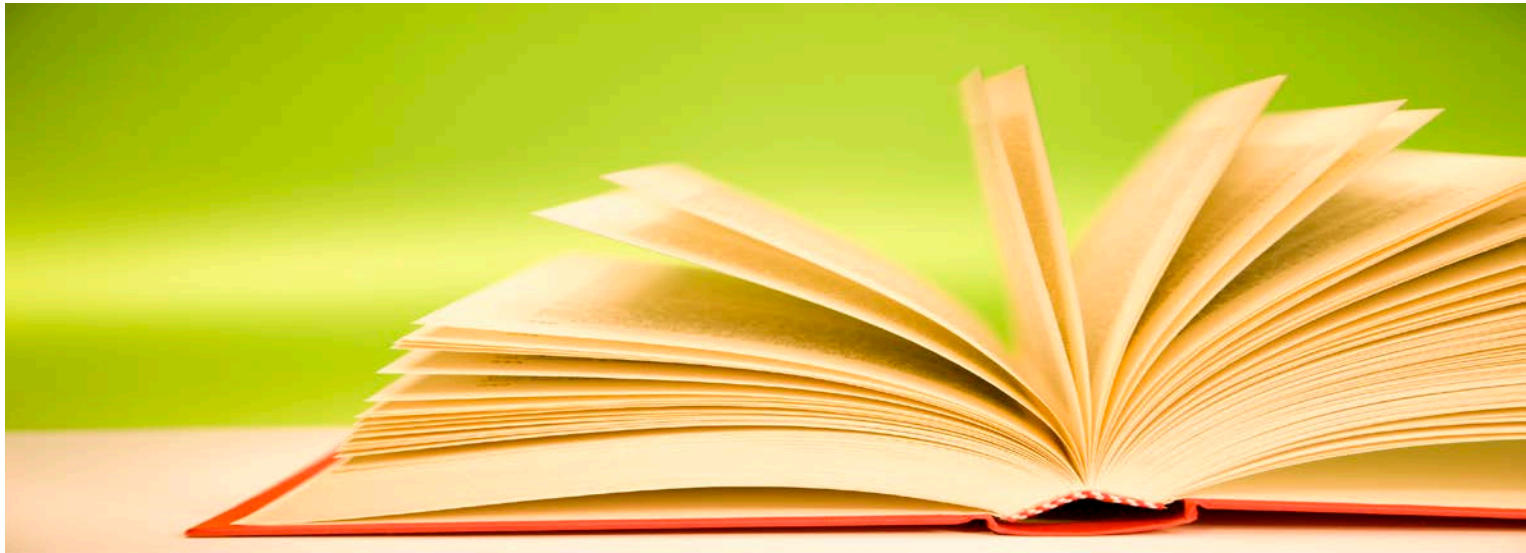
DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Finance Committee Report

TRiO-SSS Coordinator/Specialist, Anna Lee will provide a report to the Foundation Board of Directors regarding the TRiO Booklending Program. Anna will review the annual cost of books, what students are eligible for the program, and how the success of the program has changed the lives of LTCC students.



LTCC QUARTERLY TEXTBOOK LENDING PROGRAM

Investing in Student Success

Reality Check: Textbook Costs

Tim's Spring 2014 Classes	Required Texts	Shervihn's Spring 2014 Classes	Required Texts
MAT 104	\$115.35	SPA 101	\$265.00
BIO 102	\$382.75	MAT 154A	\$115.35
CHM 103	\$482.30	ENG 103	\$73.60
		ENG 211	\$52.90
Total	\$980.40	Total	\$506.85

The annual cost of books is \$1,000-\$2,200,

nearly half of the Pell Grants students depend upon to cover living expenses

(since part-time, minimum wage jobs rarely pay the rent)

Who Receives Free Textbooks?

- **TRiO-SSS Participants**
 - Low-income, first-generation students and students with disabilities
- **Career and Technical Education Students**
 - Low-income, BOG fee waiver recipients pursuing a certificate or degree in a vocational field
- **Veteran Students**
 - Recently discharged **or**
 - Age 35+ and unemployed and returning to school **or**
 - Dependents of any Veteran who is 100% disabled or deceased
- **Extended Opportunity Programs and Services (EOPS) Participants**
 - Low-income, first-generation, full-time students
- **CalWORKS Students**
 - Parents who are *very* low income, receive TANF (cash aid), and have a Welfare-to-Work Plan with the Department of Human Services

How Does the Program Work?

