LAKE TAHOE COMMUNITY COLLEGE
CRIMINAL JUSTICE ADVISORY COMMITTEE MEETING
TUESDAY JANUARY 24, 2023

- **Welcome and Introductions**

- General Discussion/Feedback from Industry Partners

- Criminal Justice Annual Program Review (2021-2022)

- Credit for Prior Learning (CPL)

- Perkins Funding

Criminal Justice Advisory Committee
Meeting Minutes
January 24, 2023

Welcome and Introductions
The meeting called to order at 3:04 p.m.

Present: Bergner, Nicole (Career Counselor, LTCC), Bell, Brian (Sergeant, South Lake Tahoe - California Highway Patrol), Bertomen, Lindsey (CRJ Adjunct Faculty, LTCC; retired Police Officer), Campion, Chris (CRJ Adjunct Faculty, LTCC; retired Federal Bureau of Investigation), Cocagne, Brian (Lieutenant, South Lake Tahoe - California Highway Patrol), Brad Deeds (Dean of Instruction & Workforce Development), Lensing, Mike (Lieutenant - Operations Division, El Dorado County Sheriff's Office), Reynolds, Shane (Director – Rising Scholars Program, LTCC), and Rhone, Jamie (CTE Program Specialist, LTCC)

Annual Program Review (2021-2022)

Dean Deeds reviewed program data and outcomes. The Criminal Justice program is healthy and stable. The majority of students are White/Non-Hispanic females, at 75%, and under the age of 25, with a slightly lower success rate, at 68.7%, than males, at 89.1%. There is currently one female instructor in the program, and it would be advantageous to explore hiring more female instructors and instructors of color as the field is actively trying to recruit more diverse candidates.

Hispanics compromise 38.5% of Criminal Justice students, which is slightly higher than the community demographics of South Lake Tahoe. The duplicated headcount is at 170 students annually and full-Time Equivalent Students (FTES) decreased slightly to 13.94. College-wide, enrollments are starting to stabilize and after enrollment declines during the pandemic.

There were five associate degrees (AAs) in Criminal Justice and three associate for transfer degrees (AS-Ts) in Administration of Justice awarded last year.

General Discussion regarding Public Safety programming

Lake Tahoe Community College (LTCC) has received several grants in the last year, especially in the area of Forestry and Fire. Due to these funds, the Forestry program was able to launch in the fall of 2022. Classes are full and it is a popular program. A training tower will be purchased for the Lake Tahoe Basin Fire Academy after receiving $1.4M from our California U.S. Senators. There is also $5 million available through the local bond to assist with the funding of the Tahoe Basin Public Safety Training Center (TBPSTC). The training center will be used by a variety of public safety programs, e.g., Emergency Medical Services, Wilderness Education Search and Rescue, Fire, Forestry, and Criminal Justice. Thanks to a grant funded through America's Good Jobs Challenge and a private donation secured through the Tahoe Fund, LTCC is now hiring a Director of Forestry, Fire and Public Safety, with an anticipated start date of approximately April 1st. LTCC is also hiring a full-time, tenure-track Emergency Medical Services (EMS) faculty member to help expand Emergency Medical Technician, Emergency Medical Responder, Wilderness First Responder, Wilderness First Aid, and other related programs.

LTCC would like to add Peace Officer Standards and Training (POST) courses to benefit local agency partners e.g., El Dorado County Sheriff's Office, South Lake Tahoe Police Department, California Highway Patrol, Douglas County Sheriff's Office, Nevada Highway Patrol, etc.

In 2017, LTCC partnered with the California Department of Corrections and Rehabilitation (CDCR) to provide an opportunity for CDCR staff to gain credit towards their certificates and degrees. LTCC will award Credit for Prior Experiential Learning for CDCR employees who have successfully graduated from the CDCR's Basic Correctional Officer Academy for the following courses, CRJ 101 "Intro to Criminal Justice" (4 units) and CRJ 110 "Introduction to Corrections" (4 units).

Lindsey Bertomen: Report writing is a specific course tailored to the needs of the criminal justice system. It is not a traditional writing course, and it uses a unique methodology to teach it. This is an intense, writing course, which focuses on a specific type of communication, tailored to law enforcement.

