International Student Admission Checklist

Thank you for your interest in Lake Tahoe Community College. Please complete the entire application and provide all documentation by the deadline for the quarter in which you plan to begin attendance.

Early Application Deadlines

- **March 1st for the Early Fall athletics program**
- **May 1st for the Fall Quarter**
- **October 1st for the Winter Quarter**
- **January 1st for the Spring Quarter**

Apply by the early application deadline and your application fee will be credited to your tuition for the first quarter if you are accepted.

→For extended application deadlines, please check the student information packet at www.ltcc.edu/international.

To be considered for admission, please submit the following documents by the application deadline:

- ☐ International Student Admission Application
- ☐ Proof of age
- ☐ Transcripts for all high school and college coursework (translated into English)
- ☐ Evidence of English proficiency
- ☐ Verification of ability to meet financial obligations
- ☐ Evidence of a recent physical examination
- ☐ Handwritten personal letter describing your interests, academic goals, and future plans
- ☐ Documentation of immigration status including a valid passport
- ☐ $100 non-refundable application fee

Postmarks are not acceptable. All documents must be received by the Admissions & Records Office prior to the application deadlines. You will also be expected to submit proof of medical insurance coverage and tuberculosis screening prior to beginning your studies.

Please see the International Student Information packet at www.ltcc.edu/international for further details about the requirements for each of the items listed above.

Please Return Completed Admission Packet To:

Lake Tahoe Community College
ATTN: Admissions & Records
One College Drive
South Lake Tahoe, CA 96150

Tel: (530) 541-4660
Fax: (530) 542-1781
Email: reger@ltcc.edu

INTERNATIONAL APPLICATION FOR ADMISSION

Quarter of Application: ☐ Summer ☐ Fall ☐ Winter ☐ Spring

Social Security Number (if applicable)	Student ID (former LTCC students)	Date of Birth	Gender ☐ Male ☐ Female
Last Name	**First Name**	**Middle Name**	

Legal/Permanent Address (Outside the U.S.)

Street	City, County/State, Postal Code	Country

Mailing Address (Outside the U.S.)

Street or P.O. Box	City, County/State, Postal Code	Country

Other Contact Information

Primary Phone	Other Phone	Email Address
Emergency Contact Name	**Emergency Contact Phone**	**Relationship**

Citizenship and Ethnicity

Citizenship

☐ Request consideration for I-20 paperwork to allow application for a student visa (F-1)

☐ Currently hold a student visa (F-1) and would like to transfer from another institution

☐ Other status (please specify): _____

If you currently hold a student visa, which college or university issued your I-20?

Date of Issue	Expiration Date
Country of Citizenship (if not U.S. Citizen)	**Country of Birth**

Ethnicity (Mark All That Apply)

☐ Asian: Cambodian
☐ Asian: Chinese
☐ Asian: Japanese
☐ Asian: Korean
☐ Asian: Laotian
☐ Asian: Vietnamese
☐ Asian: Other

☐ Central American
☐ Mexican, Chicano, or Mexican-American
☐ South American
☐ Hispanic: Other

☐ Filipino
☐ Pacific Islander: Guamanian
☐ Pacific Islander: Hawaiian
☐ Pacific Islander: Samoan
☐ Pacific Islander: Other
☐ African-American Non-Hispanic

☐ American Indian
☐ Alaskan Native
☐ White Non-Hispanic
☐ Other Non-White
☐ Unknown or Decline to State

Education

Educational Goal:

☐ Transfer to a 4-year college <u>with</u> an associate degree
☐ Transfer to a 4-year college <u>without</u> an associate degree
☐ Obtain a community college academic degree
☐ Obtain a community college vocational degree
☐ Earn a vocational certificate without transfer
☐ Discover/formulate career interests and goals
☐ Prepare for a new career (acquire job skills)
☐ Advance in current job/career (update job skills)
☐ Maintain certificate/license (e.g., real estate)
☐ Educational development (intellectual, cultural, physical)
☐ Improve basic skills in English, reading, or math
☐ Complete credits for high school diploma or GED
☐ To move from noncredit to credit coursework
☐ 4-year college student taking classes to meet 4-year requirements
☐ Undecided on goal

Enrollment Status

☐ New – first time enrolled at any college
☐ Transfer – attended another college previously
☐ Other – current/former LTCC student or other status

Education Level (mark highest level completed)