TRiO-SSS Coordinator/Specialist manages the program

- Coordinates details with staff who communicate with eligible students
- Communicates with instructors, Bookstore and Library
- Removes outdated books
- Purchases new books and submits all documentation to Business Office
- Sells outdated texts online and re-deposits funds into program account

Students request books each quarter

- Register for classes
- Submit proof of registration and a book list to TRiO-SSS office.

Paper trail

- TRiO-SSS Program Assistant matches needs to the inventory and completes paperwork
- Students sign an agreement
- Students bring a referral form to the library to check out books.

Who Contributes to the Program?

LTCC Foundation

- **\$17,445 total**
 - \$9,445 seed money in November 2011
 - \$5,000 from unrestricted in August 2013
 - \$3,000 from LTVA through LTCC Foundation in November 2013
- **\$2,266 remaining balance**

Barnes and Noble

- \$3,000 total
 - \$2,000 seed money in November 2011
 - \$1,000 in December 2013

Career & Vocational Services

- 200 books for vocational classes
- \$ 7,364 total
 - \$3,252 in 11-12
 - \$3,376 in 12-13
 - \$736 in 13-14
 - Anticipated for 14-15: \$811

CalWORKS

- \$ 12,000 one time support in May 2012 total

Selling Outdated Texts Online

- \$ 1,163



Emily: “I support myself in full, but my fridge is still empty sometimes so I’m eternally grateful for people with kind hearts who will help. I want to be a RN so thank you for helping me take a step in the right direction.”

Nikoles: “It takes away a lot of stress knowing that I have what I need and I can maintain stability.”

Megan: “Before TRiO, I had to purchase books with my credit card and pay off over time. With this program, I no longer have to do that.”

Jagger: “As a full time employee and student living on my own, these books provide immense support that I could not do without. I am so grateful for this program.”

The Foundation is Saving Students

- money so they can spend their limited incomes on basic needs
- from dropping classes because they cannot afford books
- from giving up on their dreams of an education

Foundation Funds Invested	TRiO-SSS Inventory (49% of total inventory)	Average Cost Per Text (funds invested / TRiO inventory)	Total Checkouts
\$17,445	298 (112 new texts added since last year at this time)	\$58.54	2,642

And now for the best data...



YOUR INVESTMENT HAS

SAVED

LOW-INCOME

STUDENTS

\$154,662

in 3 years

An open book is shown from a low angle, with its pages fanned out. The central pages are folded to form a heart shape. The background is a soft, out-of-focus gradient of blue, green, and yellow. The text "Thank you" is written in a bold, orange font at the top, and "for your generosity!" is written in a bold, white font at the bottom.

Thank you

for your generosity!

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Foundation Event and Campaign Updates

1. *Fill the Frame Campaign Update & Progress of the Ascending Sculpture*

Staff will review the progress of the Fill the Frame Campaign, and update the Foundation board on the progress of the Ascending sculpture. Ascending's reveal is scheduled in conjunction with LTCC's 40th Anniversary celebration on June 7, 2014.

2. *40th Anniversary Commemorative Book Campaign*

Staff will update the Foundation Board on the progress of the 40th Anniversary Commemorative Book. Attached includes the latest brochure that is being circulated to prospective donors.

3. *2014 Annual Taste of Gold Event*

In preparation for the LTCC Foundations largest annual fund supporting event, staff is working towards identifying sponsorships, filling out grant applications, and contacting wineries, breweries and eateries for the July 12, 2014 event. Packets provided for Foundation Board of Directors include tickets to sell for interested friends and family, sponsorship information, and save the date cards for the event.

