



AGENDA

Regular Meeting

Wednesday, March 20, 2013
Lake Tahoe Community College
Room L104
6:00 p.m. Open Session

- I. **Call to Order** – Bob Novasel
- II. **Open Session**
Hearing of the Public on Items Not on the Agenda

Members of the public may address the Board on items not on the agenda subject to a five-minute time limit (groups to 15-minutes on any one topic or item) that may be extended by the President of the Board or by Board action. The Board, however, cannot act upon any request or proposal unless the item is on the meeting agenda.

- III. **Action Items**
Hearing of the Public on Items on the Agenda

Members of the public will be given the opportunity to speak on each action item listed on this agenda when the item is before the Board subject to a five-minute time limit {groups to 15-minutes on any one topic or item} that may be extended by the President of the Board or by Board action.

- A. Approval of Minutes – November 28, 2012 & January 23, 2013
 - B. Acceptance of Gifts & Donations
 - C. Approval of Membership Nomination, Leon Malmed
 - D. Budget Report – Peter Bostic
- IV. **Discussion and Reports**
 - A. Annual Fund Report – Peter Bostic
 - B. Events Committee Update – Bob Cliff, Cynthia Ferris-Bennett
 - C. Superintendent/President Report – Kindred Murillo
 - D. Scholarship Ceremony – Peter Bostic
 - E. Funding 50% of a part-time CACE assistant
 - F. Foundation Planning Retreat
- VI. **Announcements and Comments**
 - A. Board Member Comments
 - B. Chamber Expo 2013

VII. Next Meeting Regular Meeting Date—May 15, 2013

VIII. Adjournment

VIII. Disability Access

The Administration Building and Room L104 are wheelchair accessible. The following services are available when request are made by 4:00 p.m. of the Friday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes in alternative format; assistive listening devices. Please contact, Julie Booth, Secretary to the Board, (530) 541-4660 ext. 210, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**LAKE TAHOE COMMUNITY COLLEGE FOUNDATION
MEETING MINUTES**

Wednesday, November 28, 2012

6:00 p.m.

Lake Tahoe Community College Board Room

I. Call to Order

Bob Novasel, President called the meeting to order at 6:02 p.m.

Present: Ron Alling, Diane Bisbee, Dr. Deanna Brothers, Kerry David, Jeff DeFranco, Adele Lucas, Dr. Kindred Murillo, Marla Sharp, Janet Smith, Pete Sonntag, Jeff Tillman

Absent: Bob Cliff, Ph.D., Ryan Forvilly, Joe Tillson

II. Hearing from the Public on Closed Session Agenda Items

No public comments.

III. Recess to Closed Session

Public Employment

The Board recessed to closed session to consider the hiring of the Director of College Advancement and Community Engagement.

IV. Reconvene to Open Session

The Board reconvened to open session.

V. Hearing from the Public on Items on the Agenda

No public comments.

VI. Action Items

A. Approval of Minutes, August 22, 2012 – Special Meeting
Minutes were approved unanimously.

B. Acceptance of Gifts and Donations
No gifts or donations were received during the last quarter.

C. Approval of Membership Nomination, Cynthia Ferris-Bennett
The membership nomination for Cynthia Ferris-Bennett was approved unanimously.

VII. Discussion and Reports

Budget Report – Kindred Murillo reported on the budget year to date (Attached to the agenda)

Annual Fund Report – Kindred Murillo reported on the annual fund to date.

Events Committee Update – Nothing to report

LTCC 40 Year Anniversary – Kindred Murillo reported the college will be celebrating 40 years in 2014 and will be working with the Foundation to create some events and opportunities to build support for the college.

VIII. Adjournment

Bob Novasel adjourned the meeting.

**LAKE TAHOE COMMUNITY COLLEGE FOUNDATION
MEETING MINUTES**

Wednesday, January 23, 2013

6:00 p.m.

Lake Tahoe Community College Board Room

I. Call to Order

Bob Novasel, President called the meeting to order at 6:02 p.m.

Attendance: Diane Bisbee, Peter Bostic, Bob Cliff, Kerry David, Jeff DeFranco, Kindred Murillo, Bob Novasel, Marla Sharp, and Janet Smith

Absent: Ron Alling, Cynthia Ferris-Bennett, Dr. Deanna Brothers, Ryan Forvilly, Adele Lucas, Pete Sonntag, Jeff Tillman and Joe Tillson

II. Hearing from the Public on Items on the Agenda

No public comments

III. Presentation – Dr. Dianne Van Hook, Chancellor, College of the Canyons

Dr. Van Hook gave a comprehensive presentation on How to Build a High-Performing Foundation. Some key comments include: To increase gifts from the community the college should increase its presence in the community. Dr. Van Hook's entire presentation will be posted online at the LTCC Foundation web page.

