

Advance
 Lake Tahoe Adult Education Consortium
 LTCC Board Room and Conference Call:

02/09/17
 10:00am – 12:00pm
 LTCC Board Room
 and Conference Call:
 888-450-4821
 Passcode: 417221

Facilitator: Michael Ward

AE Director: Frank Gerdeman

Partners:

Bob Albrecht, Maxine Alper, Amber Aneloski, Marilyn Ashlin, Don Ashton, Susan Baker, Rich Barna, Tina Barna, Aaron Barnett, Janelle Blocher, Rich Bodine, Danielle Bogan, April Boyd, Peter Brinckerhoff, Jeremy Brown, Veronica Bruce, Jason Buckingham, Cristen Carnahan, Denise Castle, Angelo Clelan, Katelin Conley, Vicki Cottrill, Scott Craig, Christopher Croft, Brittani Curtis, Aaron Darke, Brad Deeds, Ken Druley, Klaus Feyersinger, Jane Flavin, Alexis Foley, Lisa Foley, Laura Fruitman, John Fry, Frank Gerdeman, Sue Gochis, Bob Grant, Lt. Terrell Green, Holly Greenough, Pat Harnett, Kathy Haven, Steve Heggen, Heidi Hill Drum, Chad Houck, Matthew Kosifas, Ivone Larson, Beverly Lassiter, Hedy Lim, Maria Luquin, Renae Lynch, Bill Martinez, Cindy Martinez, John Martinez, Wendi McCray, Barbara Mick, Katherine Miller, Cristina Nunez, Sabrina Owen, Jenna Palacio, Randy Peshon, John Pillsbury, Chris Placke, David Publicover, Brian Quintanilla, Brandon Reed, Shane Reynolds, Madelyn Rios, Michelle Risdon, Christen Rodriguez, Emily Sabbato, Andrea Salazar, Vanessa Santora, Penny Shervey, Justin Sinner, Sabrina Siino, Melinda Stearns, Kim Stephenson, Eric Sturgess, Gary Sutherland, Josh Sweigert, Steve Teshara, Tere Tibbetts, Lauren Tomaselli, Patrick Traynor, Steve Turner, Michael Ward, Megan Waskiewicz, Cheri Warrell, Brian Williams, Doug Williams, Nichole Williamson, Jenny Wilson, Jude Wood Present Call-in – Barbara Mick, Gary Sutherland, Cheri Warrell, Jenny Wilson

AGENDA ITEMS

Topic	Timing	Action Needed	Agreements/ Notes
1. Welcome, Introductions	10 min	Preview agenda, outline plan for the meeting, brief self-introductions	<p>Preview Agenda Focus Questions:</p> <ul style="list-style-type: none"> • What are everyone’s project enrollment targets and what are the ADVANCE partners’ needs from now until the end of the fiscal year? • How can we begin to accelerate enrollment via Network Hubs? • How can we bring together an integrated seamless approach? For instance, how do we make Adult Education a conduit to integrated for credit academic preparation - while certificates and badges are valuable, they are not as valuable as college degrees (over the lifetime of a community member). How can the ADVANCE Network afford everyone this opportunity, without one offing programs?

			<p><u>Introductions and burning platform issues:</u></p> <ul style="list-style-type: none"> • Bob Grant introduces Madelyn Rios to the Consortium. Madelyn has been hired to spearhead the HOME parent education program. • Bill Martinez updates the Consortium about a community movement to address inclusion and immigration concerns. • Dean Brad Deeds reminds the Consortium that AEBG funds do not discriminate between citizens, documented and undocumented individuals. AEBG funds are here to serve the community and to lift up community members and families.
2. Director's Report	10 min	<p>Updates and Information about:</p> <p>a. Status of the Consortium and LTCC Hub</p> <p>b. Systems Update (e.g. Community Pro)</p>	<p><u>Director's Report:</u></p> <ul style="list-style-type: none"> • Frank Gerdeman reports the CA State Finance Department's legislative language and intent to provide "ongoing" funding to state consortia. • Policy shift in use of funds now includes apportionment generating students, as long as students are assessed using a federally recognized assessment tool.
3. Year 2 Consortium Implementation	15 min	<p>a. Consortium Member Reports on Initiatives and Support Needs</p> <p>b. Network Enrollment Assistance</p>	<p><u>LTUSD:</u></p> <ul style="list-style-type: none"> • Updates: delays in program roll out due to extreme weather, but now ready to get things going in March 2017. Sending out a parent survey to gauge parent needs and interest. Intend to include ADVANCE at the first session so parents are aware of ADVANCE pathway planning. Goals to incentivize programming through linking coursework with credit towards a diploma.