4. *2013/14 Scholarships*

Scholarship season has just closed and staff is expecting to have raised similar numbers seen from the 2012/13 scholarship season. New scholarships this year include the Kiwanis Club of Lake Tahoe, Engineers of the Future Scholarship, Carl Young Memorial Scholarship, and the Sue Huff Memorial Scholarship. Additionally, staff was able to resurrect old scholarships which include the Theresa Reuter Memorial Scholarship and the Helping Hand Scholarship while encouraging scholarship donors such as the Tahoe Art League who were not utilizing the Foundation to utilize college resources in moving forward.

The Foundation Board of Directors are encouraged to attend the Scholarship Award Ceremony scheduled on Friday, June 27th at 12:00 p.m. in the Duke Theatre.

Barkley Sculpture Project

Date	Description	Income	Expense	Balance	Comments
12/08/08	Kitt Barkley	\$ 20,000.00		\$ 20,000.00	Barkley Sculpture (1/2)
05/01/09	David Foster		\$ 5,000.00	\$ 15,000.00	Barkley Sculpture Project
03/18/10	David Foster		\$ 5,000.00	\$ 10,000.00	Barkley Sculpture Project
01/11/13	Robert C & Geraldine Williams	\$ 2,000.00		\$ 12,000.00	Barkley Sculpture Project
07/09/13	Mussi Artworks Foundry		\$ 13,189.00	\$ (1,189.00)	1st of 3 equal installments
08/09/13	AFA Supplies		\$ 1,185.16	\$ (2,374.16)	Barkley Sculpture Project
12/20/13	Katherine M Barkley	\$ 20,000.00		\$ 17,625.84	Barkley Sculpture (2/2)
04/01/14	Structural Engineer		\$ 2,500.00	\$ 15,125.84	2nd of 3 equal installments
04/15/14	Mussi Artworks Foundry		\$ 13,189.00	\$ 1,936.84	2nd of 3 equal installments
04/24/14	TEI - Testing and Inspection		\$ 1,998.00	\$ (61.16)	Barkley Sculpture Project
04/25/14	SDC Stone - Granite		\$ 2,167.66	\$ (2,228.82)	Barkley Sculpture Project
04/26/01	Mussi Artworks Foundry - Mounting Frame		\$ 2,031.00	\$ (4,259.82)	1st of 2 equal Installments
05/12/14	Installation Materials - Misc.		\$ 791.80	\$ (3,020.62)	Barkley Sculpture Project
05/16/14	Mussi Artworks Foundry - Frame		\$ 2,031.00	\$ (5,051.62)	2nd of 2 equal installments
	Subtotal	\$ 42,000.00	\$ 49,082.62	\$ (7,082.62)	

