

LAKE TAHOE COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

**EMERGENCY
MEETING**

Tuesday, February 26, 2013
Lake Tahoe Community College
Room L104
5:55 p.m. Open Session

MINUTES

Present: Molly Blann, Kerry David, Roberta Mason, Fritz Wenck

Staff: Julie Booth, Virginia Boyar, Dave Burba, Kurt Green, Tom Greene, Aaron McVean, Kindred Murillo, Cheri Jones, Susan Walter

Absent: Alicia Agnew, Karen Borges

Guests: None

Call to Order Board Clerk Roberta Mason called the meeting to order at 5:56 p.m.

Hearing of the Public on Items on the Agenda None

Action Items

Consideration of Approval to Authorize the Superintendent/President to Approve Contracts and Procurement of a Necessary Consultation, Cabling, and Equipment of a Telephone System Moved Blann/Seconded David/Passed unanimously to approve the Authorization for the Superintendent/President to Approve Contracts and Procurement of a Necessary Consultation, Cabling, and Equipment of a Telephone System as presented.

Dr. Kindred Murillo noted staff is working hard to identify a phone system that would address the immediate needs of the campus while moving forward with implementing new phone services. The current status of the phone system is critical and several costly repairs have been done to keep the system operational until a new system is in place. Staff is working with a consultant to test current wiring and switches in an effort to identify if the college will be ready to implement a VOIP on-site system and host servers and hardware on the campus property. Continued research to ensure the college is moving forward in an economic and technologically current direction will be completed.

ADOPTED MINUTES

Currently, 205 handsets are estimated which will include 45 classrooms and staff will issue requests for bids through higher education programs named PEPPM and CMAS. Currently, costs are seen at approximately \$200,000. Currently the week of April 15, 2013 is the projected timeframe to implement the new phone system.

Discussion related to financing, leasing, and payment options was held. Concerns related to the budget and reserves were identified. VPAS, Jeff DeFranco noted the Budget Assumptions Goals (BAG) will be brought to the next board meeting and he will review the estimated reserves balance for transparency.

Adjournment

The meeting adjourned at 6:10 p.m.

Signed by Kindred Murillo
Secretary
Board of Trustees
Julie Booth

ADOPTED AND ORDERED INTO THE MINUTES

March 12, 2013

Kindred Murillo, Secretary

Date

ADOPTED MINUTES