The El Dorado County Sheriff's Office is looking to fill a variety of positions. Their jails have the most job openings. Statewide, there are many open positions as well.

Statewide, the California Highway Patrol has over 1,000 open positions. Their office at South Lake Tahoe is fully staffed, however, they are challenged with finding non-uniform/administrative support staff.

The Rising Scholars Program, formally Incarcerated Student Program, has been following up with their partner agencies and getting ready to launch their website. The focus will be to assist students with getting jobs and promoting Credit for Prior Learning.

Nicole Bergner is holding a career day at LTCC, which will be focusing on getting students into jobs. The date is to be determined.

Perkins

Perkins funding helps the Career & Technical Education department provide a Quarterly Textbook Lending Program, which provides textbooks for eligible students who are pursuing a CTE degree or certificate.

Adjournment
The meeting adjourned at 4:06 p.m.
Respectively submitted,
Melissa Liggett Career & Technical Education Technician

CRIMINAL JUSTICE SUMMARY

This report contains data from Academic Year (AY) 2018 to 2021. Information on program size based on full-time equivalent students (FTES), Student Success, and Student Achievement are presented below. Except for in the Awards section, students enrolled through the Incarcerated Students Program, South Bay JPA, and Dual Enrollment are excluded.

	Total Sections	F2F Sections	Dist Ed Sections	Total FTES	F2F FTES	Dist Ed FTES	Total Duplicated Headcount	F2F Duplicated Headcount	Dist Ed Duplicated Headcount
2018-19	18	0	18	27.87	0.00	27.87	333	0	333
2019-20	12	0	12	17.34	0.00	17.34	207	0	207
2020-21	13	0	13	16.00	0.00	16.00	195	0	195
2021-22	10	1	9	13.94	0.96	12.98	170	11	159
3-Yr Chg (18-19 to 21-22)	-44.4%	---	-50.0%	-50.0%	---	-53.4%	-48.9%	---	-52.3%
1-Yr Chg (20-21 to 21-22)	-23.1%	---	-30.8%	-12.9%	---	-18.9%	-12.8%	---	-18.5%

RESIDENT FTES
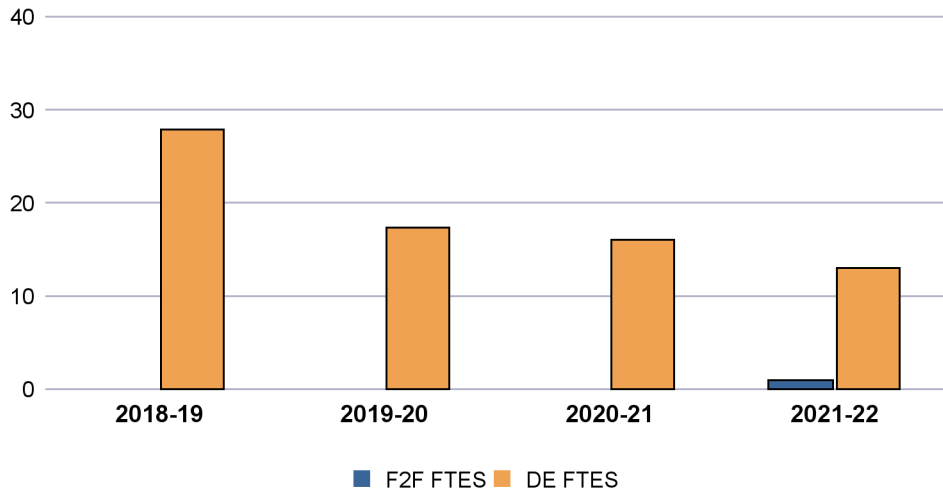
DUPLICATED HEADCOUNT
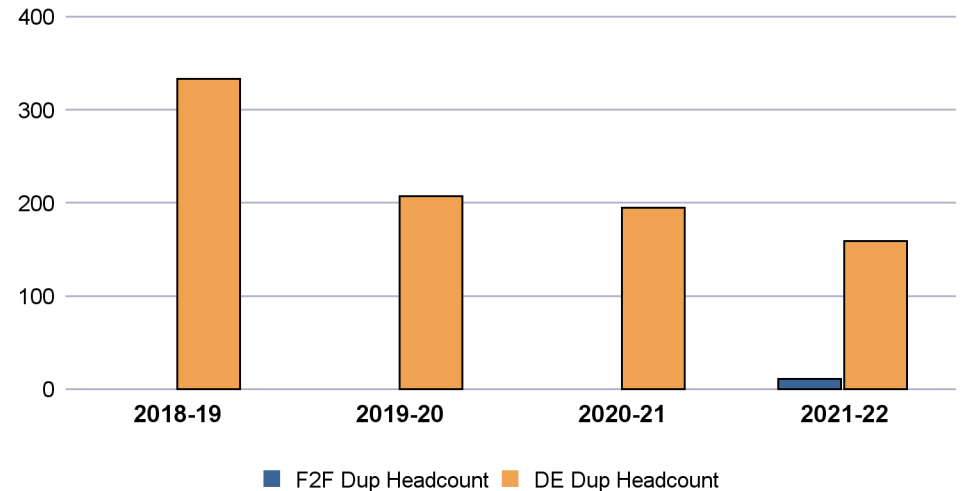
2021-22 ANNUAL PROGRAM REVIEW

