

LAKE TAHOE ADULT EDUCATION CONSORTIUM

07/06/2016

10:00am – 12:00pm

Hospitality Tourism Recreation Retail Working Group (HTRR)

LTCC Aspen Room
and Conference Call:

888-450-4821

Passcode: 868069

Chair: (interim) **Frank Gerdeman**, Director of Adult Education

Facilitator: **Michael Ward**, HighBar Global

Recorder: **Nicole Paulley-Davenport**, Program Assistant, Adult Education

Partners: **Marilyn Ashlin**, Rich Bodine, Jason Buckingham, **Denise Castle**, Angelo Clelan, Scott Craig, Christopher Croft, **Kenneth Druley**, Jane Flavin, **Alexis Foley**, B Gorman, Bob Grant, Koko Green, Holly Greenough, Steve Heggen, Heidi Hill Drum, **Klaus Feyersinger**, Ivone Larson, George Marley, Bill Martinez, **Jenna Palacio**, Randy Peshon, **Brandon Reed**, Shane Reynolds, Michelle Risdon, **Christen Rodriguez**, Melinda Stearns, Rebecca Strmiska, Gary Sutherland, **Steve Turner**, Lauren Tomaselli, Patrick Traynor, **Michael Ward**, Megan Waskiewicz, **Doug Williams**, Jenny Wilson
Present **Call-in**

AGENDA ITEMS

Topic	Timing	Approach or Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview Agenda, Brief Updates, New Members	Frank welcomed the group and introductions were made. Frank reminded members that he is acting as the interim Chair and encouraged a representative from the industry to volunteer as ongoing Chair.
2. Director's Report	15 min	Information Updates	Frank announced that the first HSE tests were administered by Alexis and Nicole last Wednesday, 6/29/16. Frank informed the group that a Burlington-English training will take place at LTCC on Wednesday, July 13 th from 1-4pm in room D120 and welcomed all to join. 50 programs were purchased to use at LTCC and outside community/workplace sites at no cost. If unable to attend, there

			<p>will be additional training opportunities in the future. Please email Frank if interested.</p> <p>Frank announced that RFQ proposals were received and Charter Design was selected. The goal is to have an ADVANCE logo/network within 30 days.</p>
3. Culinary Academy Report	15 min	Survey Update for design of culinary academy	<p>Josh reviewed initial survey results with the group (see attached slide). The survey will be sent out to workgroup members this week. Frank emphasized the importance of industry partners input and encouraged the group to share the survey with others. He highlighted that the primary purpose is to determine skillsets desired by the industry and use the results to help develop short-term certificates/badges.</p>
4. Preparation for Year 2 Plan workshop	40 min	Update and continue work on the Pathway model with specific focus on the design and implementation plan for Culinary Institute (with a planned launch for Fall 2017)	<p>Group discussed LTAEC Year 2 Planning Framework with questions prompted by Michael. Information will be organized by Frank and Michael and used to facilitate during the July 14th planning workshop. See notes attached.</p>
5. Next Steps HTRR Meetings – 1 st Wednesday	20 min	Action Items Review Meeting schedule for the summer and 2016-17 program year August 3 rd , 10am-12pm	<p>Industry Partners: Review, complete and provide input on survey. Share survey with others.</p> <p>Josh- research 21st</p>

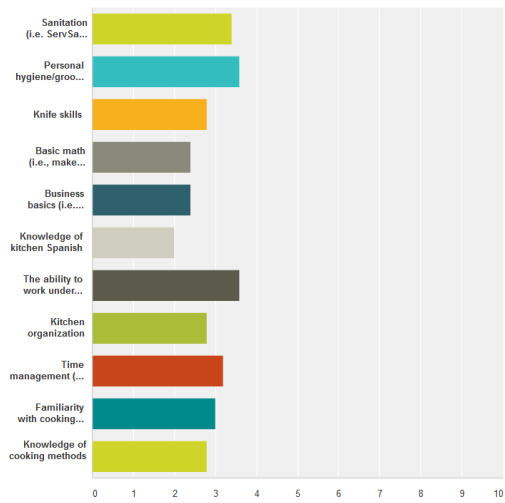
Century Skills

Consensus to keep the same day/time for ongoing workgroup meetings.

Year 2 Planning Workshop- Thursday, July 14th, from 8am-12pm.

How important are the following technical skills in a new employee?

Answered: 5 Skipped: 0



How important are the following "soft skills" in a new employee?

Answered: 5 Skipped: 0

