

# LAKE TAHOE COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

Special  
Meeting

Monday, December 3, 2007  
Lake Tahoe Community College  
Room L104  
6:00 p.m.

## MINUTES

**Present:** Molly Blann, Kerry David, Arielle Kallish, Roberta Mason, Frederick Wenck

**Absent:** Kenneth Rollston

**Staff:** Pam Barrett

**Guests:** Karen Borges, Pamila Fisher

***Call to Order*** Board President Molly Blann called the meeting to order at 6:03 p.m.

***Opening Ceremonies*** Molly Blann led the Pledge of Allegiance to the Flag.

***Hearing of the Public on Items Not on the Agenda*** None

***Discussion on CEO Hiring*** Dr. Pamila Fisher, CEO search consultant, reviewed the charge of the hiring committee, the training the hiring committee will receive at its first meeting, the calendar for the search, and how certain aspects of the search process can be handled. Dr. Fisher asked the Board to begin thinking about negotiation issues including salary, housing allowance, severance, etc.

The Board discussed minimum qualifications for the position. Following discussion, it was the consensus of the Board to use the following minimum qualifications:

- Masters degree required, doctorate preferred
- Senior level administrative experience in higher education
- Faculty experience in higher education preferred

Dr. Fisher reviewed the use of public forums for the final candidates. The Board agreed public forums will be held for the finalists.

Board members discussed what they feel are the biggest challenges facing the college and the characteristics trustees would like to see in the new president:

Challenges and Opportunities:

Declining enrollment  
 Student Learning Outcomes  
 Research  
 Basic Skills Initiative  
 Operational infrastructure

Ideal Characteristics:

Consensus builder  
 Someone who can advocate at the state level  
 Strengthening ties in the community; community awareness  
 Keep the Board well informed  
 Good Board/CEO relations  
 Able to work with change; adaptability  
 Analytical and visionary  
 Collaborative  
 Ability to read the Board

***Next Meeting Date*** The next regular meeting of the Lake Tahoe Community College District Board of Trustees is scheduled for Tuesday, December 11, 2007, at 6:00 p.m., in room L104 on the College campus.

***Adjournment*** The meeting adjourned at 7:50 p.m.

Signed by Lori Gaskin  
 Secretary  
 Board of Trustees  
 Pamela Barrett

ADOPTED AND ORDERED INTO THE MINUTES

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 Lori Gaskin, Secretary

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 December 11, 2007  
 Date