☐ Not a high school graduate and not enrolled in high school
☐ Currently attending K-12 school
☐ Currently enrolled in Adult School
☐ Received high school diploma
☐ Passed the GED or received a High School Certificate of Equivalency or Completion
☐ Received a Certificate of California High School Proficiency
☐ Received Foreign Secondary School Diploma/Certificate of Graduation
☐ College graduate – received Associate Degree
☐ College graduate – received Bachelors Degree or higher

High Schools Attended			
Name of High School	**City, County/State, Country**	**From**	**To**
Name of High School	**City, County/State, Country**	**From**	**To**

Colleges and Universities Attended			
Name of College or University	**City, County/State, Country**	**From**	**To**
Name of College or University	**City, County/State, Country**	**From**	**To**
Name of College or University	**City, County/State, Country**	**From**	**To**

Academic Program/Major (Mark Only One)

Associate Degrees

- ☐ Addiction Studies
- ☐ Anthropology
- ☐ Art
- ☐ Business – Accounting
- ☐ Business – Finance
- ☐ Business – Management
- ☐ Business – Marketing
- ☐ Business – General Business
- ☐ Business – Global Business
- ☐ Business – Small Business Ownership
- ☐ Business Administration – Transfer Degree
- ☐ Computer and Information Sciences - Web Development
- ☐ Criminal Justice
- ☐ Administration of Justice – Transfer Degree
- ☐ Culinary Arts
- ☐ Early Childhood Education
- ☐ Early Childhood Education – Transfer Degree
- ☐ English
- ☐ Firefighting & Emergency Operations
- ☐ Fire Officer
- ☐ Geology – Transfer Degree
- ☐ Humanities
- ☐ Liberal Arts – Arts & Humanities
- ☐ Liberal Arts – Math & Science
- ☐ Liberal Arts – Social Sciences
- ☐ Mathematics – Transfer Degree
- ☐ Medical Office Assistant – Administrative
- ☐ Medical Office Assistant – Clinical
- ☐ Natural Science
- ☐ Physical Education & Health – Exercise Science
- ☐ Physical Education & Health – Health
- ☐ Psychology – Transfer Degree
- ☐ Social Science
- ☐ Sociology - Transfer Degree
- ☐ Spanish
- ☐ Visual & Performing Arts – Art
- ☐ Visual & Performing Arts – General
- ☐ Visual & Performing Arts – Music
- ☐ Visual & Performing Arts – Theatre Arts
- ☐ Wilderness Education – Climbing Skills
- ☐ Wilderness Education – Snow Skills
- ☐ Wilderness Education – Water Skills

Certificates of Achievement

- ☐ Addiction Studies
- ☐ Art
- ☐ Business – Accounting Technician
- ☐ Business – Small Business Ownership
- ☐ Computer Applications
- ☐ Computer & Information Sciences - Web Development
- ☐ Criminal & Administration of Justice
- ☐ Culinary Arts – Foundations of Baking & Pastry Arts
- ☐ Culinary Arts – Foundations of Cooking
- ☐ Culinary Arts – Global Cuisine
- ☐ Culinary Arts – Vegetarian Cuisine
- ☐ Culinary Arts – Wine Studies
- ☐ Early Childhood Education
- ☐ English as a Second Language – Noncredit
- ☐ Firefighting & Emergency Operations
- ☐ Fire Officer
- ☐ Firefighter I
- ☐ Medical Office Assistant – Administrative
- ☐ Medical Office Assistant – Clinical
- ☐ Photography
- ☐ Spanish
- ☐ Wilderness Education – Climbing Skills
- ☐ Wilderness Education – Snow Skills
- ☐ Wilderness Education – Water Skills

Parents' Education Level (First Generation)	
Father: ☐ High school diploma or GED ☐ Some college, no degree ☐ Associate degree ☐ Bachelor's degree ☐ Master's degree or higher ☐ Other /Unknown	**Mother:** ☐ High school diploma or GED ☐ Some college, no degree ☐ Associate degree ☐ Bachelor's degree ☐ Master's degree or higher ☐ Other /Unknown

Other Questions		
Where did you first hear about LTCC?		
☐ High school counselor	☐ LTCC Schedule of Classes	☐ Social Media
☐ College or university counselor	☐ Newspaper/Magazine ads	☐ Other (please specify):
☐ College fair	☐ Radio ads	
☐ Web site/Internet search	☐ Billboard or sign	_____

TRANSFER STUDENTS ONLY:

Local Residence Address (Within the U.S.)		
Street	**City, State**	**Zip Code**
Local Mailing Address (Within the U.S.)		
Street or P.O. Box	**City, State**	**Zip Code**

When would you like to start and end your attendance at LTCC?	
Starting month and year	**Ending month and year**
Travel Plans	
Do you plan to leave the country prior to attending LTCC? ☐ Yes ☐ No	**If yes, when do you plan to leave and return?**

CERTIFICATION – TO BE READ AND SIGNED BY APPLICANT:

I declare under penalty of perjury that all information on this form is correct. I understand that falsification, withholding information, or failure to report a change in residence may result in my dismissal.

