LAKE TAHOE COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

Regular Meeting	Tuesday, July 12, 2011 Lake Tahoe Community College Room L104 6:00 p.m. Closed Session 6:30 p.m. Open Session

MINUTES

Present:	Molly Blann, Karen Borges, Kerry David, Roberta Mason, Katie Su Contreras, Frederick Wenck
Staff:	Tom Greene, Pat Leonard-Heffner, Aaron McVean, Kindred Murillo, Cynthea Preston, Marc Sabella
Guests:	Jonathan Moore
Call to Order	Board President Frederick Wenck called the meeting to order at 6:00 p.m. and announced items to be discussed in Closed Session.
Recess to Closed Session	The meeting recessed to Closed Session at 6:01 p.m.
Recess	Frederick Wenck called a recess at 6:31 p.m.
Reconvene to Open Session	The meeting reconvened to Open Session at 6:35 p.m.
Opening Ceremonies	Board President Frederick Wenck led the Pledge of Allegiance to the Flag and welcomed guests in the audience.
Hearing of the Public on Items Not on the Agenda	None
Accountability Reporting for the Community College (ARCC) Report	Aaron McVean presented the Board of Trustees with the highlights of the ARCC report. In 2004, Assembly Bill 1417 created a performance measuring system for the California Community Colleges and the California Community College Chancellor's Office has been authorized to implement performance indicators that are required by all of California's Community Colleges. Aaron covered the system-wide indicators reflecting the data from the entire California Community College system, reviewed student progress and achievement rates, and covered several performance indicators. *(Attachment A)*

ADOPTED MINUTES

Enrollment Report

Tom Greene updated the Board on the Annual Enrollment Report. The numbers for the 2010/11 year for the FTES included the 2.21% growth equaling 1,890 FTES. Total units are up 15% and weekly student contact hours are up 10%. *(Attachment B)*

Fiscal Year 2011/12 Updated Schedule of Cash Flows

Dr. Murillo met with Vicky Barber last week and noted that the institution will not need to consider a TRAN, but may hit a cash deficit in June of 2012. Marc Sabella reviewed the projected schedule of cash flows based on the passage of the State budget act and noted the accounts will likely stay in the positive until the last day of the fiscal year. *(Attachment C)*

Consent Agenda

Moved Blann/Seconded David/Passed unanimously to approve the Consent Agenda as presented:

- Clearing of Trust Fund K & L – 2010/11
- Approval of Resolution Number 1—2011/12 Intrafund Appropriation Transfer
- Approval of Warrant Batch Number 1154, Revolving Cash Fund Reimbursement Report Number 10, in the Amount of $2,504.77
- Approval of Regular Warrant Batch Numbers 1153, 1155, 1156, 1160, 2011
- Approval of Financial Aid Warrant Batch Numbers 1158 & 1161
- Approval of Personnel Action Number 1—2011/12
  -Employment of adjunct instructors for Summer Session and Fall Quarter 2011
- Approval of Authorization to Offer Out of District Courses for 2011/12
- Adoption of Contract for the California State Preschool Program Resolution Number 4—2011/12 Agreement for Child Care Development Services
- Adoption of Resolution Number 2—2011/12, Fiscal Year Authorization of Year End and Intrafund Transfers
- Approval of Local Agreement for Child Development Services Contract and Adoption of Resolution Number 3—2011/12, Child Development Contract for Development Services
- Approval of Regular Monthly Payroll for the Month of June, 2011
- Approval of Supplementary Payroll for the Month of June, 2011

(Attachments D, E, F, G, H, I, J, K, L, M, N, O)

Consideration of Approval of 2011 Accreditation Self Study in Support of the Reaffirmation of Accreditation (First Reading)

Tom Greene noted that the College has been revising and responding to feedback to the Self Study and the document will be included in the next regular agenda for a second reading and consideration for action. The Accreditation Site Visit team will arrive in October. *(Attachment P)*

Consideration of Approval of Setting a Special Meeting in August 2011

Moved David/Seconded Blann/Passed unanimously to approve setting a special meeting in August 2011 as presented. *(Attachment Q)*

The Board's annual retreat will be held on August 19, 2011 in the Board Room, and the regular meeting scheduled for August 23rd will be cancelled.

Board Member Reports and Comments

Katie Su Contreras commented on the following items:

- Thanked Dr. Murillo for meeting with the Student Council Officers
- SSCCC has elected a new officer, Kevin Feliciano

Karen Borges commented on the following items:

- Welcomed Dr. Murillo and looks forward to working with her
- Welcomed Pat Leonard-Heffner to the Board
- Enjoyed the *Rhythm and Wines* Gala and thought it was well attended

Kerry David commented on the following items:

- Echoed warm welcomes to both Kindred Murillo and Pat Leonard-Heffner

Molly Blann commented on the following items:

- Echoed appreciation for Kindred Murillo and Pat Leonard-Heffner
- Welcomed Cynthea Preston in her position as the first female President in Rotary
- Attended the Gala and felt the event was well attended
- Noted that the first two weddings have taken place in the Ledbetter Terrace and more are scheduled

Roberta Mason commented on the following items:

- Welcomed Kindred Murillo and Pat Leonard-Heffner to the Board and looks forward to working with them
- Sue Novasel is working on the weddings in the Ledbetter Terrace and noted that many of the brides are excited to know that some of the funds will go towards student scholarships

Dr. Wenck commented on the following items:

- Welcomed Kindred Murillo and Pat Leonard-Heffner

Classified Staff Organization Comments

Pat Leonard-Heffner commented on the following items:

- The CEA is getting organized for a new year and thanked everyone for their warm welcome

Administrator Comments

Cynthea Preston commented on the following items:

- The Fire Academy Orientation will be hosted on August 1, 2011 in the Creekside room, last year the program accepted 32 students
- Shared a letter from an online student who completed a course from Jon Kingsbury who was very pleased with his experience.

- The students who attended the NASA project had an amazing experience and will be presenting in and around the community
- Welcomed Kindred Murillo to the Board and to the College

Tom Greene commented on the following items:

- Echoed a warm welcome to Kindred Murillo and Pat Leonard-Heffner
- Noted that Senator Boxer's office called to announce that the college has been awarded the 'Talent Search' grant, this will provide an academic support specialist in the middle school and high school, while preparing the students for college by including tutoring, academic advising, workshops and encouraging further methods of support; Tom noted such partnerships with our local schools are an exciting opportunity

Marc Sabella commented on the following items:

- Welcomed Pat Leonard-Heffner and Kathy Strain to the Board
- Excited that Kindred Murillo is leading our campus and he looks forward to working with her

Superintendent/ President Report and Comments

Kindred Murillo commented on the following items:

- Thanked the Board, faculty, staff and students for welcoming her, she appreciates the support and confidence that everyone has given her
- Thanked Tom Greene for his leadership and hard work on the accreditation self study in addition to everyone who has worked so hard on this project
- Thanked the ASC members for their excitement
- Attended the Gala and thought it was an amazing and well attended event
- Working with the City of South Lake Tahoe regarding the Snowball Festival and will be bringing forward more information at the next Board meeting

Next Meeting Date

The next regular meeting of the Lake Tahoe Community College District Board of Trustees is scheduled for Tuesday, July 26, 2011 at 6:00 p.m., in room L104 on the College campus.

Adjournment

The meeting adjourned at 7:31 p.m.

Signed by Kindred Murillo
Secretary
Board of Trustees
Julie Booth

ADOPTED AND ORDERED INTO THE MINUTES

_____ August 9, 2011
Kindred Murillo, Secretary Date

ADOPTED MINUTES