Fill the Frame Campaign

10/22/13	Adele Lucas	\$ 500.00		\$ (6,582.62)	Fill the Frame Campaign
10/22/13	Joe & Deanna Brothers	\$ 125.00		\$ (6,457.62)	Fill the Frame Campaign
10/22/13	Joe Tillson	\$ 125.00		\$ (6,332.62)	Fill the Frame Campaign
10/17/13	RD & FP Alling	\$ 1,500.00		\$ (4,832.62)	Fill the Frame Campaign
10/21/13	Novasel Family	\$ 1,000.00		\$ (3,832.62)	Fill the Frame Campaign
10/28/13	Kerry S David	\$ 5,000.00		\$ 1,167.38	Fill the Frame Campaign
11/01/13	Fast Print		\$ 847.19	\$ 320.19	Fill the Frame Campaign
12/20/13	Robert & Catherine Cliff	\$ 250.00		\$ 570.19	Fill the Frame Campaign
12/20/13	Roberta L Mason	\$ 1,000.00		\$ 1,570.19	Fill the Frame Campaign
01/05/14	Marvin Peterson	\$ 1,000.00		\$ 2,570.19	Fill the Frame Campaign
01/27/14	Pilot Brands	\$ 2,500.00		\$ 5,070.19	Fill the Frame Campaign
01/27/14	Gary & Tracy Saunders	\$ 1,000.00		\$ 6,070.19	Fill the Frame Campaign
01/28/14	David Hollis	\$ 250.00		\$ 6,320.19	Fill the Frame Campaign
01/29/14	Paula Gibson	\$ 250.00		\$ 6,570.19	Fill the Frame Campaign
01/31/14	Doug Wilson Construction	\$ 500.00		\$ 7,070.19	Fill the Frame Campaign
01/31/14	Allan & Diane Bisbee	\$ 250.00		\$ 7,320.19	Fill the Frame Campaign
02/05/14	Linda Groth	\$ 250.00		\$ 7,570.19	Fill the Frame Campaign
02/21/14	Mary & Fenn Barkley	\$ 1,000.00		\$ 8,570.19	Fill the Frame Campaign
02/21/14	Ed Laine	\$ 250.00		\$ 8,820.19	Fill the Frame Campaign
02/21/14	Stella & Darin Roper	\$ 250.00		\$ 9,070.19	Fill the Frame Campaign
02/25/14	Kenneth Jillson	\$ 200.00		\$ 9,270.19	Fill the Frame Campaign
02/27/14	DW & EL Correa	\$ 1,000.00		\$ 10,270.19	Fill the Frame Campaign
03/26/14	Duncan Evans	\$ 300.00		\$ 10,570.19	Fill the Frame Campaign
03/27/14	Jeff and Kasey DeFranco	\$ 250.00		\$ 10,820.19	Fill the Frame Campaign
04/08/14	Mike Hack - Morgan Stanley	\$ 250.00		\$ 11,070.19	Fill the Frame Campaign
04/10/14	Madeleine Howard - Ovation, NZ	\$ 1,000.00		\$ 12,070.19	Fill the Frame Campaign
04/14/14	Peter Bostic	\$ 250.00		\$ 12,320.19	Fill the Frame Campaign
04/16/14	Cynthia Liebo	\$ 250.00		\$ 12,570.19	Fill the Frame Campaign
04/16/14	Anita L. Vieites	\$ 250.00		\$ 12,820.19	Fill the Frame Campaign
04/30/14	Kindred Murillo	\$ 600.00		\$ 13,420.19	Monthly payroll deductions will total a \$600 contribution
05/06/14	Kristen Perry	\$ 300.00		\$ 13,720.19	Fill the Frame Campaign
	Subtotal	\$ 21,650.00	\$ 847.19		
5/12/2014	Current Totals	\$ 63,650.00	\$ 49,929.81	\$ 13,720.19	

Future Expenses - Barkley Sculpture Project

Date	Description	Income	Expense	Balance	Comments
NOT PAID	Mussi Artworks Foundry		\$ 13,189.00	\$ 531.19	3rd of 3 equal installments
NOT PAID	Donor Recognition		\$ 1,000.00	\$ (468.81)	Fill the Frame Campaign
NOT PAID	Misc. Installation Materials		\$ 350.00	\$ (818.81)	Barkley Sculpture Project
NOT PAID	Misc. Contingency		\$ 500.00	\$ (1,318.81)	Barkley Sculpture Project



Lake Tahoe Community College's 40th Anniversary Commemorative Book Fund

*Celebrating...
40 years of Excellence in Education*



1974...



2014...



This book will capture the history of a remarkable story told by the founders who had a dream to provide local and quality education for our community.

Your contribution to the Commemorative Book Fund will help to preserve the history of this amazing college. Donors who contribute a minimum of \$250 will have their names printed in the limited edition of the 40th Anniversary Commemorative Book.

Donate today!

For more information about the 40th Anniversary Commemorative Book please contact the LTCC Foundation.
530-541-4660 ext. 245 or email: foundation@ltcc.edu



Lake Tahoe Community College Foundation
One College Drive, So. Lake Tahoe, CA 96150
(530) 541-4660 x245 . www.ltcc.edu/web/donate

Leaving a legacy...

Your contribution to the Commemorative Book Fund will help to preserve the history of this amazing college. Donors who contribute a minimum of \$250 will have their names printed in the limited edition of the 40th Anniversary Commemorative Book.

