

Advance
 Lake Tahoe Adult Education Consortium
 LTCC Board Room and Conference Call:

03/09/17
 10:00am – 12:00pm
 LTCC Board Room
 and Conference Call:
 888-450-4821
 Passcode: 326873

Facilitator: Michael Ward

AE Director: Frank Gerdeman

Partners:

Bob Albrecht, Maxine Alper, Amber Aneloski, Marilyn Ashlin, Don Ashton, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Janelle Blocher, Rich Bodine, Danielle Bogan, April Boyd, Peter Brinckerhoff, Jeremy Brown, Veronica Bruce, Jason Buckingham, Cristen Carnahan, Denise Castle, Angelo Clelan, Katelin Conley, Vicki Cottrill, Scott Craig, Christopher Croft, Brittani Curtis, Aaron Darke, Brad Deeds, Ken Druley, Klaus Feyersinger, Jane Flavin, Alexis Foley, Lisa Foley, Laura Fruitman, John Fry, Frank Gerdeman, Sue Gochis, Bob Grant, Lt. Terrell Green, Holly Greenough, Pat Harnett, Kathy Haven, Steve Heggen, Heidi Hill Drum, Chad Houck, Matthew Kosifas, Ivone Larson, Beverly Lassiter, Hedy Lim, Maria Luquin, Renae Lynch, Bill Martinez, Cindy Martinez, John Martinez, Wendi McCray, Barbara Mick, Katherine Miller, Cristina Nunez, Sabrina Owen, Jenna Palacio, Nicole Paulley-Davenport, Randy Peshon, John Pillsbury, Chris Placke, David Publicover, Brian Quintanilla, Brandon Reed, Shane Reynolds, Madelyn Rios, Michelle Risdon, Christen Rodriguez, Emily Sabbato, Andrea Salazar, Vanessa Santora, Craig Schmidt, Penny Shervey, Justin Sinner, Sabrina Siino, Melinda Stearns, Kim Stephenson, Joan Stine, Eric Sturgess, Gary Sutherland, Josh Sweigert, Steve Teshara, Tere Tibbetts, Lauren Tomaselli, Patrick Traynor, Steve Turner, Michael Ward, Megan Waskiewicz, Cheri Warrell, Brian Williams, Doug Williams, Nichole Williamson, Jenny Wilson, Jude Wood

Present Call-in

AGENDA ITEMS

Topic	Timing	Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview agenda, outline plan for the meeting, brief self-introductions	<p>Frank welcomed the group and partners made brief introductions and program updates:</p> <ul style="list-style-type: none"> Jenny Wilson stated that WIOA Title 1 has been connecting w/high schools, workability groups, pathways to DOR, seniors, and is focused on connecting employers with prospective employees. Renae Lynch reports a huge increase with job openings in Alpine, more resume workshops are being held, and working with behavioral health to implement a new program in the near future (Getting ahead while getting out of poverty). WIOA/information sessions will be held in Alpine in the near future, would like a college rep. present. Alexis reports that she will be meeting the welfare to work team next week to learn more about their case management process. Matt from JOIN, Inc. reports that Nevada is a “boom town” right now and is working to bring more soft skills into training, along

with resume/writing. Reports a wide range of clientele demographic.

- Shane with LTCC ISP program reports five students will graduate with honors in the spring, 40 new students this quarter, discussion of bringing 21st century skills to ISP students in the working camp who will be released within two years. Frank added that the 21st Century Skills will be incorporated into the guest boot camp.
- April reports they are moving forward with the Medical Assistant program at Barton and it is very popular. NA program development in process and will connect with Jenna once up and running.
- Bill from FRC announced that Burlington English is now available in their computer lab through ADVANCE connection. Also reports that last Monday the FRC held an immigration forum where there was standing room only and legal aids available for questions. Last, on April 8th there will be attorney's available to process information for immigration status. There are 58 one-hour time slots available (priority to 96150 zip), event through FRC, hosted by LTCC. Bill will email a flyer to Nicole for network distribution.
- Kathryn from SLT Library reports having a table at the first high school HOME night.
- Veronica Bruce reports that she was present at HOME night and that there was a solid turn out.
- Craig reports to be new at Tahoe Chamber, from Mammoth Lakes, and will be implementing an online customer service training program used in Mammoth in May. Frank added that content will be changed/built on, and will be vetted in hospitality boot camp. Goal of preferential hiring, other perks once participants complete. Craig also announced that Jude Wood (B&G Club) would like to develop an entrepreneurship program for 11-13 y/o's and is looking for funding. Craig stated that self-employment is a reality in this area and needs to be addressed early on to show as viable option.

