

# Which documents should I bring?

To qualify for California residency, you must:

1. *Have been physically present in California for one year and one day prior to the first day of the quarter (Act).*
2. *Have shown intent to establish permanent residency in California by completing activities in California for at least one year and one day prior to the first day of the quarter (Intent).*
3. *Reside in the United States with the legal status to establish residency.*

At least **two** documents are required to show proof of Act and Intent. **The more evidence that you provide to prove your intent to be a resident, the easier it will be for you to establish California residency for tuition purposes.**

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## **All documents used to establish residency must include:**

1. **the student's name** (or parent's name if student is under 19 and unmarried)
2. **the student's physical address in California** (or parent's physical address if student is under 19 and unmarried). P.O. boxes will not be accepted.
3. **be dated at least one year and one day** prior to the start of the quarter, but also be recent enough to show that the student has proven Act & Intent (see above).

Some documents that **may** work are:

- California state income taxes forms from the previous year
- W-2 form showing a California physical address
- Mortgage, title or rental agreements showing the physical address where the student lives
- Utility or other bills showing a California physical address
- California voter registration
- California driver's license
- Automobile or other insurance showing a California physical address
- Documentation of having received California state services such as unemployment, rehabilitation, welfare, etc.
- Moving bills showing a destination of a California physical address
- Checking or savings accounts held at a California bank or credit union
- License from a California professional practice
- Jury duty summons for a California court
- Selective Service registration with a permanent California address
- Affidavit from a landlord verifying physical address and length of tenancy
- Petition for divorce as a California resident
- Federal tax forms listing a California physical address
- You may have other documentation that meets the necessary criteria. Bring the documentation you have to the Admissions & Records office for evaluation.

**ALL DOCUMENTS WILL BE EVALUATED AND MUST SHOW BOTH PHYSICAL PRESENCE AND INTENT. BRINGING TWO DOCUMENTS FROM THE LIST DOES NOT AUTOMATICALLY QUALIFY THE STUDENT AS A RESIDENT. IT IS THE RESPONSIBILITY OF THE STUDENT TO PROVIDE PROOF OF RESIDENCY.**

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NOTE: A person can only have one legal residence. In general, residence is the location with which a person has the most permanent connection, intends to remain and intends to return after short periods of temporary absence such as vacation or attendance at an educational institution. Please be aware that the ownership of a vacation home in Tahoe or attendance at a California school does not establish California residency.