Lake Tahoe Community College's 40th Anniversary Commemorative Book Fund

Total Gift Amount: _____

Payment options: Cash, Check, Visa/MC

Name: _____

Card Number: _____

Exp. Date: _____ **VIN:** _____

Address: _____

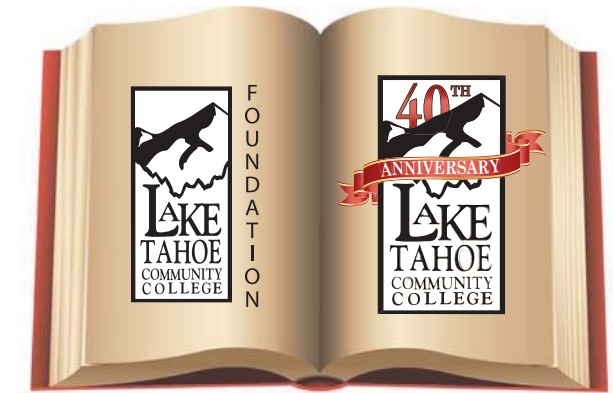
City: _____

State: _____ **Zip:** _____

Email: _____

Phone: (____) _____ - _____

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION



MAIL TO:
LTCC FOUNDATION
One College Drive
South Lake Tahoe, CA 96150
(530) 541-4660 ext. 245
foundation@ltcc.edu
www.LTCC.edu/web/donate

1974...



2014...



The mission of the Lake Tahoe Community College Foundation is to work for educational excellence by assisting and encouraging investment in the development and growth of educational opportunities at Lake Tahoe Community College.

Celebrating 40 years
of Excellence in Education

Leaving a legacy...

Join the
Lake Tahoe Community College District
and the
Lake Tahoe Community College Foundation
by contributing to the
40th Anniversary Commemorative Book Fund.

Your donation will allow the story of LTCC
to be told and remembered
for generations to come.

With your help, we can commemorate the
legacy of the
Lake Tahoe Community College District.
Join us in honoring the past and fostering
optimism for future generations
by *sharing your story*.

This book will capture the history of a
remarkable story told by the founders
who had a dream to provide local and
quality education for our community.



A contribution to the
Commemorative Book Fund
is a special way to preserve the history
of this amazing college. All donations of
\$250 or more will be recognized
in the pages of this limited edition
40th Anniversary book.

For more information about the
40th Anniversary Commemorative Book,
please contact the LTCC Foundation
at (530) 541-4660 x245 or
email: foundation@ltcc.edu



For 40 years, the faculty, staff,
administration, and community
have supported the education
and training of thousands of
students.



Celebrating...
40 years of Excellence in Education



LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

TASTE OF GOLD

Save this date!
Saturday, July 12
6 - 9 pm

The LTCC Foundation invites you to attend
Tahoe's best outdoor wine tasting event:

Discover Gold... By trying the best of El Dorado Hills wineries
Taste... The food of Tahoe's best restaurants
and Enjoy... Live jazz & auction under the pines on campus

Get your tickets early @ LTCC.edu/donate

All proceeds benefit Lake Tahoe Community College Foundation which supports student
scholarships and college programs.

The Lake Tahoe Community College Foundation's Mission is to work for educational excellence by assisting and encouraging investment in the development and growth of educational opportunities at Lake Tahoe Community College.



MAIL TO:
LTCC FOUNDATION
One College Drive, South Lake Tahoe, CA 96150
(530) 541-4660 ext. 245
foundation@ltcc.edu
www.ltcc.edu/donate



*The LTCC Foundation presents
the
2014 Annual*

TASTE OF GOLD

Saturday, July 12 ~ 6-9 p.m.

**Sponsorship Opportunities
Now Available!**

All proceeds benefit LTCC Foundation
which supports student
scholarships and college programs.

The LTCC Foundation invites you to sponsor
Tahoe's BEST outdoor wine tasting event:

Discover Gold... Sample the best of El Dorado Hills wineries
Taste... The food of Tahoe's best restaurants
and Enjoy... Live jazz & auction under the pines on campus

Solid Gold Sponsor

Honorary Host for the 2014 Taste of Gold

If you or your organization is interested in becoming a Solid Gold Event sponsor, please contact the LTCC Foundation. Honorary Host Proposals are welcomed.

*Donations support
student scholarships
& programs*

TASTE OF GOLD

Saturday, July 12 ~ 6-9 p.m.

Become a Sponsor!