- **Needs:** Logo and branding; translating HOME documents into Spanish language; instructors for workshops on reading (perhaps Janelle Blocher), or meditation (perhaps Veronica Bruce), or on any other topics that can support Tahoe parents.

EDCOE:

- **Updates:** Tremendous success working with ADVANCE to expand programming more. 27 graduates last year, this year 41 students are registered. Weather causes a barrier for getting to school. 10 students are parents who can benefit from the HOME and can potentially earn credit towards a Diploma. Excitement moving forward!
- **Needs:** Expand into a new location, potentially the County Library. Attend the EDCOE Graduation and support student achievement. Graduation is scheduled for June 9th @ 10am graduation at STHS.

Alpine County Office of Education:

- **Updates:** Teacher with the Native American Community helping teach parents. Parent participation night scheduled for March 2nd, focus on academic, social and behavioral type workshops.
- **Needs:** Cherrie meets with her group next week and will ask her group what the Network can do for them to be helpful and supportive.

LTCC:

- **Updates:** LTCC is going after strong workforce money to build pathways beyond ADVANCE, ie. the ADVANCE

			<p>Culinary Boot Camp could serve as the first 40 hours of an entry level culinary course at the credit level. This would be the same plan for a Guest Services Boot Camp and the development of an AA in Hospitality Management. In regards to Recreation, Wilderness Education at LTCC is a pretty solid program to build upon – currently have a part time faculty with the intent to use strong workforce dollars to expand into a full time faculty. By expanding Wilderness Education, students are prepared for pathways into public safety, search & rescue, the forest service, fire and more. LTCC intends to re-vamp the Culinary Arts program. In addition to fully revamping culinary, LTCC intends to fully revamp the Computer Information and Science Program for pathways into Cyber Security and becoming a Tech Entrepreneur. Tech Entrepreneur would encompass business, marketing and communications. Tech Entrepreneur would tie in with pathways at STHS.</p>
<p>4. Workgroup Action Plans</p>	<p>45 min</p>	<p>a. 2nd Quarter initiatives b. Network Partner Assistance</p>	<p>HTRR:</p> <ul style="list-style-type: none"> • Polishing up Culinary Boot Camp to run in Spring Season. • Creation of a Spanish-speaking Culinary Boot Camp to pilot in the Spring. • Creation of a Guest Services Boot Camp to pilot in the Spring. <p>Assessment & Transition:</p> <ul style="list-style-type: none"> • Creation of an ADVANCE Orientation process that

			<p>includes: (1) snapshot of what ADVANCE is all about, (2) participant assessments, and (3) begin crafting a participant’s pathway plan with meaningful program referrals.</p> <p>M&O:</p> <ul style="list-style-type: none"> • LTCC Spring Catalogue Cover Story shared with the Consortium. Cover story features ADVANCE! • Plans for developing a Newsletter that would communicate to 3 crucial audiences (external facing towards prospective partners; internal facing towards current partners and members; participant facing towards prospective participants).
5. Network Hubs	15 min	<p>a. Resource Requirements b. Targeted Services and Demographics</p>	<ul style="list-style-type: none"> • EDC Public Library as a possible location for expanding EDCOE’s Adult Diploma Program. • FRC as a location to install Burlington English for additional access to participants.
6. Building Network Capabilities	15 min	<p>a. Professional Development priorities b. Prospective Advance Newsletter – Communicating Advance Opportunities and Outcomes with the Community</p>	<p>Plans for developing a Newsletter that would communicate to 3 crucial audiences (external facing towards prospective partners; internal facing towards current partners and members; participant facing towards prospective participants).</p>
7. Next Steps – LTAEC Meetings – 2nd Thurs	10 min	Action Items Review	<ul style="list-style-type: none"> • Invite members, partners and participants to STHS to begin filming testimonials for commercials for outreach on Lake Tahoe TV.