

## Adopted Minutes for the Academic Senate Meeting for February 22, 2013 2:30 pm – 4:30 pm, Board Room

Officers: Michelle Risdon, President; Treva Thomas, Vice President; and Jon Kingsbury, Secretary.

**Representatives:** Bruce Armbrust, Nancy Barclay, Julie Ewing (Adjunct Rep), Steve Fernald, Lisa Foley, Eric Hellberg (Adjunct Rep), and Christina Tomolillo.

**Representatives Absent:** Sue Kloss.

**Other Faculty:** Aaron Barnett, Pete Dixon, Tim Johnson, and Steve Richardson.

**Guests:** Nicolas Behney (Student Rep), Julie Booth, Gayle Bradshaw, Kurt Green, Kindred Murillo, and Lori Thorne.

- I. **Call to Order:** The regular bi-weekly meeting of the Academic Senate was held on February 22, 2013 at 2:36:18pm with the President, Vice President, and Secretary present.
- II. **Reading of the Minutes from the Meeting of February 8, 2013:** Jon noted a couple of minor changes. The minutes were approved by consensus.
- III. **Senate President's Report:** Michelle reported on the Board meeting on February 12<sup>th</sup> where Sara Pierce presented on her PDL trip to Chile. Sara also reported on the progress of SLOs and their assessments. Jeff DeFranco presented on campus safety issues including short-term resolutions (i.e., locking classroom doors on the inside, placing shades on windows) as well as long-term resolutions that will be addressed in the upcoming future. Michelle noted that she is still working on a follow-up campus safety training session.

## **IV.** Administration Report

- A. **President:** Kindred noted that the telephone system is continuing to be worked on and she will keep everyone updated as things move forward. Nancy expressed concern over possible lost messages from her students during the transition to a new phone system and Kindred will make sure that we are given an advance notice of the move so we can alert our students. Kindred announced that Senator Ted Gaines has introduced Senate Bill 329 to assist Lake Tahoe Community College (LTCC) in better serving the Tahoe Basin. The new policy is for NV residents in the basin to attend LTCC at a reduced fee. The bill is located at: <a href="http://www.leginfo.ca.gov/pub/13-14/bill/sen/sb">http://www.leginfo.ca.gov/pub/13-14/bill/sen/sb</a> 0301-0350/sb 329 bill 20130219 introduced.pdf.
- B. Vice-President: There was no report at this time.

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C. **Deans:** Nancy asked Kurt about the Comprehensive Program Review that is due for some departments/areas this spring. She noted that some people are not sure what to expect or what will be required of them in terms of reporting and information yet they are interested in getting started sooner rather than later. Kurt noted that Tom was going to be scheduling a meeting. Lori Thorne clarified that a meeting is in the process of being set up to gather those faculty whose programs are up for review.

## V. Unfinished Business, General Orders, and Discussion Items

- A. Class Size Based on Academic Parameters Agreement. (Second Reading Hamilton). Michelle reviewed the discussion from the last meeting and Kurt noted that the Senate was going to research relevant data. Jon clarified that the Senate would vote on the process first and then, once approved, would research the necessary data. Bruce moved/Nancy seconded. Eric asked if anyone goes to the administration requesting a class limit and Michelle clarified that the purpose here is to make it a consistent policy. Motion passed with one opposed and one abstention. Michelle asked for direction on the Senate's next step and Bruce suggested that Dave Hamilton help facilitate a sub-committee's development of a policy. Michelle asked for volunteers to help draft that policy.
- B. **Distance Education Course Evaluation/Remediation Process.** (Second Reading Richardson). Jon reviewed the previous meetings discussion and Steve R. clarified that this process would go to negotiations next from the Senate. Steve F. moved/Lisa seconded, motion passed unanimously.
- C. **Administration Reorganization.** (Discussion Murillo). Kindred presented her reorganization proposal which is based on last year's early retirements and the decision to hire a Dean of Student Academic and Support Services:

Organization as of July 31, 2012		Organization Proposal	FTE
Vice President, Academic Affairs and Student Ser	1.00	Vice President, Academic Affairs and Student S	1.00
Dean of Instruction	1.00	Dean of Instruction	1.00
Interim Dean of Instruction	1.00	Dean CTE and Instruction	1.00
Interim Dean of Student and Academic Support Se	1.00	Dean of Student & Academic Support Services	1.00
Director of Career and Technical Education	0.92		
Total FTE	4.92	Total FTE	4.00

Her reasoning for the reorganization was to focus on leadership strength, stability, and continuity. She also noted that she does not want to increase administrators' FTE and this reorganization reduces it from 4.92 FTE to 4.00 FTE. Nancy clarified that the college does not open these positions up because there is no increase in FTE and Kindred agreed. Michelle asked if this is typical and Kindred did not call it typical but when downsizing, yes it is more typical. Kindred explained that these are the times to think differently. Michelle asked if the three-year contract includes a probationary period and Kindred clarified that these positions always have a 12-month notice. Kindred also noted that a three-year contract indicates a commitment in the individual. Michelle asked the Senators if anyone wanted to go back to their constituents and Bruce suggested that their constituents be informed of this and if they have any questions to go directly to Kindred. Kindred said to please feel free to come by her office if you have any concerns. She noted that her goal is to have this process done by April.