24 Karat Gold Sponsor ~ \$5,000

(*\$4,760 Tax Deductible)

Benefits:

12 tickets to the Taste of Gold
VIP champagne reception & exclusive entrance to event at 5:30 p.m.
Reserved table for your organization

Marketing Recognition:

Display of sponsor's banner at the college for 8 weeks prior to event

Display of sponsor's banner at event on July 12, 2014

Inclusion in all radio & TV promotions

Logo/name & link on LTCC.edu homepage
Inclusion in all press releases, email blasts & social media campaigns
Recognition on all Taste of Gold pre-event promotional materials
Recognition on Foundation's donor wall and 2014 Annual Report
Listing on event invitation and program

14 Karat Gold Sponsor ~ \$2,500

(*\$2,340 Tax Deductible)

Benefits:

8 tickets to the Taste of Gold
VIP champagne reception & exclusive entrance to event at 5:30 p.m.

Marketing Recognition:

Logo/name & link on LTCC.edu homepage
Inclusion in all press releases, email blasts & social media campaigns
Recognition on all Taste of Gold pre-event promotional materials
Recognition on Foundation's donor wall and 2014 Annual Report
Listing on event invitation and program

10 Karat Gold Sponsor ~ \$1,000

(*\$920 Tax Deductible)

Benefits:

4 tickets to the Taste of Gold
VIP champagne reception & exclusive entrance to event at 5:30 p.m.

Marketing Recognition:

Logo/name & link on LTCC.edu homepage
Inclusion in all press releases & email blasts
Recognition on all Taste of Gold pre-event promotional materials
Recognition on Foundation's donor wall and 2014 Annual Report

5 Karat Gold Sponsor ~ \$500

(*\$460 Tax Deductible)

Benefits:

2 tickets to the Taste of Gold
VIP champagne reception & exclusive entrance to event at 5:30 p.m.

Marketing Recognition:

Logo/name & link on LTCC.edu homepage
Listing on event program & 2014 Annual Report

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Finance Committee Report

Superintendent/President, Dr. Kindred Murillo and Aaron McVean will update the Foundation Board of Directors on items discussed and reviewed at the April 21st and May 21st, 2014 Finance Committee Meetings.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Superintendent/President's Report

Superintendent/President Dr. Kindred Murillo will update the Foundation Board of Directors on the June 7, 2014, 40th Anniversary Celebration. The event is generating a great deal of excitement among the community, alumni, faculty, staff, and retirees of the District.

In addition to the 40th Anniversary Celebration, the creation of the 40th Anniversary coffee table book is underway. This book will be a wonderful way to document and commemorate the history of the Lake Tahoe Community College District and an update on the campaign to raise funds will be given.

Dr. Murillo will also provide an update regarding progress on the potential 2014 general obligation bond campaign.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

BOARD OF DIRECTORS

Regular
Meeting

Wednesday, March 19, 2014
Lake Tahoe Community College
Room L104
6:00 p.m. Open Session

MINUTES

Present: Ron Alling, Diane Bisbee, Dr. Deanna Brothers, Dr. Bob Cliff, Kerry David, Jeff DeFranco, Adele Lucas, Leon Malmed, Dr. Kindred Murillo, Gina Niceforo, Bob Novasel, Janet Smith, Joe Tillson

Absent: Ryan Forvilly, Jeff Tillman

Staff: Julie Booth, Aaron McVean

Guests: None

Call to Order Board President Mr. Bob Novasel called the meeting to order at 6:02 p.m.

***Hearing of the Public on
Items Not on the Agenda*** No public comments

***Hearing of the Public on
Items On the Agenda*** No public comments

Discussion & Reports

***Foundation Event &
Campaign Updates***

Aaron McVean reviewed upcoming events taking place through the Foundation and Advancement office which include Off the Wall Art Auction, updates on the Fill the Frame Campaign, and the launching of the Friends of LTCC Soccer Campaign. Discussion related to hosting a meet & greet or soccer demonstration to begin generating excitement in the community took place.

Additionally, the Annual 2014 Taste of Gold planning is well underway. Aaron encouraged the Foundation Board to work with their contacts and promote corporate sponsorships to reach a goal of \$20,000.

