

January 23, 2017

Greetings Colleagues,

It is with great anticipation and excitement that I write this note. I am privileged and honored to have earned the important responsibility to lead this outstanding staff and faculty for the betterment of Lake Tahoe Community College (LTCC) – its students and community. During my tenure with LTCC, I have witnessed many accomplishments of which the institution should be proud. I have also observed that there is still significant work to be done to meet the needs of our students and community.

In these first 100 days, I will be making a concerted effort to meet with students, staff, faculty, community members, and key partners. You will likely see me around campus as I visit various departments to better understand the different functions of the organization. Although I am not new to the organization, I will seek to use this time to reflect on our opportunities and challenges from a fresh perspective.

I am dedicated to listening and collecting as much feedback from stakeholders as possible as we embark on this new adventure. Although I welcome any comment or suggestion you may have, I am particularly interested in gathering input on the following three questions:

1. What are the strengths of this institution? What are we currently doing that we should absolutely maintain or grow?
2. Are there any current practices the organization should either stop doing or consider dramatic changes?
3. If you were the new LTCC superintendent/president, what would you do?

I will be reaching out to many campus and community leaders to set up meetings over the first 100 days with meetings being spread out from February through April. If you would like to meet in person to share your insights with me, please contact Lisa Shafer at shaferl@ltcc.edu so we can get you on the schedule. You may also choose to provide input directly to the following survey link: <http://bit.ly/2iPV7qS>.

In addition to a focus on listening to understand in the coming 100 days, I will also be working diligently to sustain progress on some of LTCC's most pressing goals. These include moving forward with our self-study and assuring we are well positioned for this accreditation cycle, building partners for the University Center along with preparation for construction, improving the scheduling of our course offerings for student success, and ensuring continued progress on the bond program. Most importantly, it is my goal to work alongside our faculty and staff in support of students and continue the excellent academic reputation of LTCC.

Lake Tahoe Community College has a rich history, and I am confident we are well positioned to make the organization's future even brighter. Thank you for putting your faith in me, and I look forward to serving you, our students, and our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff", is located at the bottom left of the page.