IV. Action Items

A. Approval of Minutes, November 28, 2012 – Special Meeting
Minutes were tabled until next business meeting

B. Acceptance of Gifts and Donations
No gifts or donations were received during the last quarter.

V. Discussion and Reports

Budget Report – Peter Bostic reviewed the unrestricted and restricted balances as of January 31, 2012.

Annual Fund Report – Kindred Murillo reviewed the annual fund which is at 70% of the annual goal.

Events Committee Update – Bob Cliff reported that Cynthia Ferris-Bennett has agreed to Co-chair the Taste of Gold event. The next meeting for the events committee is January 28, 2013 at 3:30 p.m. at LTCC.

VI. Adjournment

Bob Novasel adjourned the meeting.

LAKE TAHOE COMMUNITY COLLEGE FOUNDATION

CLOSED SESSION REPORTS & FIRST READINGS ACTION ITEMS INFORMATION

DATE: March 20, 2013

TO: Foundation Board

FROM: Membership Committee

SUBJECT: Approval of Membership Nomination

The membership committee is nominating Leon Malmed as a member of the LTCC Foundation. Leon is attended the University of Paris, receiving a BS in Mechanical Engineering. Mr. Malmed also attended the UCLA Business School and Stanford Business School's AEA/Stanford Executive Institute Program for Management of High School Technology Companies.

Leon currently serves as a board member of Socket Mobile Inc., who is a supplier of mobile computing hardware systems beginning in 2000. Mr. Malmed is an accomplished author, public speaker and has proven himself to be an honorable role model. Leon is dedicated to the educational opportunities of Lake Tahoe Community College's students and looks forward to the opportunity to serve as a Foundation Board member.

Recommendation

It is recommended the Foundation Board approve the Membership Nomination of Leon Malmed as presented.

LTCC Foundation

2012-2013 Budget vs Actual

At February 28, 2013

	2012-2013 Budget		Jan 2013 & Feb 2013 Actual		July 2012 - Feb 2013 Actual		July 2012 - Feb 2013 Variance		
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	2012-2013 Budget/Actual	Unrestricted	Restricted
Beginning Balance (@7/31/12)	268,433	975,231			268,433	975,231			
Revenues									
Annual Fund	45,000		6,186		25,457			(19,543)	
President's Circle	20,000				200			(19,800)	
Taste of Gold	25,000				34,295			9,295	
Special Events	10,500	10,259			250			(10,250)	(10,259)
Scholarships and Awards		29,316		3,636		24,372			(4,944)
Program Support				6,232		14,172			14,172
Haldan Art Gallery		600							(600)
Miscellaneous	1,000	1,000						(1,000)	(1,000)
Investment Income	11,200	12,000	855	1,273	9,450	11,625		(1,750)	(375)
Total Income	112,700	53,175	7,041	11,141	69,652	50,170		(43,048)	(3,005)
Expenses									
Salaries	58,700		6,217		24,446			(34,254)	
Benefits	16,000		2,762		11,182			(4,818)	
Special Events	2,000				4,592			2,592	
Scholarships and Awards		47,398		17,059		41,876			(5,522)
Foundation for the Future	35,000				2,282			(32,718)	
Board Designated						250			250
Program Support		56,220		3,506		9,085			(47,135)
Fundraising Fees		1,050			174	33		174	(1,017)
Operating Expenses	1,000	500	85		1,299	612		299	112
Total Expenses	112,700	105,168	9,064	20,565	43,975	51,856		(68,725)	(53,312)
Net Income/(Loss)from Operations	0	(51,993)	(2,023)	(9,424)	25,677	(1,686)		25,677	50,307
Unrealized Gain/(Loss) on Investments					11,486	34,192		11,486	34,192
Ending Balance (@2/28/13)	268,433	923,238	(2,023)	(9,424)	305,596	1,007,737		37,163	84,499

LTCC Foundation
ANNUAL FUND
FY 11-12 / FY 12-13 Revenue Comparison

Quarter	FY 11-12	FY 12-13	\$ Change	% Change
July 1 - September 30	\$ 2,342	\$ 6,474	\$ 4,132	176%
October 1 - December 31	15,549	12,765	\$ (2,784)	-18%
January 1 - March 30	4,673	6,186	\$ 1,513	32%*
April 1 - June 30	6,283			
FY TOTAL	\$ 28,847	\$ 25,425	\$ (3,422)	-12%

* As of 3/14/13