UNADOPTED MINUTES

A brief review of the latest draft of the 2013 Annual Report was unveiled to the Board of Directors. The final edition will be ready for print in the next couple of weeks.

Staff will email the Foundation Board all of the upcoming event brochures and invitations for the Board to promote attendance when the materials are ready for distribution. *(Attachment A, B, C, D)*

Finance Committee Report

Jeff DeFranco reviewed the most recent independent Auditor's report. The next Finance Committee meeting will be held on April 21, 2014.

Ron Alling noted the new auditors were helpful in clarifying the recent changes to reporting on the 990 forms and commended the staff for improving the transparency of the Foundation for potential donors, grants and employees.

Discussion related to managing expenditures and restricted and unrestricted funds took place. The Finance Committee will explore this item further at the April 21, 2014 meeting. *(Attachment E)*

General Obligation Bond Presentation

Dr. Kindred Murillo reviewed the challenges the District faces with facility, technology, and infrastructure needs. Jeff DeFranco specifically reviewed the facility needs seen with the degradation in walkways, accessibility and equipment.

Significant investments to improve energy efficiency would provide savings in the District's operational funds. Improving security and safety measures, HVAC equipment, and investing in upgrades to the facility and technology will keep the college moving into the next 25 years.

Mr. DeFranco also reviewed the LTCC Campus Master Plan which includes proposals for a Public Safety Training Center, and an Early Learning Center/University Center which would bring the Tahoe Parent's Nursery School (TPNS) onto the campus grounds, rather than continuing to rent off site and integrating programs and classes with the Child Development Center (CDC).

Bond authorization amounts are based on specific tax rates. Jeff reviewed the analysis on the District's assessed valuation, and how funds would be leveraged with state grants and funding.

A statistical survey that is representative of the voting public will determine if the District will move forward with the proposal of the general obligation bond by bringing forward a recommendation before the LTCCD Board of Trustees for approval. Dr. Kindred Murillo noted if this project does move forward, a Political Action Committee would be formed and the Foundation Board of Directors would be asked to support it.

Superintendent/President's Report

Dr. Kindred Murillo reminded the Foundation Board about the upcoming 40th Anniversary celebration scheduled for June 7, 2014 and noted this event has been generating excitement in the community. The event will begin with the unveiling of the sculpture *Ascending* in honor of the Fill the Frame Campaign and Kitt Barkley's memorial to her late husband David Barkley.

Staff will also be working to create a 40th Anniversary Book commemorating the history of the Lake Tahoe Community College District. Staff has the rare and unique opportunity to work closely with Dr. Duke, Mrs. Roberta Mason, and Dr. Fritz Wenck, Jr. who has been with the District since its inception.

Action Items

Approval of Minutes – January 15, 2014

Moved Leon Malmed/Seconded Jan Smith/Passed unanimously to approve the minutes of January 15, 2014 as amended. (*Attachment A*)

It was noted to amend the minutes reflecting the vote of Ron Alling moved/Dr. Deanna Brothers seconded for item III.A., *Approval of Potential Foundation Organizational Structure*.

Consideration of Approval of Reimbursements for 2012/13 Good Neighbor Policy

Moved Dr. Bob Cliff/Seconded Ron Alling/Passed unanimously to approve the Reimbursements for the 2012/13 Good Neighbor Policy as presented.

Consideration of Approval of 2013/14 Ledbetter Terrace Contract

Moved Ron Alling/Seconded Kerry David/Passed unanimously to approve the 2013/14 Ledbetter Terrace Contract as presented

Consideration of Approval of Sponsorship and Support for the LTCCD's 40th Anniversary Celebration on June 7, 2014

Moved Diane Bisbee/Seconded Dr. Bob Cliff/Passed unanimously to approve the sponsorship and support for the LTCCD's 40th Anniversary Celebration on June 7, 2014 in the amount of \$7,500 as presented.

Consideration of Approval of Campaign and Support for a 40th Anniversary Commemorative Book

Moved Dr. Bob Cliff/Seconded Leon Malmed/Passed unanimously to approve the campaign and support for a 40th Anniversary Commemorative Book in the amount of \$10,000 as presented.