			<ul style="list-style-type: none"> • Jenna w/Work Experience reports bridge building with LTCC and workforce and gearing up with SLTHS sports medicine/Barton partnership for career exploration, college credit. • Justin w/the Chamber stated that workforce development/attraction is the number one issue in this community and is working hard to develop workforce/bring in new employment. Business Expo event will be held on March 30th—30 first time businesses \$15 in advance. • Marylin Ashlin presented briefly on Launchpath and Career Catalyst. <p>Frank announced that workgroup reports will be conducted on a quarterly basis and the network meeting will have a more of a professional development focus on a monthly basis.</p>
2. Director's Report	10 min	<p>Updates and Information about:</p> <p>a. Status of the Consortium and LTCC Hub</p> <p>b. Systems Update (e.g. Community Pro)</p>	<p>Frank reported on the following:</p> <ul style="list-style-type: none"> • A national webinar, Knowing Your Rights as a DACA Student, will be shown at LTCC tomorrow. If valuable, will be pushed out to the network. • Offered FRC support with April 8th event, if needed. • ADVANCE will fund an instructor for a level 1 ESL and Citizenship class next quarter. Students should enroll through LTCC as normal. Spanish version of Citizenship class will be offered in the summer for specific groups. Bill emphasized the need for this. • ADVANCE is sending a team to DC for a National Apprenticeship conference (Jenny Wilson, Matt Kosifas, Amber Aneloski, and Josh Sweigert). They will present to network when they return. • Last fall at the statewide AEBG Summit, Dr. Pastor presented on the impacts of immigration with a focus on integration. Frank is working with his office to bring him to South Lake to do a presentation for network partners, community members, and LTCC. Will most likely be held at LTCC on May 17th.

<p>3. Year 2 Consortium Implementation</p>	<p>15 min</p>	<p>a. Consortium Member Reports on Initiatives and Support Needs b. Network Enrollment Assistance</p>	<p>Cheri Warrell made the following program updates for Alpine county:</p> <ul style="list-style-type: none"> • The first parent participation (HOME) night was very successful. Twenty parents attended, they had dinner, a raffle, and childcare available. There was separate sessions throughout the evening for different age groups—they had a presenter from SLT on cyber safety, behavioral health and self-esteem, bullying, math homework help, Google doc’s, and how to get ready for high school. Their HOME night was held at Diamond Valley High School and they plan to survey parents for feedback, debrief, and schedule future sessions. <p>Frank made the following program updates for LTUSD:</p> <ul style="list-style-type: none"> • HOME program kickoff night was 3/8 and had 17 parents in attendance. They had dinner, a raffle, an ADVANCE overview presentation and registration, and childcare. Math homework help was the main focus for parents. Kathryn from the Library sat in and reports that the workshop was well received by parents. LTUSD will run two more this year, and next year will be an ongoing series. <p>Josh and Frank made the following Marketing & Outreach Updates:</p> <ul style="list-style-type: none"> • ADVANCE is the cover story for LTCC’s spring catalog, reviewed current swag and noted both English and Spanish versions. • Producing a print and online version focusing on meaningful outcomes for participants. • Jenna added that there will be a call to action/save the date for upcoming partner events. <p>Action Item—please send events and community program updates to Nicole and include name of program and when/where taking place.</p> <ul style="list-style-type: none"> • Craig from the Chamber asked that the newsletter is shared with their organization. • Usage recommendations—network partners please consider using “a member of” / “powered by” ADVANCE. Positive group consensus.
--	---------------	---	---

<p>4. Workgroup Action Plans</p>	<p>45 min</p>	<p>a. 2nd Quarter initiatives b. Network Partner Assistance</p>	<p>Frank began group discussion around CommunityPro Suite and made the following announcements:</p> <ul style="list-style-type: none"> • The primary value to network partners is the referral system. • Currently training partners as end users (Jenny Wilson, WIOA / John Pillsbury, DOR) • The beauty of the system is that it provides real time access to a student's path. • CPS is HIPPA and FERPA compliant and access depends on a user's role and "row." DC has been using this for 2 years and 9 consortia in CA have purchased and are moving forward with the system. • Currently CPS is only partner facing and learner facing will be rolled out in summer. • As a new, early user, we have the ability to make adjustments/requests as a network to tweak our service. <p>Frank asked how partners see CPS benefiting their customers/clients/organization:</p> <ul style="list-style-type: none"> • Jenny Wilson stated that she's an advocate for the system and believes it is an invaluable tool to track clients • Jenna stated that she believes it can be a great tool to use for recruitment and internships. • Frank stated that job openings could be treated like a potential service where committed participants can connect with committed employers. • Marilyn stated that she believes CPS is a great tool that can assist staff in providing highly individualized case management. <p>Frank emphasized that CPS will never replace existing databases.</p>
<p>5. Network Hubs</p>	<p>15 min</p>	<p>a. Resource Requirements b. Targeted Services and Demographics</p>	<p>Professional Development will start to be incorporated into monthly meetings.</p>

6. Building Network Capabilities	15 min	<ul style="list-style-type: none"> a. Professional Development priorities b. Prospective ADVANCE Newsletter – Communicati ng ADVANCE Opportunities and Outcomes with the Community 	
7. Next Steps – LTAEC Meetings 2nd Thurs	10 min	Action Items Review	<p>April- Jeff DeFranco</p> <p>May- Sabrina Owen- ACES presentation</p> <p>June- please email any interests</p>