DEMOGRAPHICS

	2018-19		2019-20		2020-21		2021-22	
	N	%	N	%	N	%	N	%
Male	72	40.7%	50	40.3%	45	36.3%	26	25.0%
Female	104	58.8%	74	59.7%	79	63.7%	78	75.0%
Unknown	1	0.6%	0	0.0%	0	0.0%	0	0.0%

	2018-19		2019-20		2020-21		2021-22	
	N	%	N	%	N	%	N	%
African American	15	8.5%	5	4.0%	3	2.4%	4	3.8%
Asian	5	2.8%	6	4.8%	5	4.0%	8	7.7%
Hispanic	63	35.6%	49	39.5%	45	36.3%	40	38.5%
Native Amer/Alaska Native	1	0.6%	1	0.8%	2	1.6%	1	1.0%
Pacific Islander	0	0.0%	1	0.8%	1	0.8%	0	0.0%
White Non-Hispanic	77	43.5%	49	39.5%	57	46.0%	44	42.3%
Two or more races	11	6.2%	7	5.6%	8	6.5%	6	5.8%
Unknown	5	2.8%	6	4.8%	3	2.4%	1	1.0%

	2018-19		2019-20		2020-21		2021-22	
	N	%	N	%	N	%	N	%
Age < 25	84	47.5%	60	48.4%	69	55.6%	54	51.9%
Age 25 - 49	85	48.0%	58	46.8%	51	41.1%	41	39.4%
Age 50 +	8	4.5%	6	4.8%	4	3.2%	9	8.7%

	2018-19	2019-20	2020-21	2021-22
Median Age	27	25	24	27
Youngest	15	16	14	15
Oldest	69	67	64	74

2021-22 ANNUAL PROGRAM REVIEW

COURSE SUCCESS

	2018-19		2019-20		2020-21		2021-22	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Male	117	79.5%	77	84.4%	73	84.9%	46	89.1%
Female	181	82.9%	102	67.6%	96	76.0%	115	68.7%
Unknown	1	100.0%	0	0.0%	0	0.0%	0	0.0%

	2018-19		2019-20		2020-21		2021-22	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
African American	20	70.0%	7	85.7%	4	100.0%	4	75.0%
Asian	5	100.0%	5	100.0%	6	83.3%	13	84.6%
Hispanic	87	67.8%	75	62.7%	67	73.1%	75	76.0%
Native Amer/Alaska Native	2	100.0%	1	0.0%	2	50.0%	1	100.0%
Pacific Islander	0	0.0%	1	0.0%	1	100.0%	0	0.0%
White Non-Hispanic	147	91.2%	70	82.9%	76	84.2%	59	71.2%
Two or more races	31	77.4%	10	90.0%	10	90.0%	8	62.5%
Unknown	7	85.7%	10	90.0%	3	66.7%	1	100.0%

