

LTCC Progress Report

Due Date:
5/17/19



EOP&S

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Equity

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Veterans

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Athletics

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Student Name: _____

ID #: _____

Students: Fill in your name and ID # and check the appropriate box above so instructors know where to send the form. Also, please fill in the course title and units below. Email or bring this form to your instructors at *least 72 hours prior to the due date*. **Students are allowed to submit a printout/ screen shot from canvas. It must show your name, course title, grade and current date. Attach it to this form or email screen-shot directly to the program contact.**

Short and late-start classes: Students, if the class has ended, write the date you completed it in the Instructor Signature box; if the class has not yet begun, write the date the class begins.

Instructors: We appreciate you sharing information about this student's attendance, assignments and current grade. If you teach online, please email a copy of the completed form to the student and to the program contact(s) checked above. In lieu of using this form, feel free to email an up-date about this student's progress to the contacts listed above. Thank you!

Course Title / # (i.e. ENG 101)	Units	Attendance Good/Average/Poor	Assignments Good/Average/Poor	Current Grade	Instructor Signature

Instructor Comments (optional):

Progress Report Check-In:

Date: ___ / ___ / ___

Discussed:

Referrals:

- Counselor
- Peer Mentor
- Financial Aid