



Student Success Grant Guidelines and Proposal Information

Lake Tahoe Community College staff and faculty can apply for **Student Success Grants** to funds projects that enhance student learning. These grants are intended to support student access, retention and successful course completion. \$20,000 is available to purchase equipment, software, educational materials or to fund field trips or other events that budgets cannot accommodate.

The minimum grant request is \$500 and the maximum is \$5,000. Funds can be used for instructional equipment, technology or supplies, or student travel to a conference, training or field trip.

Proposal due date	October 18
Notice of award	October 31
Funds available	November 4
Award reception	November 7
Outcome report due date	August 1, 2020
Award reception with report	Nov. TBD, 2020

A committee of LTCC Foundation Directors and donors will review proposals and select which projects are funded. The selection committee will seek to provide grants to applicants whose projects are relevant, effective, and provide the most impact to student success.

Grant Recipient Timeline:

- 5pm on Friday, October 18, 2019 – Grant applications due
- November 4, 2019 – June 5, 2020 Submit funding request
- November 7, 2019 – Faculty/ staff member and one or two student representatives attend a grants reception to hear reports from past recipients
- August 1, 2020 - Report on project outcomes including photos and student testimonials due

Proposals must be emailed to the foundation, at foundation@ltcc.edu by 5pm on Friday, October 18, 2019, and include:

- Applicant's name and department
- One-page description of the program, project or event including a summary of the expected benefits and three measureable outcomes
- Amount requested including a detailed budget
- Describe the number and characteristics of the students who will benefit
- Program/ project timeline
- List any other college departments or groups involved in the request