

LAKE TAHOE ADULT EDUCATION CONSORTIUM

07/06/2016

12:30pm – 1:45pm

Assessment & Transition Working Group (A&T)

LTCC Aspen Room
and Conference Call:
888-450-4821
Passcode: 691245

Co-Chairs: Jeremy Brown, Director of Institutional Effectiveness
Bob Grant, LTUSD

Facilitator: Michael Ward, HighBar Global

Recorder: Nicole Paulley-Davenport, Program Assistant, Adult Education

Partners: Bob Albrecht, Maxine Alper, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Kristin Brinks, Jeremy Brown, Denise Castle, Angelo Clelan, Christopher Croft, Lt. Eslick, Alexis Foley, Lisa Foley, Laura Fruitman, Frank Gerdeman, Sue Gochis, Bob Grant, Holly Greenough, Pat Harnett, Kathy Haven, Chad Houck, April Kerwin, Ivone Larson, Bill Martinez, Cindy Martinez, Wendi McCray, Barbara Mick, Katharine Miller, Sabrina Owen, Randy Peshon, John Pillsbury, David Publicover, Shane Reynolds, Brian Richart, Michelle Risdon, Laura Salinas, Kim Stephenson, Eric Sturgess, Gary Sutherland, Amber Tanaka, Tessa Thomas, Tere Tibbetts, Patrick Traynor, Pete Van Arnum, Michael Ward, Cheri Warrell, Brian Williams, Jenny Wilson, Jude Wood
Present Call-in

AGENDA ITEMS

Topic	Timing	Approach or Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview Agenda, Brief Updates from Partners	Bob welcomed the group and introductions were made.
2. Director's Report	10 min	Information Updates	Frank announced that the first HSE tests were administered by Alexis and Nicole last Wednesday, 6/29/16. Frank informed the group that a Burlington-English training will take place at LTCC on Wednesday, July 13 th from 1-4pm in room D120 and welcomed all to join. 50 programs were purchased to use at LTCC and outside community/workplace sites at no cost. If unable to attend, there will be additional training opportunities in the future. Please email Frank if interested. Frank announced that RFQ proposals were

			received and Charter Design was selected. The goal is to have an ADVANCE logo/network within 30 days.
3. Services and Access Mapping	40 min	Preparation for Year 2 Plan workshop	Group discussed LTAEC Year 2 Planning Framework with questions prompted by Michael. Information will be organized by Frank and Michael and used to facilitate at next week's planning workshop. See notes attached.
4. Next Steps A&T Meetings – 1 st Wednesday	10 min	Action Items Review Meeting schedule for summer and 2016-17 program year August 3 rd , 12:30-1:45pm	Year 2 Planning Workshop- Thursday, July 14 th , from 8am- 12pm.