

LAKE TAHOE ADULT EDUCATION CONSORTIUM

09/07/2016

12:30pm – 1:45pm

Assessment & Transition Working Group
(A&T)

LTCC Aspen Room and Conference Call:
888-450-4821
Passcode: 489710

Co-Chairs: Jeremy Brown, Director of Institutional Effectiveness
Bob Grant, LTUSD

Facilitator: Michael Ward, HighBar Global

Recorder: ADVANCE Staff

Partners: Bob Albrecht, Maxine Alper, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Kristin Brinks, Jeremy Brown, Denise Castle, Nicole Paulley Davenport, Angelo Clelan, Christopher Croft, Lt. Eslick, Alexis Foley, Lisa Foley, Laura Fruitman, Frank Gerdeman, Sue Gochis, Bob Grant, Holly Greenough, Pat Harnett, Kathy Haven, Chad Houck, April Kerwin, Ivone Larson, Bill Martinez, Cindy Martinez, Wendi McCray, Barbara Mick, Katharine Miller, Sabrina Owen, Christina Nunez, Randy Peshon, John Pillsbury, David Publicover, Shane Reynolds, Brian Richart, Michelle Risdon, Laura Salinas, Joshua Schweigert, Kim Stephenson, Eric Sturgess, Gary Sutherland, Amber Tanaka, Tessa Thomas, Tere Tibbetts, Patrick Traynor, Pete Van Arnum, Michael Ward, Cheri Warrell, Brian Williams, Jenny Wilson, Jude Wood
Present Call-in

AGENDA ITEMS

Topic	Timing	Approach or Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview Agenda, Brief Updates from Partners	New EDC MH representative: Christina Nunez, introduced to the A&T Workgroup.
2. Director's Report	10 min	Information Updates	<p>RE: HSE Testing:</p> <ul style="list-style-type: none"> HSE weekend testing now available every 4th Saturdays of the Month at LTCC, in English & in Spanish HSE afternoon/ evening testing now available every 2nd Mondays of the Month at FRC, in Spanish HSE afternoon/ evening testing for English is still TBD <p>RE: Test-prep and ESL support</p> <ul style="list-style-type: none"> GED classes (in English and Spanish) & ESL classes are being offered at LTCC this fall ADVANCE looking at contracting for supplemental/complimentary Basic Skills classes/ support in the fall Year 2 AEBG plan submitted to State of CA on time
3. Integrated Initial	10 min	Overview of new,	<p>Purpose:</p> <ul style="list-style-type: none"> To share program information, present program

Information Session Update		collaborative approach to WIOA Title I and ADVANCE information sessions in El Dorado and Alpine Counties	<p>options for participants, circulate a “shared interest survey,” and set up follow-up appointments with prospective/interested participants</p> <p>Overview:</p> <ul style="list-style-type: none"> • 90 minute joint orientation session to highlight program offerings, followed by optional 55 minute CASAS assessment • 2x monthly sessions in SLT Basin. Orientation speakers include reps from ADVANCE, EDC Job Connections and JOIN Inc. • 1x monthly sessions in Alpine County. Orientation speakers include reps from ADVANCE, Alpine Co. Job Connections and JOIN Inc. <p>Plan for Launching Shared Orientations:</p> <ul style="list-style-type: none"> • 2nd and 4th Wednesdays for Orientations in the LT Basin: 11/9/16 and 12/14/16 identified as initial dates for kick-off. Beginning in January 2017, LT Basin Orientations will include the 4th Wednesdays of the Month. • Monthly evening sessions are TBD in Alpine County. Target start date is Nov. 2016.
4. New Charter Discussion	20 min	Share and review consortium expectations for current program year	<ul style="list-style-type: none"> • Discussion surrounding the current stated “Purpose” of A&T Workgroup. Suggested rework of sentence 2: <i>Additionally provide guidance to adult learners to find the right tools for continuous improvement and advancement towards individual learning outcomes.</i> • Discussion about target # of participants for Shared Orientation in November: 10 • Discussion about finalizing a defined Advising process to present to the A&T Workgroup in October, and roll out with participants in Nov.
5. Identify marketing Needs/Tasks	15 min	Discussion of marketing/outreach needs to support work group	<ul style="list-style-type: none"> • Create an informational flyer for Shared Orientations
6. Next Steps A&T Meetings – 1 st Wednesday	10 min	Action Items Review Next meeting: 10/5/16	<p>5 Month Planning cycle charted out on Google Docs. Moving forward, this Google Docs link will act as our standing agenda for the A&T Workgroup: https://docs.google.com/spreadsheets/d/1WHahQp9XYzWgNcdjGi7mbG1rPOg4ckx3tlwloLNsQi8/edit?usp=sharing</p>