Student signature: _____ **Date:** _____

Office Use Only **ID#** _____

☐ **CAR** ☐ **OSR** ☒ **FCR** ☐ **AB540** ☐ **GNP**

INTERNATIONAL STUDENT APPLICATION FEE

An application processing fee of $100 must be submitted with your admission application. This fee may be paid by check, money order, or cashier's check payable in U.S. funds or payment may be made by credit card (Discover, Mastercard, or Visa). If you would like to pay by credit card, please complete the authorization form below.

Credit Card Authorization

Student Name: _____

Cardholder's Name: _____

Telephone: _____

Credit Card: ☐ Mastercard ☐ Visa ☐ Discover

Card Number: _____ Exp: _____

Verification code (3 digit number on back of card): _____

I hereby authorize Lake Tahoe Community College to charge my credit card in the amount of $100.00 for the international student application fee.

_____ _____

Cardholder's Signature Date

STATEMENT OF FINANCES

As an international student, you will be required to enroll in and complete at least 12 units per quarter (fall, winter and spring) of attendance. Non-resident tuition will be charged in addition to the enrollment fee. It is the student's responsibility to verify that you have sufficient funds available to cover all educational and living expenses identified in the International Student Information sheet. International students cannot work in off-campus employment and are not eligible for financial aid. Please complete the requested information below. Indicate all financial amounts in U.S. dollars.

By signing below, I certify that the total amount of money (excluding travel funds) available to me for my first academic year at Lake Tahoe Community College is U.S. $ _____ , and that the average amount available for each subsequent year of study is U.S. $ _____, for a total of _____ years.

1. Please indicate the source and amount of funds:

Source:	**Amount: 1st year**	**Amount: 2nd year**
* Personal Funds of the Student	$	$
* Family Funds from Abroad	$	$
* Government Scholarship	$	$
* Other Sources of Funding	$	$

*** Must provide verification - notarized statements from bank officials and or government agencies.**

2. Will your government allow money to be sent directly to you each year? ☐ Yes ☐ No

   If yes, explain the procedure you must follow to receive this money:

   _____

3. The following person has agreed to help me if I have financial difficulties while I am in the United States:

   Name: _____ Telephone: (____) _____

   Address: _____

4. If admitted to Lake Tahoe Community College, I plan to live:

   ☐ By Myself ☐ With Friends ☐ With Relatives ☐ Other _____

5. I will have approximately $ _____ per month for expenses.

I certify that the information provided above is true, correct and complete.

Student signature: _____ **Date:** _____

Bank Certification

To the applicant, parent or sponsor: Please present this form to your bank or financial institution.

Name of student: _____

TO BE COMPLETED BY BANK OR OTHER FINANCIAL AGENCY OFFICIALS

We hereby certify the following information regarding the account held by:

Name of account holder: _____

Date account opened: _____

Present balance in U.S. dollars: $ _____

Name of bank or agency: _____

Official's signature: _____ Date: _____

Title: _____

Address: _____

AFFIDAVIT OF SUPPORT FORM

International students are required to enroll in and complete at least 12 units per quarter (fall, winter and spring) of attendance. Non-resident tuition will be charged in addition to the enrollment fee. It is the student's responsibility to verify that you have sufficient funds available to cover all educational and living expenses. International students cannot work off-campus employment and are not eligible for financial aid.

If you agree to support (sponsor) an international student, you must certify that you have the financial means to meet the financial obligations listed in the International Student Information sheet. Financial documentation is required for admission and necessary immigration forms. Please complete the requested information below. Indicate all financial amounts in U.S. dollars.

Name of student: _____

Name of sponsor(s): _____

Residence address: _____

Telephone/fax/e-mail: _____

Relationship to student: ☐ Parent ☐ Other relative ☐ Friend ☐ Other: _____

I hereby certify that I am willing to support the student listed above by providing United States funds in the amount of $_____ per year of attendance. I understand that bank verification of funds may be required of either the student or sponsor.

Sponsor signature:_____ **Date:** _____