	2018-19		2019-20		2020-21		2021-22	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Age < 25	111	73.0%	79	63.3%	96	70.8%	80	63.8%
Age 25 - 49	166	84.9%	92	82.6%	70	91.4%	68	86.8%
Age 50 +	22	100.0%	8	100.0%	3	100.0%	13	76.9%

	2018-19		2019-20		2020-21		2021-22	
	Enrollment	Success	Enrollment	Success	Enrollment	Success	Enrollment	Success
Dist Ed	299	81.6%	179	74.9%	169	79.9%	151	75.5%
F2F	0	0.0%	0	0.0%	0	0.0%	10	60.0%

NOTE: Enrollment = duplicated headcount, excluding audits, noncredit, and drops w/ no record.

2021-22 ANNUAL PROGRAM REVIEW

AWARDS

	Award Type	Award Title	Awards Conferred
2018-19	AA Degree	Criminal Justice	5
	AST Degree	Administration of Justice	8
	Certificate	Criminal Justice	14
2019-20	AA Degree	Criminal Justice	5
	AST Degree	Administration of Justice	7
	Certificate	Criminal Justice	12
2020-21	AA Degree	Criminal Justice	3
	AST Degree	Administration of Justice	10
	Certificate	Criminal Justice	3
2021-22	AA Degree	Criminal Justice	5
	AST Degree	Administration of Justice	3

2021-22 ANNUAL PROGRAM REVIEW

2021-22 COURSE STATISTICS

CRIMINAL JUSTICE PRODUCTIVITY* (2021-22):	275.25
% FULL TIME INSTRUCTORS** (2021-22):	0%
% ADJUNCT INSTRUCTORS** (2021-22):	100%

FACE TO FACE		Sections Offered	Cancel %	FT % **	Adjunct % **	Avg Census Enroll	Avg End of Term Enroll	Retention % ***	Success % ***	FTES	WSCH	FTEF	Productivity
CRJ-101	Intro to Criminal Justice	1	0.0%	0%	100%	11.0	10.0	90.9%	60.0%	0.96	47	0.08	189.20
Total		**1**	**0.0%**	**0%**	**100%**	**11.0**	**10.0**	**90.9%**	**60.0%**	**0.96**	**47**	**0.08**	

DISTANCE EDUCATION		Sections Offered	Cancel %	FT % **	Adjunct % **	Avg Census Enroll	Avg End of Term Enroll	Retention % ***	Success % ***	FTES	WSCH	FTEF	Productivity
CRJ-101	Intro to Criminal Justice	1	0.0%	0%	100%	20.0	19.0	95.0%	42.1%	1.78	80	0.08	320.00
CRJ-102	Criminal Law	2	0.0%	0%	100%	18.0	16.5	91.7%	78.8%	2.76	144	0.17	288.00
CRJ-103	Introduction to Evidence	1	0.0%	0%	100%	24.0	24.0	100.0%	75.0%	2.05	96	0.08	384.00
CRJ-104	Criminal Court Process	2	0.0%	0%	100%	16.0	15.5	96.9%	80.6%	2.58	128	0.17	256.00
CRJ-105	Cultural Diversity Crim Justic	1	0.0%	0%	100%	13.0	10.0	76.9%	90.0%	1.07	52	0.08	208.00
CRJ-108	Juvenile Law and Procedures	1	100.0%					0.0%			0		---
CRJ-110	Introduction to Corrections	1	0.0%	0%	100%	18.0	18.0	100.0%	88.9%	1.51	72	0.08	288.00
CRJ-112	Introduction to Investigation	1	0.0%			16.0	16.0	100.0%	75.0%	1.24	64	0.08	256.00
Total		**10**	**10.0%**	**0%**	**100%**	**17.7**	**16.8**	**95.0%**	**75.5%**	**12.98**	**636**	**0.75**	

Excludes Summer, noncredit, work experience, internship, and cancelled sections
** Excludes summer assignments. Based on instructional workload and the percentage of workload assigned under full-time contracts versus adjunct contracts
*** Withdrawal and success statistics exclude noncredit classes.