Consideration of Acceptance of Gifts and Donations, Dixie Murnane Art Collection

Moved Jan Smith/Seconded Leon Malmed/Passed unanimously to accept the gifts and donations of the Dixie Murnane Art Collection as presented.

Consideration of Acceptance of Gifts and Donations, Art Department Supplies and Materials

Moved Ron Alling/Seconded Dr. Bob Cliff/Passed unanimously to accept the gifts and donations of art department supplies and materials as presented.

Consideration of Approval of Reinstatement of funds for the Physical Science Scholarship in the Amount of \$10,544.71

Moved Dr. Bob Cliff/Seconded Leon Malmed/Passed unanimously to approve the reinstatement of funds for the Physical Science Scholarship in the amount of \$10,544.71 as presented.

Consideration of Approval of Membership Nomination, Paul Camacho

Moved Dr. Deanna Brothers/Seconded Leon Malmed/Passed unanimously to approve the membership nomination of Paul Camacho to the Foundation Board of Directors as presented.

Consideration of Approval to Establish Foundation Subcommittees

Moved Dr. Kindred Murillo/Seconded Leon Malmed/Passed unanimously to establish Foundation subcommittees as presented:

Bylaws & Membership Subcommittee members include:

- Dr. Bob Cliff
- Robert Novasel
- Leon Malmed

Recognition Space Committee members include:

- Dr. Bob Cliff
- Diane Bisbee

Staff will ensure to invite the entire Foundation Board of Directors to future committee meetings, as they will be open for anyone who may be interested in attending.

Consideration of Approval to Fund the 2013/14 Faculty Awards in the Amount of \$2,000

Moved Ron Alling/Seconded Jan Smith/Passed with one abstention {Dr. Bob Cliff} to approve the funding of the 2013/14 Faculty Awards in the amount of \$2,000 as presented.

The scholarship will now be recognized as the Faculty Awards in honor of Dr. Bob and Kathy Cliff.

Announcements & Comments

Board Member Comments

None

Student Comments

None

Next Meeting Date

The next regular meeting of the Lake Tahoe Community College Foundation is scheduled for Wednesday, May 21, 2014 at 6:00 p.m., in room L104 on the College campus.

Adjournment

The meeting adjourned at 7:17 p.m.

Signed by Kindred Murillo, Secretary
Submitted by Julie Booth

ADOPTED AND ORDERED INTO THE MINUTES

Kindred Murillo, Secretary

Date

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of Funding the Foundation Recognition Wall

On April 22, 2014, Dr. Bob Cliff and Diane Bisbee met with Foundation staff to update and create a more appealing space for the donor recognition wall that is currently located in the commons. It was from general consensus that there is a desire to update the look and feel of the current Foundation wall as well as hopes to create another space on campus that would recognize donors' cumulative giving, faculty and staff giving, scholarship donors and images of the LTCC Foundation Board of Directors.

Staff is recommending the Foundation Board of Directors allocate funds towards the annual upkeep of the current wall.

Recommendation

It is recommended the Foundation Board approve funding for the Foundation Recognition Wall as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of ESL Scholarship Support

Dr. Bob Cliff will provide a brief presentation and recommendation to the Foundation Board of Directors on LTCC's Adult ESL Scholarship at the meeting.

Recommendation

It is recommended the Foundation Board approve support of the ESL Scholarship as presented.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: May 21, 2014

TO: Foundation Board

FROM: Superintendent/President

SUBJECT: Consideration of Approval of the Transfer of Funds from the Unrestricted Funds to the BookLending Restricted Account for 2013

At the June 17, 2013 Foundation Finance Committee meeting, members supported funding for the TRiO Booklending Program in the amount of \$5,000 through the transfer of funds from the Unrestricted General Fund account. Unfortunately, staff has discovered that this item did not go before the Foundation Board of Trustees following this approval from the Finance Committee for final approval.

Staff is bringing this item back for official authorization for the transfer of funds as presented.

Recommendation

It is recommended the Foundation Board approve the transfer of funds from the Unrestricted Funds to the Restricted BookLending account in the amount of \$5,000 for the 2013 fiscal year as presented.