D. **Athletic Program Proposal—Soccer Teams.** (Discussion – Johnson). Tim presented his initial proposal and noted that it has been to the PAC and is moving thru the various councils. Tim had a brief presentation that focused on addressing strategic

issues. The soccer program is for both men and women and would be planning to start in the fall of 2014. Steve F. asked whether the \$10-15,000 was going to come completely from fundraising (not out of college budget) and Tim responded that he expected it would. He also pointed out that Tim's calculations for revenue did not take into account the fact that some of the 40 potential student athletes would already be students here so that should not be calculated as revenue to offset expense and Tim agreed. Tim was then asked if they hadn't raised the \$10-15,000, would it still go ahead and Tim said it would. Nancy asked about the coaches and how they will be paid. Tim noted that in-season would be a stipend and off-season may be as an adjunct. Nancy thanked Tim for his work on this proposal. Lisa shared some comments she received from some of her constituents. Those comments addressed many issues including concerns about the impact on Student Services and the counselors' responsibilities, the viability of these two programs (male and female) from both a cost and student participation perspective, and the level of community support. Tim explained that he had already met with community leaders and their response was positive. Michelle noted the important questions in the comments Lisa shared with the Senate and requested that Lisa send Tim the email specifically detailing those comments. Michelle asked about the Foundation's involvement and TRiO participation with the potential student athletes. Aaron B. expressed some concerns from a student support perspective and Gayle B. had similar concerns about the administration's support of this program with the necessary resources.

- E. Distance Education and a Strategic Threat Part 1. (Discussion Richardson). Steve R. presented some concerns on distance education including our dwindling enrollments along with the increased online competition from other community colleges, CSUs, and for-profit organizations. He also noted the movement toward privatization of tertiary education at a national and state level and the popular perception of MOOCs (Massive Open Online Course) as a solution to the 'problems' of public tertiary education. It was noted that there is not only a philosophical perspective to online education but also a procedural qualitative management concern as well. Steve's presentation extended into the next agenda item where a lively discussion ensued.
- F. **Distance Education and a Strategic Threat Part 2.** (Discussion Richardson). Steve R. led a discussion that addressed many of the following questions:
  - Do we perceive online education as a threat or as an opportunity?
  - Do we embrace online education, or merely tolerate it?
  - Do we support the granting of degrees and certificates acquired wholly via online courses?
  - Do we wish to adopt stringent standards for hiring of online faculty and for evaluating online faculty?
  - Do we wish to adopt a comprehensive rubric for assessing online courses?
  - Do we support the idea of integrated courses which have both f2f and online enrollees, and allow students to elect their own blend of online and f2f components of a course?
  - Do we wish to be accredited in the future? Do we wish to exist in the future? As an autonomous district? At all?
  - Do we need to change? Do we wish to change?

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The meeting was called at this time as it had run over its scheduled two hours. The remaining agenda items will be addressed at the next Academic Senate meeting on Friday, March 8<sup>th</sup> Thank you.

- G. **Guidance for Scheduling.** (Discussion Risdon/Greene).
- H. Comprehensive Program Review Document. (Discussion Risdon/McVean).
- I. **Program Vitality Assessment Process.** (Discussion Risdon).

## VI. New Business

- VII. Other Officers' and Representative Senators' Reports (5-minute limit per person)
  - A. Treva Thomas (Vice President): .
  - B. Jon Kingsbury (Secretary): .
  - C. **Bruce Armbrust, Sue Kloss** (Biology, Chemistry, Geology, Mathematics, Physical Education, and Physics): .
  - D. **Nancy Barclay, Christina Tomolillo** (Anthropology/Sociology, Art, English, History/Political Science, Music, Psychology, Theatre, and World Languages): .
  - E. Lisa Foley (Counseling, Disabilities Resources Center, and Library): .
  - F. **Steve Fernald** (Business, Computer Applications, Computer and Information Sciences, Culinary Arts, and Early Childhood Education):
  - G. Julie Ewing and Eric Hellberg (Adjunct Faculty): .
- VIII. Reports of Standing Committees/Workgroups (5-minute limit per committee)
  - A. College Learning Council: .
  - **B.** Institutional Effectiveness Council: .
  - C. Other Councils/Workgroups: .
  - D. Curriculum Committee: .
  - E. SLO/Assessment Committee: .
  - F. Professional Development Committee: .
  - G. Equivalency Committee: .
  - H. Faculty Hiring Prioritization Committee: .
  - I. Other Standing Committees: No reports at this time.
- IX. Hearing of the Public on Items Not on the Agenda

X. Announcements

XI. Good of the Order

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XII. **Adjournment:** Adjourned at 4:36:25pm.