

LAKE TAHOE COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

STUDY SESSION
MEETING

Tuesday, May 28, 2013
Lake Tahoe Community College
Room L104
5:30 p.m. Closed Session
6:15 p.m. Open Session

MINUTES

Present: Alicia Agnew, Molly Blann, Karen Borges, Kerry David, Roberta Mason, Fritz Wenck

Staff: Julie Booth, Peter Bostic, Virginia Boyar, Jeff DeFranco, Kurt Green, Tom Greene, Cheri Jones, Aaron McVean, Kindred Murillo

Guests: Pat Fogarty, AP Architects

Call to Order Board President Dr. Karen Borges called the meeting to order at 5:30 p.m. and announced items to be discussed in Closed Session.

Hearing of the Public on Closed Session Agenda Items No public comments

Recess to Closed Session The meeting recessed to Closed Session at 5:30 p.m.

Recess Board President Karen Borges called a recess at 6:15 p.m.

Reconvene to Open Session The meeting reconvened to Open Session at 6:21 p.m.

Announcement of Reportable Actions taken by Board of Trustees in Closed Session None

Opening Ceremonies Board President Dr. Karen Borges led the Pledge of Allegiance and welcomed guests in the audience.

Hearing of the Public on Items Not on the Agenda Board Clerk Roberta Mason thanked Maryellen Sanchez, Lisa Shafer, Lor Collins, Harvey VonGunderman, and Jen Cressy and Kim Gorman from the Tahoe Resource Conservation District who organized the Demonstration Garden cleanup on Saturday, May 25th. This group which included more than 20 students collected over 100 bags of pine needles.

ADOPTED MINUTES

Study Session

**Investing in our Future
Overview of Plan:**

Dr. Kindred Murillo reviewed the 'Investing in our Future 2013/14' presentation. LTCC is experiencing declining enrollments and a plan to guide the district over the next 18 months is underway seen through budget reductions and cost containment strategies.

Reducing costs while generating revenues in alignment with the Strategic Plan are of focus. Short-term and long-term enrollment restoration strategies include ideas of a soccer program, international education opportunities, and student housing. 45 years ago, it took vision to get LTCC where it is today; working with the community and the college to plan the next 40 years is critical to the college's success. Dr. Murillo reviewed a timeline which includes a visioning session on June 8th, 2013 and a general obligation bond in November, 2014. Dr. Murillo commended the community for their student support recently seen in increased student scholarships through the LTCC Foundation.

LTCC is one of eight community colleges who have not attempted to pass a general obligation bond under Proposition 39. Prop 39 requires 55% vote of the Board of Trustees and is approved on the statewide primary, general, or special elections. Dr. Murillo reviewed accountability guidelines, use of bonds that include land acquisition, the purchase or construction of new school facilities, and renovation and repair of existing buildings. Dr. Murillo reviewed potential impacts from a general obligation bond and how projects could be developed based on the needs from the local community. Additionally, a reimbursement resolution prior to the bond would be presented to the Board to reimburse the college for the projects started or completed before the bond begins.

**Facilities & Technology
Needs:**

VPAS Jeff DeFranco introduced Pat Fogarty from AP Architects, and reviewed the Facility Assessment & Planning Report draft. Mr. DeFranco noted infrastructure needs and growing costs will continue to increase. Exterior repairs, ADA and accessibility issues, security and safety needs, and campus wide energy efficiencies are areas of focus. Mr. DeFranco also reviewed equipment quotes for deteriorated equipment and heating and cooling issues that need to be addressed as seen in the Theatre wing.

Addressing security and safety issues, installing alternative energy sources, and the installation of video surveillance systems and emergency response stations would also be included in the general obligation bond.

Residential Student Living/housing could assist the district in promoting the campus as a destination college and aids in recruiting international students. Other projects could include an Early Learning Center facility adjacent to the existing Child Development Center to provide a space to bring the Tahoe Parents Nursery School on site, and allow for the potential of additional growth in the ECE field.

Other ideas included a storage facility to provide a secure storage area for campus equipment/vehicles with a solar generating rooftop system to provide additional energy savings. Campus-wide infrastructure plans could also include emergency vehicle access roadway and signage. Series or phases of the general obligation bond for the proposed election in 2014 were discussed. Being mindful of community needs and providing the community use of the proposed infrastructures are encouraged.

Discussion related to the lack of state funding available for capital outlay repairs and the potential impacts to reserves also took place.

Cheri Jones reviewed many of the impacts to the technology infrastructure which included the recent failing of the old phone system and declining hardware. Potential replacements and upgrades include new instructor stations, projectors, whiteboard and sound systems. Student and employee resources could be built to increase the use of mobile technologies while updating security and energy efficiency efforts to eliminate security risks. Cheri reviewed the IT configuration needs related to hardware and network infrastructures to meet industry standards and support college operations. Creating a 21st century learning environment to support faculty innovation, while providing students with the technology needed to be competitive in today's growing technological age are desired.

Trustee Wenck asked for clarity regarding where to host the district's servers (whether on-campus or off-campus). Dr. Murillo noted this idea is still being developed and conversations with LTUSD to share a data center are taking place.

Dr. Murillo noted staff is seeking direction from the Board regarding a general obligation bond. Discussion related to the visioning session, staff time and the increased burden to staff workloads were of concern. Additionally, questions regarding how to survey the Lake Tahoe community and the large second homeowner population was addressed

The board directed staff to move forward on surveying the local community to identify the level of support for a general obligation bond.

(Attachments A, B)

***Student Success Act of
2012 Update***

This item will be moved to the next regular meeting.

Action Items

***Hearing of the Public on
Items on the Agenda***

None

ADOPTED MINUTES

Consideration of Approval of Dean of Student and Academic Support Services Moved Mason/Seconded David/Passed unanimously to approve the Dean of Student and Academic Support Services as presented. *(Attachment C)*
The Board welcomed Suzanne Saia to the Lake Tahoe Community College team and looks forward to her arrival.

Consideration of Approval of Resolution Number 22—2012/13 Moved David/Seconded Blann/Passed unanimously to approve Resolution Number 22—2012/13 as presented. *(Attachment D)*

Next Meeting Date The next Regular meeting of the Lake Tahoe Community College District Board of Trustees is scheduled for Tuesday, June 11, 2013 at 6:15 p.m., in room L104 on the College campus.

Adjournment The meeting adjourned at 8:38 p.m.

Signed by Kindred Murillo
Secretary
Board of Trustees
Julie Booth

ADOPTED AND ORDERED INTO THE MINUTES

Kindred Murillo, Secretary

June 11, 2013
Date