

LAKE TAHOE ADULT EDUCATION CONSORTIUM

08/03/2016

12:30pm – 1:45pm

Assessment & Transition Working Group (A&T)

LTCC Aspen Room
and Conference Call:
888-450-4821
Passcode: 758001

Co-Chairs: Jeremy Brown, Director of Institutional Effectiveness
Bob Grant, LTUSD

Facilitator: Michael Ward, HighBar Global

Recorder: Nicole Paulley-Davenport, Program Assistant, Adult Education

Partners: Bob Albrecht, Maxine Alper, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Kristin Brinks, Jeremy Brown, Denise Castle, Angelo Clelan, Christopher Croft, Lt. Eslick, Alexis Foley, Lisa Foley, Laura Fruitman, Frank Gerdeman, Sue Gochis, Bob Grant, Holly Greenough, Pat Harnett, Kathy Haven, Chad Houck, April Kerwin, Ivone Larson, Bill Martinez, Cindy Martinez, Wendi McCray, Barbara Mick, Katharine Miller, Sabrina Owen, Randy Peshon, John Pillsbury, David Publicover, Shane Reynolds, Brian Richart, Michelle Risdon, Laura Salinas, Kim Stephenson, Eric Sturgess, Gary Sutherland, Josh Sweigert, Amber Tanaka, Tessa Thomas, Tere Tibbetts, Patrick Traynor, Pete Van Arnum, Michael Ward, Cheri Warrell, Brian Williams, Jenny Wilson, Jude Wood
Present Call-in

AGENDA ITEMS

Topic	Timing	Approach or Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview Agenda, Brief Updates from Partners	Frank welcomed the group and introductions were made. Susan Baker announced that she had 8 more students graduate for the months of June and July. Josh attended the 21 st Century Skills Training and Alexis attended GFSF training. Alexis and Frank will be looking at the elements and concepts of the program and how it integrates into adult advising. Denise Castle announced that JOIN is restructuring and reorganizing programs and getting ready to implement on the job training.
2. Director's Report	10 min	Information Updates	Frank announced that the first Saturday HSE testing will occur on 8/27. One evening

testing session per month will be added in September and each testing session will be offered in both Spanish and English. Spanish sessions may be held at FRC site, and if space is appropriate, English sessions may be held at the middle school. Frank stated that he connected with Title 1 partners to announce 8/27 testing and encouraged those with interest/questions to call Nicole for more information. A press release will go out to the community in the near future. GED prep in both English and Spanish will be offered through LTCC in the fall. Frank announced that the College Board consented to moving forward with CommunityPro Suite and design of the system will start to take place. LACES system was also acquired by ADVANCE and adjustments/customizations will start to happen this week. LACES is separate from CommunityPro but CommunityPro will allow for cross communications with systems being used in the community. CommunityPro is FERPA/HIPAA compliant and Frank encouraged members to contact him

			and complete MOU's if interested in being one of the initial players with CommunityPro.
3. Review July 14 Results	20 min	Walk through the information from the July workshop	Michael reviewed results from the July 14 th workshop. Michael stated that he collected the data and organized it into a framework based on the five sets of outcomes (see attached form). Michael made specific requests for input from members for targets for year 2 objectives through June 2017 and will send out an email prompt for these members through Frank and Nicole.
4. Year 2 Planning	25 min	Identify implementation and use strategies of Community Pro Suite	This agenda item was not discussed due to time constraints.
5. Next Steps A&T Meetings – 1 st Wednesday	10 min	Action Items Review Meeting schedule for summer and 2016-17 program year September 7 th , 12:30-1:45pm	All: -Review specific Year 2 planning tasks once email is received and set target projections by Thursday, August 11 th . -Contact Nicole at ndavenport@ltcc.edu / 530-541-4660 ext. 189 for HSE registration/questions. -Contact Frank if interested in moving forward with Community Pro Suite.